



For further information on this agenda or how the Committee of the Whole meeting works, please contact Amanda Rock, Committee Coordinator, at 596-8211 ext. 8363 or [amanda.rock@ocdsb.ca](mailto:amanda.rock@ocdsb.ca)

**COMMITTEE MEMBERS:**

All Trustees

**STAFF:**

Camille Williams-Taylor, Director of Education and Secretary of the Board

**ASSOCIATION REPRESENTATIVES (NON VOTING):**

Ottawa-Carleton Assembly of School Councils (OCASC), Christine Moulaison, Alternate: Malaka Hendela

Ottawa-Carleton Elementary Operations Committee (OCEOC), Christine Lanos, Alternates: Brent Smith and Andrew Nordman

Elementary Teachers' Federation of Ontario (ETFO), Elizabeth Kettle, Alternate: Brian Lesage,

Ontario Secondary School Teachers' Federation (OSSTF), Cathy Bailey (Teachers), Kelly Granum (OSSTF – OT), Nancy Akehurst (OSSTF - ESP, PSSU, PSSP, EA, PECCS), Alternate: TBC

Ottawa-Carleton Secondary School Administrators Network (OCSSAN), Renald Cousineau, Alternates: Rupi Bergamin and Steven Spidell

Student Senate (OCSPC or STAC), TBC

Special Education Advisory Committee (SEAC), Mark Wylie, Alternate: Rob Kirwan

Advisory Committee on Equity (ACE) Harvey Brown, Alternate: Stacey-Ann Morris

**DISTRIBUTION:**

All Board Members, Senior Administration

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**ABOUT COMMITTEE OF THE WHOLE (PUBLIC):**

- The Committee of the Whole (Public) is comprised of all members of the Board with the Vice-chair presiding.

**ABOUT THIS AGENDA:**

- The Ottawa-Carleton District School Board posts complete standing committee and Special Education Advisory Committee agendas and reports on the website on the Friday, at least ten days prior to the scheduling of the meeting.
- In most instances, staff names have been included on the agenda for contact purposes should you have any questions prior to the meeting.
- If you would like further information on this Agenda or how the Committee meeting works. please contact Amanda Rock, Committee Coordinator at 596-8211, ext. 8363 or [amanda.rock@ocdsb.ca](mailto:amanda.rock@ocdsb.ca)

**IN CAMERA MEETINGS:**

- Under provincial law, "*A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,*
  - (a) *the security of the property of the board;*
  - (b) *the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;*
  - (c) *the acquisition or disposal of a school site;*
  - (d) *decisions in respect of negotiations with employees of the board; or*
  - (e) *litigation affecting the board.*"

**HOW TO APPEAR AS A DELEGATION:**

- The following rules apply to members of the public who would like to address the Committee at a public meeting:
  - If registered by the Thursday prior to the meeting, providing a written submission, and a first appearance on the subject, (up to a 4 minute delegation); or
  - If registering prior to the start of the meeting using the sign-up sheet (up to a 2 minute delegation).
- To pre-register your delegation, you must submit a written statement to Amanda Rock on your issue by 4:00 pm on the Thursday prior to the release of the agenda package. Please note, if the Friday prior to the regularly scheduled Board meeting is a statutory holiday, then the deadline is 4:00 pm on Wednesday. Your written statement will be included in the agenda package. If you would like to pre-register, please contact Amanda Rock, Committee Coordinator at (613) 596-8211, ext. 8363, or [amanda.rock@ocdsb.ca](mailto:amanda.rock@ocdsb.ca)
- At the beginning of each Committee meeting, a maximum of 20 minutes will be allotted for delegations.



## COMMITTEE OF THE WHOLE PUBLIC AGENDA

Tuesday, January 15, 2019, 6:00 pm

Board Room

Administration Building

133 Greenbank Road

Ottawa, Ontario

Pages

1. Call to Order - Vice-Chair of the Board
2. Approval of Agenda
3. Delegations
4. Matters for Discussion:
  - 4.1 Report 19-005 Education Development Charges - Existing By-law Policy Review (M. Carson ext. 8207) 2
5. Adjournment





## **SPECIAL COMMITTEE OF THE WHOLE (PUBLIC)**

### **Report No. 19-005**

**15 January 2019**

## **Education Development Charges – Existing By-law Policy Review**

**Key Contact: Michael Carson, Chief Financial Officer, 613-596-8211 ext. 8881**

### **PURPOSE:**

1. To provide information to support a legislatively required meeting in order to review the policies contained within the District's existing Education Development Charges (EDCs) By-law No. 02-2014.

### **CONTEXT:**

2. On 25 March 2014 the OCDSB adopted By-law No. 02-2014. This by-law served to implement the collection of EDCs across the District on 1 April 2014. The by-law is currently in force, but is scheduled to expire on 31 March 2019.

The District is currently in the process of considering the adoption of a successor Education Development Charges (EDC) By-law. The implementation of a new EDC By-law would enable the collection of education development charges in the future.

Under the Ministry's education funding formula, the collection of EDCs is the main source of funding for education land costs. These are costs incurred by the District to acquire land and/or prepare sites as a result of the need to build new pupil places to house students in areas of new development.

The District's existing by-law has funded the purchase of four elementary school sites and one secondary school site. It has also funded the preparation of land for a number of new school buildings and additions.

### **KEY CONSIDERATIONS:**

3. As part of the successor EDC By-law adoption process, the District is required to conduct a review of its existing education development charges policies. In completing its review, the District is required to hold a public meeting in order to

ensure that adequate information is made available, and representation is possible.

In support of the above requirement, Appendix C of the Board's recently completed Education Development Charges Background Study is dedicated to a review of the policies contained within the existing by-law. A copy of the study is available for download from the District's website by clicking on '2019 Education Development Charges By-Law Renewal' under the Board of Trustees /Consultations/Other Consultations & Reviews tabs.

Some of the key elements of the Board's in-force 2014 EDC by-law include:

- i) the collection of education development charges across the entire District (in place since adoption of the 2004 EDC By-law);
- ii) the imposition of EDCs based on recovering 80% of education land costs from residential sector development and 20% from non-residential;
- iii) the application of a uniform residential rate rather than one which differentiates by unit type;
- iv) the decision not to apply surplus operating reserves, if any, to reduce the quantum of the charge; and
- v) the inclusion of non-statutory exemptions which are consistent with those approved with the Board's previous EDC by-law in 2009.

## **RESOURCE IMPLICATIONS:**

4. The collection of EDCs is the main source of funding for costs incurred by the District to acquire land or prepare school sites as a result of the need to build new pupil places due to growth.

Without the implementation of education development charges, the above costs would have to be funded from an alternative source.

## **COMMUNICATION/CONSULTATION ISSUES:**

5. In order to consider the adoption and implementation of a new EDC By-law the Board is required to follow a legislatively governed consultative process. This process includes the holding of a minimum of two public meetings and the provision of formal notice for each.

An advertisement was published in the Ottawa Citizen on 13 December 2018 which provided public notice regarding the holding of tonight's special Committee of the Whole meeting.

This notice also indicated that a policy review document would be made available to the public on or before 18 December 2018. A copy of the EDC Background Study containing the policy review document was posted on the Board's website on 18 December 2018 and hard copies were made available to members of the public upon request.

## STRATEGIC LINKS:

6. The provision of safe and caring learning environments is a priority of the District. Student accommodation and the effective management of enrolment pressures are critical aspects of our ability to provide safe learning spaces and to mitigate unnecessary risk.

The acquisition of new school sites in a timely manner is a key element in being able to implement school construction decisions made by Board to address enrolment growth needs.

## GUIDING QUESTIONS:

7. The following questions are provided to support discussion of this item by Committee:
- Does the Board wish to continue to use EDCs as the primary funding source for the purchase of future school sites?
  - Have the policies contained in the existing EDC By-law served the Board well?

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Michael Carson  
Chief Financial Officer  
(ext. 8881)

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Jennifer Adams  
Director of Education and  
Secretary of the Board