




OTTAWA-CARLETON
DISTRICT SCHOOL BOARD



Camille Williams-Taylor
Director of Education/
Secretary of the Board

Lynn Scott
Trustee Zone 1
Chair of the Board

Katrine Mallan
Manager of
Board Services



OTTAWA-CARLETON
DISTRICT SCHOOL BOARD

BOARD MEETING AGENDA

Tuesday, 26 March 2019

6:30 p.m. In Camera

7:00 p.m. Committee of the Whole

**Board Public Meeting
to follow Committee of the Whole**

**Board Room
Administration Building**

Jennifer Jennekens
Trustee Zone 7

Keith Penny
Trustee Zone 8

Lyra Evans
Trustee Zone 9

Erica Braunovan
Trustee Zone 10

Mark Fisher
Trustee Zone 11

Sandra Schwartz
Trustee Zone 12

Chris Ellis
Trustee Zone 6

Rob Campbell
Trustee Zone 5

Wendy Hough
Trustee Zone 4

Donna Blackburn
Trustee Zone 3

Christine Boothby
Trustee, Zone 2

Isaac Glassman
Student Trustee

Samantha Lin
Student Trustee

For further information on this agenda or how the Board meeting works, please contact Susan Baker, Senior Coordinator, Board Services at (613) 596-8211 ext. 8641 or susan.baker@ocdsb.ca

ABOUT THE BOARD:

- The Board of Trustees is the formal decision making body of the Ottawa-Carleton District School Board. For the 2018-2019 school year, the Board is scheduled to meet on the fourth Tuesday of the month, during the school year at 7:30 pm.

ABOUT THE BOARD AND COMMITTEE MEETING AGENDAS:

- The Ottawa-Carleton District School Board posts complete Committee of the Whole, public agendas and reports on the website at least ten days prior to the respective meeting.
- Meeting agendas and reports for Board meetings is posted on the website on the Friday prior to the respective meeting.
- Draft agendas for Board meetings are also posted on the web at least six business days prior to the respective meeting.
- For more information on schedules and agendas please see https://ocdsb.ca/board/board_meetings.

HOW TO APPEAR AS A DELEGATION OR ASK A QUESTION AT A MEETING:

- The following rules apply to members of the public who would like to address the Board at a public meeting:
 - If registered by the Thursday prior to the meeting, providing a written submission, and a first appearance on the subject, (up to a 4 minute delegation); or
 - If registering prior to the start of the meeting using the sign-up sheet (up to a 2 minute delegation).
- To pre-register your delegation, you must submit a written statement to Susan Baker on your issue by 4:00 pm on the Thursday prior to the release of the agenda package. Your written statement will be included in the agenda package. If you would like to pre-register, please contact Susan Baker, Senior Coordinator, Board Services at (613) 596-8211, ext. 8641, or susan.baker@ocdsb.ca
- At the beginning of each Board meeting, a maximum of 20 minutes will be allotted for delegations.

PURPOSE OF IN CAMERA MEETINGS:

- Under provincial law, *"A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:*
 - (a) the security of the property of the board;*
 - (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;*
 - (c) the acquisition or disposal of a school site;*
 - (d) decisions in respect of negotiations with employees of the board; or*
 - (e) litigation affecting the board."*



BOARD PUBLIC AGENDA

Tuesday, March 26, 2019, Board Meeting to follow Committee of the Whole Meeting
Board Room
Administration Building
133 Greenbank Road
Ottawa, Ontario

Pages

- | | | |
|-----|--|----|
| 1. | Call to Order -- Chair of the Board | |
| 2. | Approval of the Agenda | |
| 3. | Report from the Board (In Camera) | |
| 4. | Briefing from the Chair of the Board | |
| 5. | Briefing from the Director | |
| 6. | Delegations | |
| 7. | Matters for Action | |
| 7.1 | Confirmation of Board Minutes, 26 February 2019 | 1 |
| 7.2 | Business Arising from Board Minutes | |
| 7.3 | Unfinished Business from Board Meeting of 26 February 2019 | |
| | a. Adoption of Education Development Charges By-Law
<i>(Deferred from the 26 February 2019 Board meeting)</i> | 19 |
| 7.4 | Receipt of Committee of the Whole Report, 5 March 2019 | 31 |
| | <i>Recommendations</i> | |

a.	Cap on Trustee Carryforwards	
b.	Letter to Ministers Thompson and MacLeod re Service to Students with Autism	45
c.	Referral of New Part D to Staff for Additional Consideration	47
	<i>(New Part D (re: tracking attendance changes for students with ASD), to motion re letter to Ministers Thompson and MacLeod re Service to Students with Autism)</i>	
7.5	Receipt of Committee of the Whole Report, 19 March 2019	55
	<i>Recommendations</i>	
a.	Elmdale Public School Construction Project Funding Approval	
7.6	Receipt of Special Committee of the Whole Report, 26 March 2019 (Oral)	
	<i>(Recommendation)</i>	
a.	2019-2020 Academic Staffing	
7.7	Receipt of Ad Hoc Code of Conduct Committee Report, 7 March 2019	65
7.8	Non-Consent Items	
7.9	Notice of Motion, OPSBA Policy Resolution, Trustee Boothby	71
8.	Matters for Discussion	
8.1	Report from OPSBA Representatives (if required)	
9.	Matters for Information	
10.	New Business -- Information and Inquiries	
11.	Adjournment	



BOARD PUBLIC MINUTES

Tuesday, February 26, 2019, 7:30 pm

Board Room

Administration Building

133 Greenbank Road

Ottawa, Ontario

Trustees: Donna Blackburn, Christine Boothby, Erica Braunovan, Rob Campbell, Chris Ellis, Lyra Evans, Wendy Hough, Jennifer Jennekens, Keith Penny, Sandra Schwartz, Lynn Scott, Isaac Glassman (Student Trustee)

Staff: Camille Williams-Taylor (Director of Education), Brett Reynolds (Associate Director), Mike Carson (Chief Financial Officer), Michele Giroux (Executive Officer, Corporate Services), Janice McCoy (Superintendent of Human Resources), Peter Symmonds (Superintendent of Learning Support Services), Katrine Mallan (Manager of Board Services), Sharlene Hunter (Communications Coordinator), John MacKinnon, (Audio-Visual Technician) and Amanda Rock (Committee Coordinator)

1. Call to Order -- Chair of the Board

Chair Scott called the public meeting to order at 7:33 p.m. She acknowledged that the meeting is taking place on unceded Algonquin Territory and thanked the Algonquin Nations for hosting the meeting on their land.

2. Approval of the Agenda

Moved by Trustee Penny, seconded by Trustee Blackburn,

THAT the agenda be approved.

Carried

3. Report from the Board (In Camera)

Trustee Braunovan reported that the Board met *in-camera* earlier this evening and reports and recommends as follows:

3.1 Renewal of Long-Term Disability Benefits

Moved by Trustee Blackburn

Seconded by Trustee Braunovan

A. THAT the renewal of the long-term disability benefit plan, with the premium rate increases to be effective as of 1 April 2019, be approved; and

B. THAT the transition of the employee groups outlined in Report No. 19-029 to the new provincial plan carrier, Great West Life, be approved.

A recorded vote was held and the motion was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, and Scott (10)

AGAINST: Nil (0)

ABSTAIN Nil (0)

Carried

3.2 Employment Matter

Moved by Trustee Boothby

Seconded by Trustee Braunovan

THAT staff proceed as directed in Board in camera with respect to an employment matter.

A recorded vote was held and the motion was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, and Scott (10)

AGAINST: Nil (0)

ABSTAIN: Nil (0)

Carried

4. Briefing from the Chair of the Board

Chair Scott advised that Pink Shirt Day is on 27 February 2019 to raise funds and awareness of bullying to support programs that foster children's healthy self-esteem. On 27 February 2019, the District encourages everyone to practice kindness and wear pink to symbolize an intolerance for bullying. Recognition at OCDSB schools will include assemblies, in-class learning experiences, lunchtime activities, and anti-bullying video presentations.

Chair Scott advised that nominations for the OCDSB Community Member Recognition Awards are open. This is an opportunity for the District to recognize a community member, parents, a volunteer, or business partner in schools or the community who make a difference. Online nomination forms must be completed no later than 4:00 p.m. on 29 March 2019. The 2019 awards will be presented at the Volunteer Appreciation Reception and Community Recognition Awards Ceremony on 13 June 2019 in the Cafetorium at the Confederation Education Centre.

Chair Scott advised that the District's next speaker series event features the best-selling author of "Unstoppable You", Tracy Schmitt, who will share how to use humour and motivation to overcome obstacles and persevere. The event takes place on 28 February 2019 at 7:00 p.m. at Earl of March Secondary School in Kanata.

5. Briefing from the Director

Director Williams-Taylor reported that three OCDSB students were honoured with the Youth Achievement Award on 23 February 2019, at the 10th Annual Global Community Alliance Gala and Award Ceremony in recognition of Black History Month. Uyanga Darkhanbaatar, Ronika Dhillon, and Samantha Lin were each presented with the award. Trustees, staff, and student trustees were in attendance.

Uyanga Darkhanbaatar is an accomplished Gloucester High School student. She is the President of the Interac Rotary Club, a member of the International Certificate Program, and has done volunteer work in both Canada and Mongolia. Uyanga has helped raise significant funds to help eradicate polio and earned the school a Rotary Citation. She is a community leader who promotes global awareness and collaborative learning.

Ronika Dhillon is a grade 12 student at Sir Wilfrid Laurier Secondary School. Ronika is renowned for helping those in need, fighting for what is right, correcting injustices, promoting diversity and celebrating kindness.

Samantha Lin is a Colonel By Secondary School student enrolled in the International Baccalaureate (IB) Program. She is passionate about bringing school communities together to create positive change both locally and globally. She advocates for the students' voice and fosters a climate of acceptance and well-being. Her work on Student Senate and as a Student Trustee has encouraged others to get involved and make a difference.

Director Williams-Taylor congratulated the students for all their hard work and accomplishments.

6. Delegations

There were no delegations.

7. Matters for Action

7.1 Confirmation of Board Minutes, 29 January 2019

Moved by Trustee Jennekens, seconded by Trustee Hough,

THAT the 29 January 2019 Board minutes be confirmed.

Chair Scott requested that the wording "Trustee Scott thanked Trustee Schwartz for representing the Board at this event" be added to the second paragraph of the Chair's briefing.

Moved by Trustee Jennekens, seconded by Trustee Hough,

THAT the 29 January 2019 Board minutes be confirmed, as amended.

Carried

7.2 Confirmation of Special Board Minutes, 4 February 2019

Moved by Trustee Blackburn, seconded by Trustee Lyra Evans,

THAT the 04 February 2019 Special Board minutes be confirmed.

Carried

7.3 Business Arising from Board Minutes

There was no business arising from the 29 January 2019 Board and 04 February 2019 Special Board minutes.

7.4 Receipt of Committee of the Whole Report, 4 February 2019

Moved by Trustee Braunovan, seconded by Trustee Boothby,

THAT the Committee of the Whole report, dated 04 February 2019, be received.

Chair Scott requested that her statement, on page six be revised to read "Trustee Scott expressed frustration that the identity-based data collection will not result in a sustainable and an updateable database reflecting the District's communities.

Chair Scott added that the Ministry of Education's Toronto office has moved locations.

Moved by Trustee Braunovan, seconded by Trustee Boothby,

THAT the Committee of the Whole report, dated 04 February 2019, be received, as amended.

Carried

7.5 Receipt of Committee of the Whole Report, 19 February 2019

Moved by Trustee Braunovan, seconded by Trustee Penny,

THAT the Committee of the Whole report, dated 19 February 2019, be received.

Chair Scott requested that her amendment to the motion, on page five of the report, include the COW report number in parentheses.

Moved by Trustee Braunovan, seconded by Trustee Penny,

THAT the Committee of the Whole report, dated 19 February 2019, be received, as amended.

Carried

a. 2019-2020 School Year Calendar: Key Dates

Moved by Trustee Blackburn

Seconded by Trustee Braunovan

THAT the school year calendars (Appendices C and D to COW Report 19-008, 19 February 2019) be submitted to the Ministry of Education as the official 2019-2020 school year calendar for the Ottawa-Carleton District School Board's elementary and secondary schools. (Attached as Appendices A and B)

A recorded vote was held and was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, and Scott (10)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

Carried

b. Adoption of Education Development Charges By-Law (2019-2024)

This was a non-consent item and when dealt with later in the meeting, the following discussion ensued:

Moved by Trustee Blackburn, seconded by Trustee Braunovan,

1. THAT the Board confirm that an additional public meeting under 257.63 (3) of the Education Act is not required prior to the

- adoption of the Ottawa-Carleton District School Board's Education Development Charges By-law No. 01-2019;
2. THAT the Board approve the Ottawa-Carleton District School Board's Education Development Charges Background Study, dated 18 December 2018, for the purpose of adopting the Board's Education Development Charges By-law No. 01- 2019;
 3. THAT the Board set the following rates of \$723.00 per new residential dwelling unit and \$0.52 per new square foot of non-residential gross floor area; and
 4. THAT the Board approve the Ottawa-Carleton District School Board Education Development Charges By-law No. 01-2019 (attached as Appendix C to COW Report 19 February 2019) effective, 1 April 2019, and authorize staff to undertake steps regarding its implementation and administration, subject to Ministerial approval.

Trustee Blackburn proposed that the motion be deferred to the Board meeting of 26 March 2019.

In response to trustee queries, staff provided the following information:

- The District requires approval of its EDC Background Study from the Ministry of Education;
- The approval had not been received as of 26 February 2019 at 5:00 p.m; and
- In consultation with the District's legal counsel, it would be prudent to postpone the approval of the motion until the Board meeting of 26 March 2019 and pending approval from the Ministry.

Moved by Trustee Blackburn

Seconded by Trustee Braunovan

THAT the following motion be deferred to the Board meeting on 26 March 2019.

Moved by Trustee Schwartz,

1. **THAT the Board confirm that an additional public meeting under 257.63 (3) of the Education Act is not required prior to the adoption of the Ottawa-Carleton District School Board's Education Development Charges By-law No. 01-2019;**

2. **THAT the Board approve the Ottawa-Carleton District School Board's Education Development Charges Background Study, dated 18 December 2018, for the purpose of adopting the Board's Education Development Charges By-law No. 01- 2019;**
3. **THAT the Board set the following rates of \$723.00 per new residential dwelling unit and \$0.52 per new square foot of non-residential gross floor area; and**
4. **THAT the Board approve the Ottawa-Carleton District School Board Education Development Charges By-law No. 01-2019 (attached as Appendix C to COW Report 19 February 2019) effective, 1 April 2019, and authorize staff to undertake steps regarding its implementation and administration, subject to ministerial approval.**

Carried

c. Supplemental Information: Memo 19-034 Snow Clearing and Removal Costs

In response to trustee queries, staff provided the following information:

- The District has spent its entire snow removal budget for the 2018-2019 winter season which has resulted in financial pressure;
- The snow removal expense will be recovered through other budget areas that did not require the anticipated amount of funding; and
- The budget for snow removal and grounds maintenance ends on 31 August of every year.

7.6 Notice of Motion re Establishment of an Ad Hoc Code of Conduct Committee, Trustee Jennekens

Having given notice, Trustee Jennekens moved as follows:

Moved by Trustee Jennekens, seconded by Trustee Boothby,

A. THAT an Ad Hoc Code of Conduct Committee be established in accordance with Section 9.6 of the Board's By-Laws and Standing Rules;

B. THAT the mandate of the Ad Hoc Code of Conduct Committee shall be to:

1. Review Policy P.073.GOV Board Member Code of Conduct;

2. Consider revisions to P.073.GOV, including incorporating revisions from the updated OPSBA code of conduct template;
3. Consider the role of an integrity commissioner with respect to the code of conduct;
4. Provide comments and recommendations to the Board no later than 26 April 2019; and

C. THAT the Ad Hoc Committee members consist of the Chair of the Board (ex officio) and up to four trustees appointed or elected by the Board.

Based on discussions at the 29 January 2019 Board meeting, Trustee Jennekens noted the following:

- The Board should further investigate the role of an integrity commissioner; and
- The Board should conduct a detailed review of the Ontario Public School Boards' Association (OPSBA) code of conduct template recommendations.

In response to a query from Trustee Campbell, Chair Scott advised that the Ad Hoc Code of Conduct Committee must complete its review of Policy P.073.GOV Board Member Code of Conduct and consider the role of an integrity commissioner no later than 26 April 2019.

Moved by Trustee Jennekens

Seconded by Trustee Boothby

A. THAT an Ad Hoc Code of Conduct Committee be established in accordance with Section 9.6 of the Board's By-Laws and Standing Rules;

B. THAT the mandate of the Ad Hoc Code of Conduct Committee shall be to:

1. **Review Policy P.073.GOV Board Member Code of Conduct;**
2. **Consider revisions to P.073.GOV, including incorporating revisions from the updated OPSBA code of conduct template;**
3. **Consider the role of an integrity commissioner with respect to the code of conduct;**
4. **Provide comments and recommendations to the Board no later than 26 April 2019; and**

C. THAT the Ad Hoc Committee members consist of the Chair of the Board (ex officio) and up to four trustees appointed or elected by the Board.

A recorded vote was held and was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, and Scott (10)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

Carried

7.7 Election or Appointment of Members to the Ad Hoc Code of Conduct Committee

Chair Scott called for nominations of members to the Ad Hoc Code of Conduct Committee.

In response to a query from Trustee Campbell, Executive Officer Giroux advised that firm meeting dates have not yet been established. She added that the first meeting may take place on 07 March 2019. Ideally, the meetings will be held during the day, over a lunch hour, or after Board meetings.

Trustee Hough, seconded by Trustee Braunovan, nominated Trustee Blackburn. Trustee Blackburn accepted the nomination.

Trustee Lyra Evans, seconded by Trustee Boothby, nominated herself.

Trustee Ellis, seconded by Trustee Boothby, nominated himself.

Trustee Penny, seconded by Trustee Blackburn, nominated himself.

Moved by Trustee Braunovan, seconded by Trustee Boothby,

THAT nominations be closed.

Carried

Moved by

Trustee Evans

**Seconded
by**

Trustee
Hough

THAT Trustees, Blackburn, Boothby, Ellis, and Penny be appointed as members of the Ad Hoc Code of Conduct Committee.

A recorded vote was held and was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, and Scott (10)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

Trustee Schwartz arrived later in the meeting and noted that she wished to be a member of the Ad Hoc Code of Conduct Committee. With the approval of the members, Trustee Ellis withdrew from the Ad Hoc Code of Conduct Committee. Executive Officer Giroux advised that the Board could adopt a motion to fill the vacancy.

Trustee Lyra Evans, seconded by Trustee Blackburn, nominated Trustee Schwartz.

Moved by Trustee Ellis, seconded by Trustee Penny,

THAT nominations be closed.

Carried

Moved by Trustee Braunovan, seconded by Trustee Hough,

THAT Trustee Schwartz be appointed a member of the Ad Hoc Code of Conduct Committee.

A recorded vote was held and was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, Schwartz, and Scott (11)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

Carried

Moved by Trustee Evans

Seconded by Trustee Hough

THAT Trustees Blackburn, Boothby, Schwartz, and Penny be appointed as members of the Ad Hoc Code of Conduct Committee.

A recorded vote was held and was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, Schwartz, and Scott (11)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

7.8 Appointment of Member and Alternate to the Supervised Alternative Learning Committee (M. Giroux, ext 8310)

Your Committee had before it Report 19-030 to appoint a member and an alternate to the Supervised Alternative Learning Committee (SAL), as requested by Trustee Braunovan and Trustee Ellis.

Executive Officer Giroux advised the current members of the SAL are Trustees Braunovan and Ellis. She noted that there are scheduling conflicts between the SAL meetings and other commitments of the current trustee member and alternate. The committee is seeking a new member and alternate with meetings taking place over the lunch hour on one Wednesday per month.

Trustee Braunovan, seconded by Trustee Blackburn, nominated Trustee Boothby as the member to SAL.

**Moved by Trustee Ellis, seconded by Trustee Lyra Evans,
THAT nominations be closed.**

Carried

Trustee Boothby was acclaimed as the trustee designate to SAL.

Trustee Braunovan, seconded by Trustee Hough, nominated Trustee Blackburn as the alternate to SAL.

**Moved by Trustee Boothby, seconded by Trustee Penny,
THAT nominations be closed.**

Carried

Trustee Blackburn was acclaimed as the alternate to SAL.

Moved by Trustee Evans

Seconded by Trustee Hough

A. THAT Trustee Boothby be appointed as the member to the Supervised Alternative Learning Committee.

B. THAT Trustee Blackburn be appointed as the alternate to the Supervised Alternative Learning Committee.

A recorded vote was held and the motion was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, and Scott (10)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

Carried

8. Matters for Discussion

8.1 Report from OPSBA Representatives

Trustees Boothby and Penny distributed notes from the public session of the OPSBA Board of Directors meeting of 22-23 February 2019 and indicated the following:

- The revised Pupil Accommodation Review Guideline (PARG) will be available in a few weeks;
- Grants for Student Needs (GSNs) are scheduled to be released in mid to late March 2019; and
- There may be a need for additional advocacy in the future for schools boards that may be impacted by the recent autism funding announcement.

Trustee Penny noted that OPSBA representatives reviewed the OPSBA audited financial statements during the meeting and noted that they can be provided to trustees, if requested.

In response to trustee queries, the following information was provided:

- The OPSBA representatives notes from the public session were not posted on the District's website prior to the meeting because the meeting took place after the Board agenda was posted;
- All information in the OPSBA notes can be shared with the public;
- Posting reports and documents online retroactively can be discussed at the agenda planning meeting;
- Individuals who sign up to be a delegation in advance are required to provide a written submission in advance of Board and COW meetings;
- The "project based learning" initiative at a new Waterloo school is a "genius hour" where the whole school works on cyclical projects;
- Trustee Boothby agreed to share more detailed information about the new Waterloo school that has "project based learning" after she speaks with the trustee in that region;

- IBI is the acronym for Intensive Behavioural Intervention which is a specific approach to supporting children with autism; and
- It is unknown if there will be a Pupil Accommodation Review in September 2019.

9. Matters for Information

There was no matters for information.

10. New Business -- Information and Inquiries

Trustee Penny advised that an advocate for People for Education stated that school boards are doing a poor job of educating students on life skills. He requested a comment from staff. Director Williams-Taylor did not support this statement and stated that the District engages the curriculum in ways that are authentic, for example, apprenticeships, Specialist High Skills Majors (SHSMs), and Co-operative education. She noted that the realities of adulthood are ever-changing and there will always be room for improvement.

Trustee Blackburn informed her colleagues that she attended the Ontario Student Trustees' Association-l'Association des Élèves Conseillers/ères de l'Ontario (OSTA-AECO) conference on 23-24 February 2019. She thanked Student Trustee Glassman for his hospitality at the conference.

Chair Scott advised that she received a response from the Ministry of Education with regard to the extension request to provide a response to the hiring practices and class size consultation. The Ministry will accept feedback from the District.

In response to a query from Trustee Campbell, Director Williams-Taylor advised that the staff submission will be included in the Committee of the Whole 05 March 2019 agenda package.

Trustee Schwartz advised that on 07 March 2019, Gloucester High School will host a multicultural showcase from 6:30-8:00 p.m. She agreed to share more information with trustees. She noted that the showcase will show trustees how schools can be brought together successfully after an accommodation review.

11. Adjournment

The meeting adjourned at 8:38 p.m.

Lynn Scott, Chair of the Board

OCDSB Draft Elementary School Year Calendar

2019 to 2020

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Legend: PA Day Holiday Start of School Year Winter Break March Break Last Day of School for Students

OCDSB Draft Secondary School Year Calendar

2019 to 2020

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Legend: PA Day Holiday Start of School Year Winter Break March Break Exams

**EXCERPT****BOARD, 26 FEBRUARY 2019****7.5. Adoption of Education Development Charges By-Law (2019-2024)**

**Moved by Trustee Blackburn, seconded by Trustee Braunovan,
 THAT the following motion be deferred to the Board meeting on 26
 March 2019:**

“Moved by Trustee Schwartz,

- 1. THAT the Board confirm that an additional public meeting under 257.63 (3) of the Education Act is not required prior to the adoption of the Ottawa-Carleton District School Board’s Education Development Charges By-law No. 01-2019;**
- 2. THAT the Board approve the Ottawa-Carleton District School Board’s Education Development Charges Background Study, dated 18 December 2018, for the purpose of adopting the Board’s Education Development Charges By-law No. 01-2019;**
- 3. THAT the Board set the following rates of \$723.00 per new residential dwelling unit and \$0.52 per new square foot of non-residential gross floor area; and**
- 4. THAT the Board approve the Ottawa-Carleton District School Board Education Development Charges By-law No. 01-2019 (attached as Appendix C to COW Report 19 February 2019) effective, 1 April 2019, and authorize staff to undertake steps regarding its implementation and administration, subject to ministerial approval. (Attached as Appendix C) “**

Carried

Appendix A to Report 19-021**EDUCATION DEVELOPMENT CHARGES BY-LAW
OTTAWA-CARLETON DISTRICT SCHOOL BOARD
BY-LAW No. 01-2019**

A By-law for the imposition of education development charges

BACKGROUND

WHEREAS the *Education Act*, R.S.O. 1990, Chapter E.2, as amended authorizes a school board to pass By-laws for the imposition of education development charges against land undergoing residential and non-residential development in the area of jurisdiction of the board where residential development in such area would increase education land costs;

AND WHEREAS the Board has determined that there is residential development and nonresidential development in its area of jurisdiction that will increase education land costs;

AND WHEREAS the Ottawa-Carleton District School Board has referred to the Ministry of Education and Training the following estimates for approval:

- (1) the total number of new elementary school pupils and new secondary school pupils; and
- (2) the number of elementary school sites and secondary school sites used to determine the net education land costs;

and such estimates have been approved by the Ministry of Education and Training;

AND WHEREAS the Board has complied with the conditions prescribed by section 10 of Ontario Regulation 20/98;

AND WHEREAS the Board has conducted a review of its education development charge policies, given notice, and held a public meeting on January 15, 2019, in accordance with section 257.60 and section 257.63 of the *Education Act*;

AND WHEREAS the Board has permitted any person who attended the public meeting to make representations in respect of the proposed education development charges.

NOW THEREFORE THE OTTAWA-CARLETON DISTRICT SCHOOL BOARD
HEREBY ENACTS AS FOLLOWS:

PART 1

APPLICATION

Definitions

1. The Definition and terms contained in the Act and Regulations made in accordance with the Act, as amended from time to time, shall have the same meanings in this By-law. In the event of ambiguity, the Definitions contained in this By-law shall prevail.
2. In this By-law,
 - (1) "Act" means the *Education Act*, R.S.O. 1990, c.E.2, as amended, or a successor statute;
 - (2) "Board" means the Ottawa-Carleton District School Board;
 - (3) "development" means the construction, erection or placing of one or more buildings or structures on land or the making of an addition or alteration to a building or structure that has the effect of increasing the size or usability thereof, and includes redevelopment;
 - (4) "dwelling unit" means a room or suite of rooms used, or designed or intended for use by one person or persons living together, in which culinary and sanitary facilities are provided for the exclusive use of such person or persons, and shall include, but is not limited to, a dwelling unit or units in an apartment, group home, mobile home, duplex, triplex, semi-detached dwelling, single detached dwelling, stacked row dwelling (townhouse) and row dwelling (townhouse). Notwithstanding the forgoing, (i) a unit or room in a temporary accommodation to the travelling or vacationing public and (ii) living accommodation in a nursing home as defined in and governed by the provisions of the *Long Term Care Homes Act* 2007, S.O. c.8, shall not constitute dwellings units for purposes of this Bylaw.
 - (5) "education land costs" means costs incurred or proposed to be incurred by the Board,
 - (i) to acquire land or an interest in land, including a leasehold interest, to be used by the Board to provide pupil accommodation;
 - (ii) to provide services to the land or otherwise prepare the site so that a building or buildings may be built on the land to provide pupil accommodation;
 - (iii) to prepare and distribute education development charge background studies as required under the Act;

- (iv) as interest on money borrowed to pay for costs described in paragraphs (i) and (ii); and
 - (v) to undertake studies in connection with an acquisition referred to in paragraph (i).
- (6) "education development charge" means development charges imposed pursuant to this By-law in accordance with the Act;
- (7) "existing Industrial Building" means a building used for or in connection with:
 - (a) manufacturing, producing, processing, storing or distributing something,
 - (b) research or development in connection with manufacturing, producing or processing something;
 - (c) retail sales by a manufacturer, producer or processor of something they manufactured, produced or processed, if the retail sales are at the site where the manufacturing, production or processing takes place,
 - (d) office or administrative purposes, if they are,
 - i. carried out with respect to manufacturing, producing, processing, storage or distributing of something, and
 - ii. in or attached to the building or structure used for that manufacturing, production, processing, storage or distribution.
- (8) "farm buildings" are defined as a building or structure located on a bona fide farm which is necessary and ancillary to a bona fide farm operation including barns, tool sheds and silos and other farm related structures for such purposes as sheltering of livestock or poultry, storage of farm produce and feed, and storage of farm related machinery, and equipment but shall not include a dwelling unit or other structure used for residential accommodation or any buildings or parts thereof used for other commercial, industrial or institutional purposes qualifying as non-residential development;
- (9) "gross floor area" means the total floor area, measured between the outside of exterior walls or between the outside of exterior walls and the centre line of party walls dividing the building from another building, of all floors above the average level of finished ground adjoining the building at its exterior walls and for the purpose of this definition, the non-residential portion of a mixed-use building or structure is deemed to include one-half of any area common to the residential and non-residential portions of such mixed-use building or structure;
- (10) "mixed use development" means land, buildings or structures used, or designed or intended for use, for a combination of non-residential and residential uses;

- (11) "non-residential development" means a development other than a residential development and includes commercial, industrial and institutional development;
- (12) "residential development" means a development comprised of land or buildings or structures of any kind whatsoever, used, designed or intended to be used as living accommodations for one or more individuals and includes land or a building or part thereof used, designed or intended for a use in connection therewith.

Application of By-law and Exemptions

3. Subject to any exemption contained herein:

- (1) This By-law applies to all lands located within the City of Ottawa subject to any exemption contained herein and for greater clarity, this By-law applies to all lands within the former Cities of Ottawa, Nepean, Kanata, Gloucester, Cumberland, Rockcliffe and Vanier and the former Townships of Goulbourn, Osgoode, Rideau and West Carleton, as constituted on December 31, 2000.[the Area] This By-law shall apply to all categories of Residential Development and all related uses of land, buildings or structures thereof, and all categories of Non-Residential Development and all related uses of land, buildings or structures thereof.
- (2) This By-law shall not apply to lands that are owned by and are used for the purpose of:
 - (1) a municipality;
 - (2) a district school board;
 - (3) a publicly-funded university, community college or a college of applied arts and technology established under the *Ministry of Colleges and Universities Act*, or a predecessor statute;
 - (4) Residential Development on lands designated as Farm Retirement Lots as this term is defined in the Official Plan of the City of Ottawa, as amended from time to time;
 - (5) a place of worship and land used in connection therewith, and every churchyard, cemetery or burying ground, if they are exempt from taxation under Section 3 of the *Assessment Act, R.S.O. 1990, Chapter A.31, c.3. as amended*;
 - (6) farm buildings as defined herein.

Development Approvals

- 4. In accordance with the Act and this By-law, the Board imposes an education development charge against land undergoing Residential Development, Non-Residential Development, or redevelopment in the City of Ottawa, if the Residential Development, Non-Residential Development, or redevelopment requires any one of those actions set out in sub-section 257.54(2) of the Act (or any successor provision thereto) as follows:

- (1) passing of a zoning By-law or of an amendment thereto under section 34 of the *Planning Act* (or any successor provision thereto);
- (2) the approval of a minor variance under section 45 of the *Planning Act* (or any successor provision thereto);
- (3) a conveyance of land to which a By-law passed under subsection 50(7) of the *Planning Act* (or any successor provision thereto) applies;
- (4) the approval of a plan of subdivision under section 51 of the *Planning Act* (or any successor provision thereto);
- (5) a consent under section 53 of the *Planning Act* (or any successor provision thereto);
- (6) the approval of a description pursuant to the provisions of the *Condominium Act 1998* (or any successor provision thereto); or
- (7) the issuing of a permit under the *Building Code Act, 1992* in relation to a building or structure.

PART II

EDUCATION DEVELOPMENT CHARGES

A. Residential Education Development Charges

5. Subject to the provisions of this By-law, an education development charge of \$723.00 per dwelling unit shall be imposed upon all categories of residential development and all the designated residential uses of lands, buildings or structures, including a dwelling unit accessory to a non-residential use, and, in the case of a mixed-use building or structure, upon the dwelling units in the mixed-use building or structure. An Education Development Charge will be collected once in respect of a particular residential development, but the forgoing does not prevent the application of this By-law to future development of the same property.

Exemptions from Residential Education Development Charges

6. (1) As required by subsection 257.54(3) of the Act an education development charge shall not be imposed with respect to,
 - (a) the enlargement of an existing dwelling unit that does not create an additional dwelling unit; or
 - (b) the creation of one or two additional dwelling units as prescribed in section 3 of Ontario Regulation 20/98 as follows:

Name of Class of Residential Building	Description of Class of Residential Buildings	Maximum Number of Additional Dwelling Units	Restrictions
Single detached dwellings	Residential buildings, each of which contains a single dwelling unit, that are not attached to other buildings	Two	The total gross floor area of the additional dwelling unit or units must be less than or equal to the gross floor area of the dwelling unit already in the building
Semi-detached dwellings or row dwellings	Residential buildings, each of which contains a single dwelling unit, that have one or two vertical walls, but no other parts, attached to other buildings	One	The gross floor area of the additional dwelling unit must be less than or equal to the gross floor area of the dwelling unit already in the building
Other residential buildings	A residential building not in another class of residential building described in this table	One	The gross floor area of the additional dwelling unit must be less than or equal to the gross floor area of the smallest dwelling unit already in the building

7. Pursuant to Section 4 Ontario Regulation 20/98:

- (1) Education development charges under section 5 of this By-law shall not be imposed with respect to the replacement, on the same site, of a dwelling unit that was destroyed by fire, demolition or otherwise, or that was so damaged by fire, demolition or otherwise as to render it uninhabitable.
- (2) Notwithstanding section 7(1) of this By-law, education development charges shall be imposed in accordance with section 5 of this By-law if the building permit for the replacement dwelling unit is issued more than 2 years after,
 - (a) the date the former dwelling unit was destroyed or became uninhabitable; or
 - (b) if the former dwelling unit was demolished pursuant to a demolition permit issued before the former dwelling unit was destroyed or became uninhabitable, the date the demolition permit was issued.
- (3) Notwithstanding section 7(1) of this By-law, education development charges shall be imposed in accordance with section 5 of this By-law against any dwelling unit or

units on the same site which are in addition to the dwelling unit or units being replaced.

- (4) An education development charge shall be imposed in accordance with section 5 of this By-law where a non-residential building or structure is replaced by or converted to in whole or in part, a dwelling unit or units.

B. Non-Residential Education Development Charges

8. Subject to the provisions of this By-law, an education development charge of \$0.52 per square foot of gross floor area of non-residential development shall be imposed upon all categories of non-residential development and all non-residential uses of land, buildings or structures and, in the case of a mixed-use building or structure, upon the non-residential uses in the mixed-use building or structure. An Education Development Charge will be collected once in respect of a particular non-residential development, but the forgoing does not prevent the application of this By-law to future development of the same property.

Exemptions from Non-Residential Education Development Charges

9. Notwithstanding section 8 of this By-law, education development charges shall not be imposed upon a non-residential development if the development does not have the effect of creating gross floor area of non-residential development or of increasing existing gross floor area of non-residential development.
10. (1) Education development charges under section 8 shall not be imposed with respect to the replacement, on the same site, of a non-residential building or structure that was destroyed by fire, demolition or otherwise, or that was so damaged by fire, demolition or otherwise as to render it unusable.
 - (2) Notwithstanding section 10(1) of this By-law, education development charges shall be imposed in accordance with section 8 of this By-law if the building permit for the replacement non-residential building or structure is issued more than 5 years after,
 - (1) the date the former building or structure was destroyed or became unusable; or
 - (2) if the former building or structure was demolished pursuant to a demolition permit issued before the former building or structure was destroyed or became unusable, the date the demolition permit was issued.
 - (3) Notwithstanding section 10(1) of this By-law, an education development charge shall be imposed in accordance with section 8 of this By-law against any additional gross floor area of any non-residential development on the same site in excess of the gross floor area of the non-residential building or structure being replaced, subject to the following calculation:-

If the gross floor area of the non-residential part of the replacement building exceeds the gross floor area of the non-residential part of the building being replaced, the exemption applies with respect to the portion of the education development charge calculated in accordance with the following formula:

$$\text{Exempted portion} = [\text{GFA}(\text{old}) / \text{GFA}(\text{new})] \times \text{EDC}$$

where,

"Exempted portion" means the portion of the education development charge that the Board is required to exempt;

"GFA (old)" means the gross floor area of the non-residential part of the building being replaced;

"GFA (new)" means the gross floor area of the non-residential part of the replacement building;

"EDC" means the education development charge that would be payable in the absence of the exemption;

- (4) Education development charges shall be imposed in accordance with section 5 of this By-law if the non-residential building or structure described in section 10(1) of this By-law is replaced by or converted to, in whole or in part, a dwelling unit or units.
 - (5) Education development charges shall be imposed in accordance with Section 8 of this By-law where a dwelling unit or dwelling units described in section 10(1) of this By-Law, are replaced by or converted to, in whole or in part with a non-residential development or use.
11. If a development includes the enlargement of the gross floor area of an existing industrial building, the amount of the education development charge that is payable in respect of the enlargement shall be determined in accordance with the following rules:
- (a) if the gross floor area is enlarged by 50 percent or less, the amount of the education development charge in respect of the enlargement is zero;
 - (b) if the gross floor area is enlarged by more than 50 percent the amount of the education development charge in respect of the enlargement is the amount of the education development charge that would otherwise be payable multiplied by the fraction determined as follows:
 - (1) determine the amount by which the enlargement exceeds 50 percent of the gross floor area before the enlargement;
 - (2) divide the amount determined under paragraph (i) by the amount of the enlargement.

C. Mixed Use Development

12. The education development charge to be imposed in respect of the Mixed-use development or redevelopment shall be the aggregate of the amount applicable to the residential development component and the amount applicable to the Non-Residential Development component.
13. For the purpose of calculating the education development charge to be imposed in respect of the Mixed-use development or redevelopment, the Gross Floor Area of the non-residential portion of the building shall include a proportional share of the common areas of such building.

PART III

ADMINISTRATION

Payment of Education Development Charges

14. Education development charges are payable in full to the municipality in which the development takes place on the date a building permit is issued in relation to a building or structure on land to which this education development charges By-law applies.
15. The Treasurer of the Board shall establish and maintain an education development charge reserve fund in accordance with the Act, the Regulation and this By-law.

Payment by Services

16. Pursuant to the Act, the Board may, with the consent of the Minister, accept land for pupil accommodation in place of the payment of all or a part of the education development charge. If the Board accepts land, as stated herein, the owner shall be given credit toward the education development charges imposed on the owner by the Board.

Collection of Unpaid Education Development Charges

17. Part XI of the *Municipal Act 2001* applies with necessary modifications with respect to an education development charge or any part of it that remains unpaid after it is payable.

Date By-law In Force

18. This By-law shall come into force at 12:01 a.m. on April 1, 2019.

Repeal

19. By-law No. 02-2014 is repealed upon this By-law, this being By-law No. 01-2019, and coming into force April 1, 2019.

Severability

20. In the event any provision, or part thereof, of this By-law is found by a court of competent jurisdiction to be *ultra vires*, such provision, or part thereof, shall be deemed to be severed, and the remaining portion of such provision and all other provisions of this By-law shall remain in full force and effect.

Interpretation

21. Nothing in this By-law shall be construed so as to commit or require the Board to authorize or proceed with any specific school site purchase or capital project at any time.
22. In this By-law where reference is made to a statute or a section of a statute such reference is deemed to be a reference to any successor statute or section.

Short Title

23. This By-law may be cited as the Ottawa-Carleton District School Board Education Development Charges By-law No. 01-2019.

ENACTED AND PASSED this 26th day of February, 2019.

Chair of the Board

Director of Education



COMMITTEE OF THE WHOLE PUBLIC REPORT PUBLIC

Tuesday, March 5, 2019, 7:30 pm
Board Room
Administration Building
133 Greenbank Road
Ottawa, Ontario

Trustees Present:	Erica Braunovan, Donna Blackburn, Rob Campbell, Chris Ellis, Lyra Evans, Mark Fisher, Wendy Hough, Jennifer Jennekens, Keith Penny, Sandra Schwartz, Lynn Scott Isaac Glassman (Student Trustee), Samantha Lin (Student Trustee)
Staff Present:	Camille Williams-Taylor (Director of Education), Brett Reynolds (Associate Director), Mike Carson (Chief Financial Officer), Michele Giroux (Executive Officer, Corporate Services), Janice McCoy (Superintendent of Human Resources), Peter Symmonds (Superintendent of Learning Support Services), Nadia Towaij (Superintendent of Instruction), Pamela LeMaistre (Manager of Human Resources), Kevin Gardner (Manager of Financial Services), Katrine Mallan (Manager of Board Services), Diane Pernari-Hergert (Manager of Communications & Information Services), Sharlene Hunter (Communications Coordinator), John MacKinnon (Audio-Visual Technician), and Amanda Rock (Committee Coordinator)
Non-Voting Representatives Present:	Cathy Bailey (OSSTF Teachers/Occasional Teachers), Elizabeth Kettle (ETFO), Christine Moulaison (OCASC), Andrew Nordman (OCEOC Alternate), Steven Spidell (OCSSAN Alternate),

1. Call to Order - Vice-Chair of the Board

Vice-Chair Braunovan called the meeting to order at 7:33 p.m. She acknowledged that the meeting is taking place on unceded Algonquin Territory and thanked the Algonquin Nations for hosting the meeting on their land.

2. Approval of Agenda

Moved by Trustee Campbell

THAT the agenda be approved.

Carried

3. Briefing from the Chair of the Board

Chair Scott advised that the OCDSB is seeking two community representatives to serve on its Parent Involvement Committee (PIC). Individuals or organizations who may be interested are encouraged to submit an application. For more information about the PIC, eligibility criteria and the submission process, please visit the District's website.

Chair Scott advised that nominations for the OCDSB Community Member Recognition Awards are now open. This is an opportunity to recognize a community member, parents, volunteer, or business partner in your school or community who makes a difference. Online nomination forms must be completed no later than 29 March 2019. The awards will be presented at the Volunteer Appreciation Reception on 13 June 2019 at the Confederation Education Centre.

Chair Scott advised that the Ontario Public School Boards' Association (OPSBA) Education Labour Relations and Human Resources Symposium takes place on 04 and 05 April 2019 in Toronto. This professional development opportunity is available to trustees, directors of education, and senior human resources and labour relations staff. Further information is available on the OPSBA website.

Chair Scott advised that 08 March 2019 is international Women's Day. The District supports 2019's campaign theme of #BalanceforBetter which provides a unified direction to guide and galvanize action to build a gender-balanced world. Students in schools are challenging gender stereotypes and bias, thinking about careers in science, technology, engineering and math and celebrating achievement.

4. Briefing from the Director

Director Williams-Taylor announced that Eric Hardie was the successful candidate for the position of Superintendent of Instruction. Eric's first day in this new role will be 08 April 2019. He has fourteen years of K-12 leadership in urban and rural settings and is currently the Principal of Experiential Learning in the Upper Canada District School Board.

Director Williams-Taylor advised that students from the Earl of March Secondary School and Gloucester High School had the honour of performing at a Black

History Month Gala during the week of 04-08 March 2019. The event was sponsored by the Association Canadienne pour la Promotion des Héritages Africains to pay tribute to people of African descent who have distinguished themselves by their commitment to their community.

5. Delegations

5.1 Carmela Parent, Re: Ontario Autism Program

Carmela Parent is a parent speaking in support of Trustee Blackburn's motion which will be dealt with later in the meeting. She expressed the view that the Ministry of Children, Community and Social Services should reconsider its new recommendations to the Ontario Autism Program (OAP). She queried how the Board was going to address the emerging issues should the recommendations be implemented on 01 April 2019.

5.2 Savia Javed, Re: Ontario Autism Program

Sadia Javed is a parent of a five year old daughter speaking in support of Trustee Blackburn's motion. She expressed the opinion that the province did not consult or do an impact assessment with stakeholders. She does not support the new recommendations for the OAP.

In response to queries from Trustee Ellis, Ms. Javed stated that her daughter will not be able to return to a regular classroom setting and that her family will not be able to afford the costs of Intensive Behavioural Intervention (IBI) should the new recommendations be implemented.

5.3 Stephanie Brousseau, Re: Ontario Autism Program

Stephanie Brousseau is a parent of a four year old son and is in support of Trustee Blackburn's motion. Ms. Brousseau advised that her son functions at a low cognitive level and requires one-on-one support. She queried how the District is going to keep students safe in the classroom when some children with Autism Spectrum Disorder (ASD) do not have the cognitive function to know their boundaries.

5.4 Kate Logue, Re: Ontario Autism Program

Kate Logue is a parent of two children with autism and is in support of Trustee Blackburn's motion. She stressed that the Board urge Minister MacLeod to reconsider the new OAP funding policy she is putting forward. Ms. Logue advised that her children have different sets of needs. She expressed concern over how many children will be supported, how they will reach their full potential, and how families will afford the services their children need.

In response to a query from Trustee Fisher, Ms. Logue suggested that the Board hire more educational assistants (EAs), provide more training on how to manage students with autism, and familiarize staff with the basic principles of ABA (Applied Behaviour Analysis).

5.5 Jen Sturgeon, Re: Ontario Autism Program

Jen Sturgeon is a parent of an eight year old son who has severe autism. He was immediately placed on an IBI waitlist for services five years ago. Ms. Sturgeon and her family paid for private occupational therapy and sensory integration to prepare her son for a classroom setting. Upon entering school many of his issues had significantly improved. Ms. Sturgeon advised that due to inflexible school policies and regulations and a lack of EAs her son's coping and soothing strategies could not be accommodated. His behaviour regressed. She supports Trustee Blackburn's motion and urges the Minister of Children, Community and Social Services to reconsider the new OAP.

6. Matters for Action:

6.1 Notice of Motion, Re: Cap on Trustee Carryforwards, Trustee Blackburn

Having given notice, Trustee Blackburn moved as follows:

Moved by Trustee Blackburn,

WHEREAS P.005.GOV permits individual trustees to carry forward their unspent trustee expense funds to the following fiscal year;

WHEREAS large carryforwards year-to-year may tie up funds unnecessarily;

WHEREAS trustees are accountable for the responsible stewardship of resources;

THEREFORE be it resolved:

THAT clause 2.13 of P.005.GOV Board Member Expenses and Support Services be amended to read:

The Board may authorize, before 31 August in any year, a carryforward of unspent funds, not to exceed \$2,500, in Board members' individual accounts under this policy upon submission of written requests from individual trustees outlining the rationale for such carryforward, save that, in an election year, any such funds carried forward must be used prior to the end of the Board's term of office.

Trustee Blackburn highlighted the following reasons for bringing forward the motion:

- Trustees should model fiscal accountability and responsibility;
- Other boards do not allow carry forwards; and
- Trustees expense accounts are generous compared to other boards.

In response to queries from trustees, staff confirmed that carryforwards could be used for professional development and community outreach and not exceed \$2500.

An amendment moved by Trustee Campbell,

THAT "The Chair of the Board" replace "The Board".

Chair Scott agreed that there should be a mechanism for approving carryforwards but expressed concern that she may have difficulty approving carryforwards without a good reason. CFO Carson clarified that the Board does not approve carryforwards and that they are automatic.

Trustee Campbell withdrew his amendment.

Trustee Ellis indicated that he would not support the motion because of his experience during the Eastern Accommodation Review. He expressed the opinion that the most effective way of contacting the community is through a mail drop which incurs higher costs and noted that his postal expenses were approximately \$2500. Trustee Schwartz pointed out that trustees' funds are public funds and should be used appropriately on an annual basis. She noted that there were queries with regard to the mail drop during the Eastern Accommodation Review. On a point of privilege, Trustee Ellis clarified that the mail drop was deemed appropriate during the Eastern Accommodation Review. Chair Scott explained that each trustee uses their funds differently and is expected to budget wisely.

An amendment moved by Trustee Penny,

THAT the following be added to clause 2.13 "should a trustee have a demonstrable need to carryforward more than \$2500, they may apply to the Chair of the Board for approval to exceed this amount."

Trustee Penny stressed that there may be occasions where a trustee may need flexibility to carryforward more than \$2500. The amendment may be a way to achieve flexibility with regard to carryforwards.

Trustee Blackburn expressed concern over the objectivity of any Chair of the Board when approving carryforwards exceeding \$2500. In response to a query from Trustee Blackburn, CFO Carson advised that he was not aware of any formal mechanism for sharing trustee funds. Chair Scott reiterated her concern for the Chair having the responsibility to approve carryforwards exceeding the amount of \$2500.

Moved by Trustee Penny,

THAT the following be added to clause 2.13 "should a trustee have a demonstrable need to carryforward more than \$2500, they may apply to the Chair of the Board for approval to exceed this amount."

Defeated

Trustee Blackburn indicated that she would like to continue the discussion with regard to how trustees spend their funds in the future. She expressed the opinion that the Policy P.005.GOV should be reviewed. In response to Trustee Blackburn's comments, Vice-Chair Braunovan clarified that the Board of Trustees is not permitted to spend advertising funds during an election campaign.

Executive Officer Giroux advised that Policy P.005.GOV has a specific directive under section three that states no expenses related to a municipal election campaign can be charged to a Board member's account.

Moved by Trustee Blackburn

THAT clause 2.13 of P.005.GOV Board Member Expenses and Support Services be amended to read:

The Board may authorize, before 31 August in any year, a carryforward of unspent funds, not to exceed \$2,500, in Board members' individual accounts under this policy upon submission of written requests from individual trustees outlining the rationale for such carryforward, save that, in an election year, any such funds carried forward must be used prior to the end of the Board's term of office.

Carried

a. Supplemental Information: Memo 19-019 Trustee Carryforwards

Provided for information.

6.2 Notice of Motion, Re: Ontario Autism Program, Trustee Blackburn

Having given notice, Trustee Blackburn moved as follows:

Moved by Trustee Blackburn,

WHEREAS the Ontario government has introduced changes to the Ontario Autism Program effective 01 April 2019;

WHEREAS the Ontario Public School Boards' Association (OPSBA) has expressed its concerns to Ministers Thompson and MacLeod in a letter dated 26 February 2019 about the planned changes to the Ontario Autism Program and the potential impact of those changes on the supports that school boards will be able to provide for students with autism; and

WHEREAS the planned changes to the Ontario Autism Program will not adequately meet the needs of students with autism and will put extra pressure on the limited resources of school boards;

THEREFORE be it resolved:

THAT the Chair of the Ottawa-Carleton District School Board write a letter to Minister Thompson, Ministry of Education, and Minister MacLeod, Ministry of Children, Community and Social Services:

- A. To endorse the position of the Ontario Public School Boards' Association (OPSBA) regarding the impact of the planned changes to the Ontario Autism Program on school boards as expressed in the letter dated 26 February 2019;
- B. To request that the Ministers reconsider the planned changes to the Ontario Autism Program with respect to the impact that these changes will have on the ability of school boards to meet the needs of students with autism;
- C. To advocate that both Ministers meet with OPSBA representatives to discuss the impact of the changes on school boards and the ability of school boards to provide service to students with autism.

Trustee Blackburn thanked the parents for their delegations and noted her respect for their tenacity and trust that the District has listened to their concerns. She expressed the hope that the government will also listen to their concerns and meet the needs of children with autism.

In response to a request regarding additional supports the Board would be asked to provide as a result of the planned changes, staff advised that they would work with schools and families to plan transitions recognizing that there is a wide variety of needs for students with autism. At the present time, it is difficult to assess the scale of changes that may be coming because the number of students who would be affected and the timeline for their transition is not yet known. Staff is encouraging parents to communicate with their children's home schools about their requirements.

An amendment moved by Trustee Ellis,

THAT the following Part D be added to the motion:

- D. THAT the District track attendance changes for students with ASD due to the planned changes to the Ontario Autism Program as expressed to the Ministers in the letter dated 26 February 2019 from 01 April 2019 to end of 2018-19 school year and report by 24 September 2019.

Trustee Ellis submitted that having this information would allow the Board to assess the impact of the changes and advocate for additional resources.

Director Williams-Taylor advised that significant staff resources would be required to adjust the way the District collects attendance data, and it would not be possible to make comparisons with data collected prior to 01

April 2019. Superintendent Symmonds added that the funding changes would take place over several months, and students with autism have a wide range of needs.

A sub-amendment moved by Trustee Lyra Evans,

THAT “due to the planned changes to the Ontario Autism Program as expressed to the Ministers in the letter dated 26 February 2019” be deleted.

Carried

Moved by Trustee Campbell,

THAT the amendment to add Part D to the motion, as sub-amended, be referred to staff pending additional consideration.

An amendment moved by Trustee Schwartz,

That “prior to presentation at the Board meeting on 26 March 2019” be added to the motion.

Carried

Moved by Trustee Campbell,

THAT the amendment to add Part D to the motion, as sub-amended, be referred to staff pending additional consideration prior to presentation at the Board meeting on 26 March 2019, viz:

“An amendment moved by Trustee Ellis,

THAT the following Part D be added to the motion:

D. THAT the District track attendance changes for students with ASD from 01 April 2019 to end of 2018-19 school year and report by 24 September 2019.”

Carried

With respect to the letters to the Ministers, it was suggested that the Chair request a meeting with Minister MacLeod to discuss the impact of proposed changes to Ontario Autism Program on the OCDSB and that the letter be sent as soon as possible. Chair Scott advised that a draft letter would be circulated to trustees prior to sending it later this week.

Moved by Trustee Blackburn

THAT the Chair of the Ottawa-Carleton District School Board write a letter to Minister Thompson, Ministry of Education, and Minister MacLeod, Ministry of Children, Community and Social Services:

A. To endorse the position of the Ontario Public School Boards' Association (OPSBA) regarding the impact of the planned changes to the Ontario Autism Program on school boards as expressed in the letter dated 26 February 2019;

B. To request that the Ministers reconsider the planned changes to the Ontario Autism Program with respect to the impact that these changes will have on the ability of school boards to meet the needs of students with autism; and

C. To advocate that both Ministers meet with OPSBA representatives to discuss the impact of the changes on school boards and the ability of school boards to provide service to students with autism.

Carried

7. Reports from Statutory and Other Committees

7.1 Parent Involvement Committee, 20 February 2019

Moved by Trustee Hough,

THAT the Parent Involvement Committee report, dated 20 February 2019, be received.

Carried

7.2 Indigenous Education Advisory Council, 21 February 2019

Moved by Trustee Hough,

THAT the Indigenous Education Advisory Council report, dated 21 February 2019, be received.

Carried

7.3 Special Education Advisory Committee, 25 February 2019

Moved by Trustee Jennekens,

THAT the Special Education Advisory Committee report, dated 25 February 2019, be received.

Carried

8. Matters for Discussion:

8.1 Report 19-028, 2019-2020 Academic Staffing (J. McCoy, ext. 8207)

Your Committee had before it Report 19-028 to provide information with respect to the required and discretionary academic staffing levels for the 2019-2020 school year and to highlight areas being considered for recommended changes.

Superintendent McCoy noted the following:

- Report 19-028 was drafted prior to the release of memo B6 from the Ministry of Education;
- Memo B6 is an indication that there may be impacts to staffing within the District;
- The timing and nature of memo B6 may impact on the District's ability to bring forward an action report at Committee of the Whole on 19 March 2019; and
- There is merit in continuing to consider the changes identified within Report 19-028.

Superintendent McCoy highlighted the following from Report 19-028:

- Academic staffing for 2019-2020 will remain at status quo with a few changes;
- Changes to staff are attributable to enrolment patterns;
- Changes to class size regulations will have a significant impact on the total number of classroom positions required;
- A 0.5 FTE International Baccalaureate (IB) Program Coordinator is recommended to support the introduction and continued planning of the IB program at Merivale High School;
- The financial implications associated with collective agreement extensions and Local Priorities funding need to be considered;
- The Local Priorities funding is due to end in June 2019 which aligns with the expiry of the collective agreement extensions on 31 August 2019;
- The District's senior staff have discussed solutions to mitigate the loss of the additional Local Priorities funding positions across various employee groups;
- Increasing the complement of the District's establishment positions may be a solution to mitigate the impact of the loss of the extension agreement positions;
- There are currently 91 FTE English as a Second Language (ESL) teachers supporting the District's English Language Learners (ELLs);
- Staff is recommending the addition of four FTE Itinerant ESL positions to the current complement to replace those positions previously funded using Local Priorities funding;

- Staff is recommending an increase of two FTE teachers to support two new elementary English Language Development (ELD) classes for the 2019-2020 school year;
- There are currently 20 FTE special education positions that are funded by the Local Priorities funding;
- Staff is recommending 2.5 FTE Learning Support Teachers (LST) positions be added to the current complement for next year to mitigate the impact of the end of the extension agreement positions;
- Staff is recommending that 3 FTE positions be added as part of the Learning Support Services itinerant behaviour supports for at least one more year to mitigate the impact of the end of the extension agreement positions;
- There are currently 130.5 FTE special education teaching positions at the secondary level;
- The Local Priorities funding added 5 FTE special education teaching positions in the 2017-2018 and 2018-2019 school year;
- Staff is recommending that 2.83 FTE discretionary LST positions be added to the regular LST complement for at least one year to mitigate the impact of the end of the extension agreement positions;
- Learning Support Services (LSS) is recommending an increase in the number of specialized classes to support students with ASD at the elementary and secondary levels;
- Staff is recommending an additional 4.5 FTE elementary positions and 6.67 FTE secondary positions for specialized program classes;
- There will be minimal changes to centrally assigned staff;
- Staff recommends the 1.0 FTE Itinerant Indigenous Education teacher position become part of the regular complement;
- The District's principals and vice-principals have expressed workload concerns and increased pressures, particularly in elementary schools;
- Workload concerns from principals and vice-principals include managing replacement teachers, shortages of replacement staff due to absences, and the demands of managing complex student behaviours;
- Staff is recommending an increase of up to 4 FTE elementary vice-principal positions for the 2019-2020 school year;
- Staff will be closely monitoring announcements from the Ministry with regard to changes in class size or other areas in order to make any changes that may be required in academic staffing.

In response to trustee queries, the following information was provided by staff:

- A cost analysis has not been done to compare the costs of having special education learners in congregated classroom settings compared to being integrated into a regular classroom;

- The District does assess the level of need for students with special education needs on a regular basis;
- There are students with special education needs that do not require EA support;
- LSS is exploring different ways to professionally develop teachers to better engage with students with special needs;
- There is a wide range of e-learning modules that teaching staff can access through LSS;
- Professional development has shifted towards an in-class model;
- Academic staffing does not include the staffing of EAs;
- The budget process may bring forward recommendations to add EAs;
- The addition of all positions listed in the report are intended for the 2019-2020 school year;
- LSTs and LRTs are in all of the District's schools and efforts will be made to mitigate the impact on any particular school;
- LSTs can fulfill the duties of LRTs; and
- LSTs do have a leadership role in the special education program of the District's schools.

Elizabeth Kettle noted the following:

- Special education teachers are being taken from their regular duties to fill in for absent teachers;
- The increased number of students with Individual Education Plans (IEP) does not allow teachers sufficient time to work with students individually;
- The current priority of EAs is to address behavioural issues rather than assisting students academically; and
- There is a concern for what will happen with the Special Needs Priority funding.

During the ensuring discussion, staff provided the following information:

- The average vice-principal (VP) allocation for large schools is reviewed annually;
- All but one of the District's high schools have two vice-principals;
- Staffing is required based on anticipated retirements and leaves;
- Memo B6 is intended to be a cautionary note and did not imply that there is currently a hiring freeze; and
- Regular staffing will continue in the spring.

9. Information Items:

9.1 Report from OPSBA

There was no report from the OPSBA representatives.

a. OPSBA Legislative Update, 01 March 2019

This item was not dealt with prior to adjournment.

9.2 New Ministry Initiatives Update

a. Memo 2019 SB01 Update: Special Education Funding in 2018-19

This item was not dealt with prior to adjournment.

b. Memo Engagement on Class Sizes, Re: Ministry of Education Consultation on Class Sizes

This item was not dealt with prior to adjournment.

c. Memo Engagement on Teacher Hiring Practices, Re: Ministry of Education Consultation on Hiring Practices

This item was not dealt with prior to adjournment.

d. Memo 19-037 Ministry Memorandum B06: Budget Planning Information for 2019-2020 Quoted in the Media

This item was not dealt with prior to adjournment.

9.3 OSTA Update

The OSTA minutes from 28 January 2019 were provided for review.

a. 28 January 2019 OSTA Minutes

This item was not dealt with prior to adjournment.

10. New Business - Information and Inquiries

There was no new business.

11. Long-Range Agenda (March to May)

The long-range agenda from March to May 2019 was provided for review.

12. Adjournment

The 10:30 p.m. vote did not receive the required 2/3 majority and the meeting adjourned at 10:32 p.m.

At the time of adjournment, Report 19-028, 2019-2020 Academic Staffing was under discussion. All information items, new business, and long range agenda were not dealt with.

Erica Braunovan, Chair



OTTAWA-CARLETON
DISTRICT SCHOOL BOARD

Office of the Chair of the Board

8 March 2019

Hon. Lisa M. Thompson
Minister of Education
22nd Floor, Mowat Block
900 Bay Street
Toronto, ON M7A 1L2

Hon. Lisa MacLeod
Minister of Children, Community and Social Services
6th Floor, Hepburn Block
80 Grosvenor Street
Toronto, ON M7A 1E9

Dear Ministers Thompson and MacLeod:

On behalf of the Ottawa-Carleton District School Board (OCDSB), I write to express our significant concerns about the planned changes to the Ontario Autism Program (OAP), the current timeline for implementing those changes, and the potential impact of those changes on the supports that our school district provides to meet the needs of students on the autism spectrum.

When these changes were being considered, I am not sure if you were fully aware that some students currently receive intensive clinical therapy off-site for all or part of the school week, and attend school for various amounts of time and on various schedules only when they are not in therapy. Families are still trying to sort out the best way forward when their child's funding for therapy runs out, and we anticipate that a growing number of very high-needs students could be received in our schools full-time between 1 April and 30 June. Our schools and classrooms are hard-pressed to serve the autism support needs of the children already attending school full-or part time. The arrival of additional students still in need of therapy that schools do not provide will impact our ability to resource our schools, and the loss of the intensive support will have a detrimental effect on the progress of the students with autism.

While I was pleased to learn that the Ministry of Education is beginning to ask school districts about the numbers of students expected to be transitioning from off-site clinical therapy into schools for greater amounts of time, I must emphasize that school districts need time to plan the transition properly and sufficient time and funding to establish the necessary supports for each student. We therefore ask you to consider modifying the

133 GREENBANK ROAD, OTTAWA, ONTARIO K2H 6L3

current implementation of the changes to allow more time and ensure adequate and appropriate supports will be in place in schools.

OCDSB trustees support the position of the Ontario Public School Boards' Association (OPSBA) as expressed to you in its letter dated 26 February 2019. We strongly encourage both of you to meet with OPSBA representatives at your earliest opportunity, to discuss the needs of school boards across the province with respect to ensuring students with autism receive supports that meet their needs.

A meeting with Minister MacLeod at the earliest possible time is hereby requested, as I would greatly appreciate an opportunity to directly share more details of how the planned changes to the Ontario Autism Program will impact our schools and our students with autism at the Ottawa-Carleton District School Board.

Sincerely,



Lynn Scott
Chair, Ottawa-Carleton District School Board

c.c. All Trustees
Senior Staff
Corporate Records

**EXCERPT****Committee of the Whole, 5 March 2019****6.2. Notice of Motion re: Ontario Autism Program, Trustee Blackburn**

Moved by Trustee Blackburn,

THAT the Chair of the Ottawa-Carleton District School Board write a letter to Minister Thompson, Ministry of Education, and Minister MacLeod, Ministry of Children, Community and Social Services:

- A. To endorse the position of the Ontario Public School Boards' Association (OPSBA) regarding the impact of the planned changes to the Ontario Autism Program on school boards as expressed in the letter dated 26 February 2019;
- B. To request that the Ministers reconsider the planned changes to the Ontario Autism Program with respect to the impact that these changes will have on the ability of school boards to meet the needs of students with autism; and
- C. To advocate that both Ministers meet with OPSBA representatives to discuss the impact of the changes on school boards and the ability of school boards to provide service to students with autism.

Carried

Moved by Trustee Campbell,

THAT the amendment to add Part D to the motion, as sub-amended, be referred to staff pending additional consideration prior to presentation at the Board meeting on 26 March 2019, viz:

"An amendment moved by Trustee Ellis,

THAT the following Part D be added to the motion:

- D. **THAT the District track attendance changes for students with ASD from 01 April 2019 to end of 2018-19 school year and report by 24 September 2019."**

Carried



MEMORANDUM

Memo No. 19-043

TO: Trustees
Student Trustees

FROM: Camille Williams-Taylor, Director of Education and Secretary of the Board
Peter Symmonds, Superintendent of Learning Support Services

DATE: 15 March 2019

RE: **Impact of Changes to Ontario Autism Program (OAP)**

This memo is in response to a request from Trustees to develop a plan to assess the impact of the announced changes to the Ontario Autism Program (OAP). It is anticipated that this is the first of a series of memoranda which will be developed for trustees as new and updated information continues to emerge.

Provincial Government Announcements

Date	Ministry Responsible	Summary of Announcement
6 February 2019	Children, Community and Social Services	<ul style="list-style-type: none"> Reform to existing OAP to eliminate wait lists and provide equality and sustainability to support children with Autism Spectrum Disorder (ASD)
11 March 2019	Education	<ul style="list-style-type: none"> Fully subsidized ASD-specific Additional Qualification (AQ) course for teachers Double funding to the Geneva Centre for Autism to provide training for educators and Educational Assistants (EAs), including access to the Registered Behaviour Technician (RBT) course Fund behaviour expertise and student supports Expand after school skills development programs for students with ASD Support students transitioning into school through the Connections for Students model Fund school boards for each newly enrolled student with ASD to an average of \$12,300

Initial Planning Phase

Following the announcement of changes to the OAP, staff from Learning Support Services (LSS) contacted the Children's Hospital of Eastern Ontario (CHEO) which holds responsibility for managing the funding for children receiving Intensive Behaviour Intervention (IBI) / Applied Behaviour Analysis (ABA) therapy in our region. CHEO has advised that they are aware of 28 students who are receiving funding for therapy greater than 20 hours per week and whose funding envelope will change between 1 April - 1 July 2019. We have also been notified that there are presently 146 students who are receiving any level of therapy and an additional 369 students on the waitlist for therapy services.

This data represents children whose parents have informed CHEO that their designated home school district is the Ottawa-Carleton District School Board (OCDSB). It does not include children whose parents have not declared a school district (e.g., kindergarten aged students where attendance at school is optional), children whose parents may be paying for therapy privately, or children whose parents may elect to change school districts as a result of the changes to the OAP.

At this time, there is no central way of tracking who these students are and their present attendance schedule. CHEO is working with the OCDSB to help support families facing a transition as a result of the changes to the OAP. A letter will be distributed to the families of children receiving direct service through CHEO asking them to connect with their child's school well in advance of changes to school attendance.

It is more difficult to communicate directly with families of children who are receiving IBI/ABA therapy through private providers (either directly funded through CHEO or paid for privately by families). CHEO will support the distribution of a letter to the private providers and LSS will provide instructions regarding distribution of those letters.

The District will communicate via social media requesting that parents/guardians speak to their child's school principal well in advance of any anticipated changes in attendance patterns. In addition to reaching students identified above, it is hoped that this strategy will also reach those families who would be attending the OCDSB but are paying for IBI/ABA therapy privately.

Finally, LSS has requested information from the Ottawa Student Transportation Authority (OSTA) regarding the number of students on small vehicle transportation. There is a potential that there may be changes to the costs associated with transportation as a result of new students enrolled in the District.

Initial Data Gathering Phase

LSS continues to develop a plan to gather the necessary information to inform future decision-making and to ensure that students' needs are being met. With the information known to date, it is difficult to determine how the announced changes will affect families, students and schools. Some critical information is required to ensure as seamless a transition as possible to the new OAP. Information needs include identifying by name who the students are who will be impacted by the changes. Developing an awareness of the level of IBI/ABA therapy the student was receiving prior to 1 April 2019 as well as the

therapy provider, therapy type (IBI or ABA), and number of days in therapy/school will help inform our understanding of the impact following the implementation date of the reformed OAP. Of critical importance, also, is the effective date of any changes in attendance to ensure that appropriate supports are in place for the student. The chart below outlines some of the planned data gathering methods based on the information known to date.

Area of Impact	Timeline	Data Source / Methodology	Purpose / Potential Implications
Number of current students with ASD receiving IBI/ABA therapy	April - June 2019 Fall 2019	Survey to principals/ Learning Support Teachers (LSTs)	Some students with ASD have their needs met in the regular classroom (some with additional support) while others are placed in specialized program classes (depending on student need and they attend school more than half-time)
Changes in attendance patterns for existing students with ASD	April - June 2019 Fall 2019	Survey to principals/ Learning Support Teachers (LSTs); OSTA	EA support if in regular program; Transportation
Number of new students with ASD	April - June 2019 Fall 2019	Survey to principals/ Learning Support Teachers (LSTs) ASD Team database	Need for additional ASD specialized program classes; Need for additional EAs
ASD Team	April - June 2019 Fall 2019	Number of referrals, intake procedures and students who have pre-registered for the upcoming year; <i>Connections for Students</i> tracking	Develop clearer sense of student need
Transportation	April - June 2019 Fall 2019	OSTA; Number of students on small vehicle transportation; Number of students on solo transportation;	Transportation funding envelope

		Number of days small vehicle transportation provided	
Current Staff Capacity	April - June 2019	Human Resources; Numbers of staff with special education and AQ of <i>Teaching Students with Communication Needs</i>	LSS plans for future professional learning; Access to AQ course for teachers; Planning for 2019-2020 PA Day focused on supporting students with ASD; Planning for 2020-2021 PA Day for all educators in supporting students with ASD
New Teacher Induction Program (NTIP)	Fall 2019 - Winter 2020	Human Resources; Numbers of teachers involved in NTIP program 2019-2020	Planning for increased ABA-based training opportunities for NTIP teachers
ASD Specialized Program Classes	June - October 2019	LSS Analysis; Update numbers of specialized program classes and associated supports	Special education funding envelope; Academic, support and professional support staffing
Student Achievement and Well-Being	April - June 2019 Fall 2019	Stakeholder feedback; Brief survey of impacted schools	To develop a deeper understanding on the impact of changes to the OAP at the school level

Future Action

Using the data gathered, LSS will engage in an assessment of the impacts on student learning and well-being as a result of the changes to the OAP. Ongoing evaluation of student needs and the impact on schools will be required in order to determine the efficacy of our existing structures and processes to support students with ASD. Longer term planning will be required in an effort to inform the 2020-2021 budget planning process.

LSS will continue to monitor how families use the funding provided under the new OAP. Early understanding of the reformed OAP indicate that families will have greater choice in how they utilize the funding. While families may choose to use the funds to purchase IBI/ABA therapy, there may also be families who choose to use their funding for respite care or after school and weekend social skills programs that are offered in the community.

Potential Future Impacts

The above plan and data gathering strategies are designed with what is known about the proposed changes to the OAP at the current time. It is important to recognize that parents, CHEO, IBI/ABA therapy providers and school districts are awaiting a clear indication of what the full changes to the OAP will entail.

Further analysis of Memorandum 2019:B07 is required to understand the impact, if any, of the existing special education funding including the Behaviour Expertise Amount (BEA), Special Incidence Portion (SIP), Special Equipment Amount (SEA) and the Multi-disciplinary Team (MDT) funding as well as the reference to an average funding of \$12,300 per pupil.

In addition, the OCDSB is in its third year of the After School Skills Development pilots which have provided support for students with autism utilizing the CHEO programs Art of Play and Art of Conversation and UCLA's Program for the Education and Enrichment of Relational Skills (PEERS®). An analysis of the continued implementation of these programs will be conducted once funding levels are confirmed by the Ministry. While the Ministry has indicated the continuation of the RBT online training module, the Dedicated Space pilot which provides space for private IBI/ABA therapy providers to serve students directly in school has not been confirmed.

Concurrently, the District is expecting communication from the Ministry regarding the results of their consultation on class size and kindergarten on 15 March 2019. In addition, further impact may be realized once the Grants for Student Needs are announced on 11 April 2019.

As indicated above, further information will be provided as it becomes available.

If you have any questions or concerns, please contact Peter Symmonds at peter.symmonds@ocdsb.ca

cc Senior Staff
 Manager, Board Services
 Special Education Advisory Committee
 Corporate Records



COMMITTEE OF THE WHOLE PUBLIC REPORT PUBLIC

Tuesday, March 19, 2019, 7:30 pm
Board Room
Administration Building
133 Greenbank Road
Ottawa, Ontario

Trustees Present: Erica Braunovan, Donna Blackburn, Rob Campbell, Lyra Evans, Mark Fisher, Wendy Hough, Jennifer Jennekens, Keith Penny, Sandra Schwartz, Lynn Scott, Isaac Glassman (Student Trustee), Samantha Lin (Student Trustee)

Staff Present: Camille Williams-Taylor (Director of Education), Brett Reynolds (Associate Director), Dorothy Baker (Superintendent of Curriculum), Mike Carson (Chief Financial Officer), Mary Jane Farrish (Superintendent of Instruction), Michele Giroux (Executive Officer, Corporate Services), Olga Grigoriev (Superintendent of Instruction), Janice McCoy (Superintendent of Human Resources), Kevin Gardner (Manager of Financial Services), Stacey Kay (Manager of Learning Support Services), Katrine Mallan (Manager of Board Services), Miro Vala (Manager of Facilities), Christine Kessler (Principal of Learning Support Services), Sharlene Hunter (Communications Coordinator), John MacKinnon, Audio-Visual Technician, Amanda Rock (Committee Coordinator)

Non-Voting Representatives Present: Cathy Bailey (OSSTF Teachers/Occasional Teachers), Rup Bergamin (OCSSAN Alternate), Brian Lesage (ETFO Alternate), Andrew Nordman (OCEOC Alternate)

1. Call to Order - Vice-Chair of the Board

Acting Vice-Chair Blackburn called the meeting to order at 7:30 p.m. She acknowledged that the meeting is taking place on unceded Algonquin Territory and thanked the Algonquin Nations for hosting the meeting on their land.

2. Approval of Agenda

Moved by Trustee Jennekens

THAT the agenda be approved.

An amendment moved by Trustee Scott, seconded by Trustee Braunovan,

THAT the Elmdale Public School Addition and Retrofit be the first item to discuss under matters for action.

Carried

An amendment moved by Trustee Scott, seconded by Trustee Schwartz,

THAT the 2019-2020 Academic Staffing report be the first item to discuss under matters for the discussion.

Carried

Moved by Trustee Jennekens

THAT the agenda be approved, as amended.

Carried

3. Briefing from the Chair of the Board

Chair Scott advised that the Ottawa-Carleton District School Board was deeply saddened by the news of a targeted mass shooting at two mosques in New Zealand. Islamophobia and hate are issues that the District continually works to eliminate. There are tips on the District's website for parents and caregivers that may help to start the conversation. The OCDSB is committed to building a culture of equity, inclusion, respect, and acceptance.

Chair Scott advised that the OCDSB is seeking two Community Representatives to serve on its Parent Involvement Committee (PIC). The District encourages individuals or organizations who may be interested to submit an application before 22 March 2019. More information can be found on the District's website.

Chair Scott advised that nominations for the OCDSB Community Member Recognition Awards are open until 29 March 2019. The Volunteer Appreciation Reception will take place on 13 June 2019.

Chair Scott advised that the Ministry of Education announced on 15 March 2019 that it will accept further input from federations and trustees' associations with regard to teacher hiring practices and class sizes. To assist stakeholders in preparing their submissions, the Ministry has prepared consultation guides that are intended to support stakeholders in understanding the government's plans. The deadline for submissions is 31 May 2019.

4. Briefing from the Director

Director Williams-Taylor advised that during the week of 11-15 March 2019 the Ministry of Education announced a series of changes to the education funding policy. Specifically, the changes affect:

Class Size – There will be no changes to Kindergarten to grade 3, an increase of 1 to the grades 4 to 8 class average, and an increase of the class average from 22 to 28 for secondary. These changes will be discussed in more detail during the academic staffing discussion at tonight's meeting.

Curriculum Changes – The Ministry announced a number of curriculum changes and updates including revisions to:

- Math – focus on financial literacy
- STEM – increased emphasis on science, technology, engineering and math
- Skilled Trades – increase in experiential learning and pathway promotion
- Financial literacy – updates to the Civics and Careers curriculum to include financial literacy
- Health & Physical Education – updates to the curriculum will retain what was in the curriculum, but will change some timing related to age appropriateness and increased parental opt out capacity
- Indigenous Education – updated curriculum for grades 9 to 12

Technology in Education

- E-learning – new requirements for all secondary students to complete 4 e-learning credits in order to graduate
- Digital Platforms – the development of new online platforms with expanded broadband access
- Cellphones – the introduction of restrictions on the use of cell phones during instructional time

Budget - There are a number of financial reductions with some funding related to these announcements. We are seeking further clarification to better understand the impacts.

Director Williams-Taylor advised that the OCDSB has been selected from approximately 100 nominations across Ontario to be recognized as a leading employer by the Canadian Forces Liaison Council for its support of the mission of the Canadian Armed Forces Reserve. The OCDSB was nominated by Mike Hopper who is a Learning Support Consultant with Learning Support Services and has been a teacher with the District for 21 years. Mr. Hopper nominated the OCDSB for the Employer's Award for their support of his leave this year and also in recognition of the years of support he has received from principals and the District which have allowed him to pursue rewarding careers with the Canadian Naval Reserve and as an educator with the OCDSB.

Director Williams-Taylor advised that the OCDSB is participating in the world's largest grassroots environmental movement: Earth Hour. This year OCDSB schools and administration have been encouraged to take part in the Earth Hour challenge on 29 March 2019 from 1:00 p.m to 2:00 p.m.

In response to a queries from trustees with regard to the changes in education funding policy, Director Williams-Taylor advised that no additional information has been forthcoming at this time. Questions are being compiled and will be shared with the Ministry. She noted that it is anticipated that there will be a consultation process to raise questions and concerns with regard to deliverables and expectations for students.

5. Delegations

5.1 Larry Shamash, Elmdale Council Co-Chair, Re: Elmdale PS Retrofit

Larry Shamash is the Elmdale Public School (PS) Council Co-Chair representing the parents and council of the school. He noted that Report 19-026, which was discussed later in the evening, outlines what the Elmdale community has been advocating for since 2013. He expressed his gratitude to the OCDSB staff for their work on the project. Mr. Shamash noted that there may be challenges with the relocation of students to another location and asked the OCDSB for their continued support for the duration of the Elmdale PS addition and retrofit.

5.2 Kimberly Patriguin, Wellington Village Community Association (WVCA), Re: Elmdale PS Retrofit

Kimberly Patriguin is the president of the Wellington Village Community Association (WVCA). The WVCA supports the Elmdale PS renovation and has spoken with many parents and community members who have noted that the renovation would be beneficial to the community. Ms. Patriguin expressed gratitude for the OCDSB's work and looks forward to the project moving ahead.

6. Matters for Action:

6.1 Report 19-028, 2019-2020 Academic Staffing (J.McCoy ext. 8207)

Your Committee had before it Report 19-028 providing information with respect to the required and discretionary academic staffing levels for the 2019-2020 school year and to highlight areas being considered for recommended changes.

Discussion of this report had not been completed on 05 March 2019 at the time of adjournment. Memo19-038 identified that the District would be affected by changes to class size and it would be premature to make recommendations for academic staffing until the impact is known.

Superintendent McCoy noted the following from the Ministry of Education's announcements on 15 March 2019:

- Class size changes are imminent at the junior, intermediate, and secondary levels;
- Staff are continuing to look at impacts of the information provided by the Ministry and is seeking clarification; and
- The earliest time that academic staffing recommendations will be presented is at the 26 March 2019 Board meeting.

Superintendent McCoy noted that trustees were provided with Memo 19-047, Impact of Ministry Announcements March 2019, with regard to the impact of class size and curriculum changes.

Trustee Fisher queried how the Board will improve its ability to provide students with extra support in addition to finding ways of providing enrichment to high-achieving learners. He expressed concern that the report is formula-based and does not outline steps being taken to address this issue.

Director Williams-Taylor highlighted that the current strategic plan informs about the allocation of resources to support the District's most vulnerable students.

Trustee Lyra Evans advised that she requested that the Special Education Advisory Committee (SEAC) discuss at its 10 April 2019 meeting whether or not integration into the regular classroom is in the best interest of students with special needs. She expressed the view that the loss of Local Priorities Funding (LPF) and future government funding reductions have an impact on students with special needs in the regular classroom.

Trustee Scott concurred with Trustee Fisher that the District should be mindful of the principles and values that are in the current strategic plan. She noted that the District needs to consider staff that support front line workers in carrying out their duties. Curriculum Services and Learning Support Services have key staff that are essential to supporting the teachers in the District's schools.

In response to queries from Trustee Penny, the following was noted:

- The current teacher/student ratio is 22:1 based on the current class size regulations;
- The collective agreement teacher/student ratio is based on class size averages of approximately 21 or 22;
- Students in specialized classes are deducted from the teacher/student ratio formula; and
- The Ministry's reduction in special education funding is not creating a budget pressure for the District.

OSSTF Representative Cathy Bailey expressed her gratitude to trustees who have shown their support to frontline staff of the OCDSB. She noted that the stresses and concerns of academic staff are being heard and understood. Ms. Bailey indicated that losing academic staff and not gaining more is concerning. She queried how other education workers such as educational assistants (EAs), social workers, and psychologists will be affected by the Ministry's imminent changes. Ms. Bailey invited trustees and staff to join a rally that will be held outside a Progressive Conservative (PC) event taking place at the Walter Baker Centre on 22 March 2019 beginning at 4:00 p.m. Premier Ford will be in attendance.

a. Supplemental Information: Memo 19-038, Academic Staffing 2019-2020

Memo 19-038 provided information on the impact of Ministry announcements on the timelines set out in the respective collective agreements to provide schools with their initial staff allocations for the 2019-2020 school year.

6.2 Report 19-026, Elmdale Public School Addition and Retrofit (M. Carson ext.8881)

Your Committee had before it Report 19-026 seeking approval for the project and budget for the Elmdale Public School addition and renovation.

CFO Carson highlighted the following information:

- The design and the changes to the site plan are to ensure the safety of students on an urban site;
- Renovations to the older part of the building need to be reviewed as it is on the City of Ottawa Heritage Register;
- The older steam system will be replaced with a modern hydraulic system;
- The District is awaiting Ministry approval to tender and award contracts for the project;
- The Elmdale PS addition and retrofit will take approximately 12 months; and
- Students may have to remain at Century Public School longer than expected should there be delays with key construction dates.

Moved by Trustee Braunovan,

A. THAT funding for the addition project for Elmdale Public School consist of Capital Priorities funding; School Condition Improvement funding; Facilities Renewal Program funding; and Temporary Accommodation funding, for a total budget of \$12,250,000.

B. THAT staff be authorized to proceed to tender with the project once Ministry approval is obtained; and

C. THAT the Chair and Director be given authority to award the contracts to the successful bidder(s) so long as they are within the approved project budget.

Trustee Braunovan noted that the concerns of the Elmdale community are paramount as students will be moved to another location for 12 months.

In response to trustee queries, the following information was provided:

- Construction benchmarks have been identified for the Elmdale renovation to be completed;
- The Elmdale PS facility is in an urban area on a constrained site;
- The District cannot tender the cost of the project without Ministry approval;
- There will be six kindergarten classrooms at Elmdale PS; and
- The funding for the Elmdale PS addition and retrofit has already been identified in the budget.

Moved by Trustee Braunovan

A. THAT funding for the addition project for Elmdale Public School consist of Capital Priorities funding; School Condition Improvement funding; Facilities Renewal Program funding; and Temporary Accommodation funding, for a total budget of \$12,250,000.

B. THAT staff be authorized to proceed to tender with the project once Ministry approval is obtained; and

C. THAT the Chair and Director be given authority to award the contracts to the successful bidder(s) so long as they are within the approved project budget.

Carried

6.3 OPSBA Policy Resolutions

The Ontario Public School Boards' Association (OPSBA) AGM Policy Resolution Guidelines were provided for information.

On Trustee Boothby's behalf, Trustee Scott advised that Trustee Boothby has been working on language with regard to supporting children with autism. Trustee Boothby intends to bring this topic to Board on 26 March

2019.

7. Matters for Discussion:

7.1 Report 19-025, Multi-Year Energy Management Plan 2019-2020 (M. Carson ext.8881)

Your Committee had before it Report 19-025 providing an update on the Multi-Year Energy Management Plan for 2018-2021. The District is required to bring forward an update on an annual basis.

CFO Carson highlighted the following from the report:

- The OCDSB is a leader within the city for sustainability initiatives;
- The Multi-Year Energy Management Plan has been successful because of the District's school staff and student body;
- The District has reduced greenhouse gas emissions;
- Energy conservation has created a better learning environment for students;
- New buildings and additions are designed to incorporate energy efficiency and conservation, where possible;
- Most schools have online monitoring of their electrical systems which has been integrated into students' learning and science courses;
- The District continues to move ahead with solar power generation; and
- Five major initiatives for the current year are building automation system integration and upgrades, lighting retrofits, HVAC controls upgrades, projects from re-commissioning, and awareness/occupant behaviour.

Manager Vala highlighted the following:

- The District has had a 15 percent reduction in hydro rates since 2013;
- The District needs to improve its composting and recycling initiatives in secondary schools; and
- The District is moving towards using products that are reusable with the assistance of instructional coaches in Curriculum Services.

Trustee Schwartz noted that the federal budget tabled on 19 March 2019 indicated that funding will be available for energy efficiency for residential, commercial, and multi-unit buildings. The *Budget Implementation Act* will provide further details with regard to eligibility for this funding. She also noted that an incentive program may be available for electrical vehicle infrastructure and/or charging stations to school boards with fleet vehicles.

In response to queries, the following information was provided:

- The province had previously encouraged school boards to look at heat pumps and other alternatives to natural gas for heating facilities;
- Natural gas is the most economical utility to heat schools;
- The market is producing gas at a low price;
- There will not be a major change to natural gas heating in the near future;
- Approximately 10 percent of the District's schools participate in a recycling program;
- The District has approximately 100 tradespeople and supervisory staff who are provided with a fleet car;
- A business case with regard to the lifespan of vehicles suggested that hybrid vehicles are the most economical;
- Hybrids and electric vehicles are the way forward;
- The District is governed as to how they would fund public charging stations;
- The Greenhouse Gas Reduction Fund (GGRF) encouraged the use of public charging stations;
- The District owns and operates its solar power generation systems; and
- Replacement windows are a major component to the District's energy performance backlog.

Student Trustee Glassman queried whether the District will have an increase in output of greenhouse gas emissions due to the harsh winter climate. Manager Vala explained that the District's existing targets are normalized through a standard number of days that facilities require heating.

Student Trustee Lin queried whether replacement windows in schools are a priority for the District. CFO Carson indicated that renovations on school windows and roof are continually being done. He noted that, in some cases, an entire wall may need to be replaced to upgrade windows. CFO Carson added that the District can accelerate window replacements as funding sources become available.

8. Information Items:

8.1 Report from OPSBA Representatives (if required)

There was no report from the OPSBA representatives.

8.2 New Ministry Initiatives Update (if required)

There were no additional new Ministry updates.

8.3 OSTA Update

Trustee Blackburn advised that the next OSTA meeting is on 25 March 2019.

9. New Business - Information and Inquiries

There was no new business.

10. Adjournment

The meeting adjourned at 9:00 p.m.

Donna Blackburn, Chair



AD HOC CODE OF CONDUCT COMMITTEE

**March 7, 2019, 3:00 pm
Trustees' Committee Room
133 Greenbank Road
Ottawa, Ontario**

Trustee Members: Donna Blackburn, Christine Boothby, Keith Penny, Sandra Schwartz, Lynn Scott
Staff: Camille Williams-Taylor, Michele Giroux, Katrine Mallan, Sue Baker

1. Call to Order

Manager Mallan called the meeting to order at 3:07 p.m. She acknowledged that the meeting is taking place on unceded Algonquin Territory and thanked the Algonquin Nations for hosting the meeting on their land.

2. Election of Chair

Manager Mallan called for nominations for the position of Chair of the Committee. Trustee Blackburn nominated herself.

Moved by Trustee Scott,

THAT Trustee Blackburn be declared Chair of the Ad Hoc Code of Conduct Committee.

Carried

Trustee Blackburn assumed the Chair.

3. Approval of the Agenda

Moved by Trustee Boothby,

THAT the agenda be approved.

Carried

4. Matters for Action/Discussion:

4.1 Mandate of the Ad Hoc Code of Conduct Committee

Trustee Scott noted that the primary purpose of the committee is to review the policy and make recommendations for any revisions, and to consider

the role of an integrity commissioner. Trustee Scott suggested that the committee begin with the role of an integrity commission as it would inform the rest of the policy review.

Manager Mallan provided a handout comparing the roles of integrity commissioner at the Toronto, York, Durham, and Peel District School Boards. She noted that the scope of duties of the integrity commissioners at these boards include advisory, investigative, education, dispute resolution and meeting governance support. The integrity commissioners were appointed for a five-year term with a \$25,000 annual retainer for 20 hours per month and \$200 per hour for additional hours.

4.2 Report 19-013 Review of Policy P.073.GOV Board Member Code of Conduct

a. Policy P.073.GOV Board Member Code of Conduct

During discussion of whether the Board should appoint an integrity commissioner, the following points were noted:

- an integrity commissioner may provide educational programs to the Board of Trustees on issues of ethics and integrity;
- the hourly cost is lower than the rates charged by outside legal counsel;
- would the integrity commissioner manage the Board's complaint resolution procedure in addition to the code of conduct policy;
- the Executive Officer currently provides meeting governance support at Board and Committee of the Whole meetings;
- the Board needs to maintain its own record of complaints, including those assigned to an integrity commissioner;
- the Board would likely incur higher costs for an integrity commissioner in the first year of operation and in the year following a municipal election;
- the Board should retain the right to interact with staff on issues;
- the integrity commissioner should recommend an appropriate sanction if a Board member is found to have breached the code of conduct; and
- the committee agreed to include a role for an integrity commission in the Board's code of conduct.

Moved by Trustee Penny,

THAT revisions to Policy P.073.GOV Board Member Code of Conduct move forward with a view to appointing an integrity commissioner.

Carried

It was agreed that the committee would bring this recommendation to the next Board meeting prior to completing its review of the policy. In the meantime, the committee would continue to review the policy and include an integrity commissioner in its recommendations for revisions.

In response to a suggestion that the committee consider partnering with a municipality or coterminous school board when issuing a request for proposals, the committee agreed that they would take the suggestion under advisement.

Referring to Report 19-013 Review of Policy P.073.GOV Board Member Code of Conduct, the committee compared the OPSBA template revisions with the relevant sections in the policy and the following points were noted:

OPSBA Section 43/Policy Section 4.20 Refusal to Conduct a Formal Inquiry

- The OPSBA template does not include a role for an integrity commissioner in place of the Chair and Vice-Chair;
- Is a legal opinion required to determine whether the legislation permits an integrity commissioner to assume the responsibility of the Chair and Vice-Chair to refuse to conduct a formal inquiry;
- The OPSBA template suggests that the Chair and Vice-Chair prepare a report with their recommendation for approval by the Board;
- To date, informal complaints have been resolved through discussions with the parties involved, including the Chair and/or Vice-Chair. Committee members noted that they would like to keep this option available without the involvement of an integrity commissioner;
- Sometimes, a formal written complaint is received after a series of other informal complaints have not resolved an issue;
- Board members are expected to raise their concerns about another trustee's behaviour with that trustee before making a complaint under the code of conduct policy;
- All complaints should be treated a certain way until it is determined, by use of an established threshold, whether it should be resolved formally or informally;
- The involvement of an integrity commissioner in resolving a complaint keeps politics out and ensures neutrality;
- The Board should review the decisions of an integrity commissioner on an annual basis to determine if the Board is in

agreement with the directions taken by the integrity commissioner;

- The legal authority for making decisions is vested in the Board. The integrity commission makes recommendations to the Board;
- Should the trustee making the complaint have a choice in whether it proceeds directly to a formal inquiry; and
- The policy should allow for trustees to resolve their conflicts without involving the integrity commissioner.

OPSBA Section 52/Policy Section 4.24a) Adding a Timeframe for Completion of a Formal Inquiry

- The committee agreed to add a time provision of 90 calendar days, with extensions, if required.

OPSBA Section 54/Policy Section 4.25 Providing Draft Report to Parties to Confirm Finding of Fact

- OPSBA recommends removing this section in its entirety;
- Retaining this section could extend the timelines could provide another opportunity to "negotiate" the facts;
- Providing an opportunity for the trustees involved in the complaint could be considered a "due diligence" issue; and
- Staff agreed to contact OPSBA to determine the reasons for their recommendation to remove this section.

OPSBA Section 55/Policy Section 4.26 Adding a Recommendation to the Final Report

- It would not be appropriate to provide the final draft report, including a recommendation, to the trustees involved for their review prior to submitting it to the Board.

Other Revisions

Policy Section 3.31 Chair is the Spokesperson

- Committee members noted that they speak freely at school council and zone meetings and queried whether the section should be revised to provide a more liberal interpretation;
- It is appropriate for the Chair to the media on behalf of the Board; however, there may be times when individuals speak to media with the knowledge and consent of the Chair;

- Trustees should be able to express their opinions provided they do not give the impression that they are speaking on behalf of the Board or undermining decisions taken by the Board (see sections 3.15 and 3.29);

Policy Section 4.9 Raising Concerns with Another Board Member

- Add "when possible" or "as appropriate"; and
- This section should not fall under the Role of the Chair/Presiding Officer.

Policy Section 4.12 Timelines for Reporting a Breach and Initiating a Review of the Alleged Breach

- six months is too long wait before initiating a review of an alleged breach;
- three months is more appropriate.

5. New Business -- Information and Inquiries

The next meeting is tentatively scheduled for 3:00 p.m. on Monday, 18 March 2019. The date and time will be confirmed as soon as possible.

6. Adjournment

The meeting adjourned at 4:45 p.m.

Donna Blackburn, Chair, Ad Hoc Code of Conduct Committee



To: Board

DATE: 26 March 2019

RE: OCDSB Motion for OPSBA Annual General Meeting Consideration

Trustee Boothby has given notice that she will move the following motion at the Board meeting of 26 March 2019 for submission to the Ontario Public School Boards' Association (OPSBA) for consideration at the OPSBA 2019 Annual General Meeting.

Whereas, the Provincial government has announced a significant funding change for the provision of Autism services for children of school age;

Whereas, under the previous funding provisions, children with autism were receiving Intensive Behavioural Intervention (IBI) and Applied Behaviour Analysis (ABA) services through service providers chosen by the parent, with one of the goals being helping children with autism to be school ready and able to access education;

Whereas, it is believed the children with autism needing the highest level of supports, including IBI and ABA therapies, were not entering the school system full-time, until these therapies had a chance to allow these children to be school ready for learning;

Whereas, the majority of the children with autism needing the highest levels of IBI and ABA therapies are candidates for Autism Spectrum Disorder (ASD) fully self-contained classrooms with a student to staff ratio of 2:1, and a class maximum size of 6 students;

Whereas, in one Board in Eastern Ontario, the number of autistic children entering schools in the Board September 2019, without having received the intensive IBI and ABA therapies, their profile would have entitled them to under the former funding rules, was 25 students, or more than 4 ASD fully self-contained classrooms;

Whereas the targeted Provincial funding for specific autism programs such as the "Art of Play," "Art of Conversation," and "PEERS" were reported to have positive impacts on educational and well-being of children with autism;

Whereas, the targeted Provincial funding used for hiring BCBAs (Board Certified Behaviour Analysts) and RBTs (Registered Behavioural Technicians) has resulted in better understanding of the needed supports and delivery of such

supports for children with autism, as well as a significant uptake in the number of staff wishing to receive RBT training, thereby increasing overall staff capacity;

Whereas, the targeted Provincial funding for designated IBI and ABA school space, has resulted in better collaboration between school staff and community therapists, and all partners working in common ways on common goals;

Whereas, PPM 140, contains the following obligations:

- School boards must offer students with ASD special education programs and services, including, where appropriate, special education programs using ABA methods;
- Principals are required to ensure that ABA methods are incorporated into the IEPs of students with ASD, where appropriate;
- The program selected must be based on relevant assessment information that identifies the student's skills and needs, instructional level, and learning style/modalities, and must incorporate relevant ABA methods, where appropriate; and

Whereas, the newly unfunded therapies will result in school boards needing to provide significant supports in order for children with autism to be able to meaningfully access education.

THEREFORE, BE IT RESOLVED:

THAT OPSBA recommend, in order for autistic children to meaningfully access education, the Ministry of Education as a priority, provide funding to be used exclusively for autism supports in schools, with the following elements:

- A. Funding for staffing, including an Applied Behaviour Analysis (ABA) Coordinator for each District and retrofitting of designated space in schools where individual and group Intensive Behavioural Intervention (IBI) and ABA therapies can be delivered by community therapists;
- B. Funding for a minimum of 1 Board Certified Behaviour Analyst (BCBA) for each board with fully self-contained Autism Spectrum Disorder (ASD) classrooms, and additional BCBAs for boards serving the highest number of children with autism, based on a formula of: boards with fewer than 1000 children with autism - 1 BCBA and boards with greater than 1000 children with autism - 2 or more BCBAs, maintaining a near similar ratio of 1:1000;
- C. Funding to allow staff, including teachers, early childhood educators, and educational assistants, to undertake training to become Registered Behavioural Technicians (RBTs), such that

each board serving children with autism, will achieve staffing of RBTs based on a formula of: boards with fewer than 1000 children with autism - 20 RBT, and boards with greater than 1000 children with autism 30 or more RBTs, maintaining a near similar ratio of 20:1000;

- D. Funding for a centrally assigned educator to support students with autism, with respect to educational programming, Individual Education Plans (IEPs), transition planning, etc.;
- E. Funding for professional support staff (i.e., Speech and Language Pathology, Psychology) to support programs and services in support of students with autism;
- F. Funding for additional educational assistants to support students with ASD who remain in regular classroom setting and for each new ASD fully self-contained classroom boards will have to open to support children with autism who will be entering the school system full-time without first having intensive IBI and ABA therapies; and
- G. Funding to continue targeted autism programs such as “Art of Play”, “Art of Conversation” and “PEERS”.

Camille Williams-Taylor
Director of Education and
Secretary of the Board

Michèle Giroux
Executive Officer
Corporate Services

Signatures on this Notice of Motion confirm that the Notice was submitted in accordance with Section 12.9 of the Board's By-laws and Standing Rules.