

## PARENT INVOLVEMENT COMMITTEE

13 October 2021

**Report No. 21-073**

## PARENT INVOLVEMENT COMMITTEE MEMBERSHIP UPDATE

Key Contact: Prince Duah, Superintendent of Instruction, 613-596-8211 ext. 8287

### PURPOSE:

1. To update the Parent Involvement Committee (PIC) on the current status of its members and seek approval to begin to address its membership needs for 2021-2022 school year.

### STRATEGIC LINKS:

2. Appointing members to the PIC supports the District's commitment to enhance parental engagement and improve the governance practices through the broader perspective that member organizations offer. This aligns with the cultures of caring and social responsibility of the 2019-2023 Strategic Plan.

### CONTEXT:

3. The PIC By-Laws and Standing Rules provides for eighteen members, thirteen of whom are voting members, including ten parent members and three community representatives.

Below is the list of the current members of the Committee and their corresponding terms:

Parent Members with Terms Expiring 30 November 2021		
Suzanne Lyon	Parent Member	Sept. 2021 - Nov. 2021
Jennifer Hood	Parent Member	2019-2021
Jacquie Samuels	Parent Member	2020-2021

<b>Parent Members with Terms Expiring 30 November 2022</b>		
Diana Mills	Parent Member	2020-2022
Seyi-Okuribido-Malcolm	Parent Member	2020-2022
Jaime Morse	Parent Member	2020-2022
Annette Dillon	Parent Member	2020-2022
Abdulnaser Atef	Parent Member	2020-2022
<b>Parent Members Appointed Biennially by OCASC</b>		
OCASC - Martyn Reid Representative	Parent Member	2020-2022
OCASC - Malaka Hendela Representative	Parent Member	2020-2022
<b>Community Members with Terms Expiring on 30 November 2021</b>		
Parents For Diversity	Community Member Kahmaria Pingue	2019-2021
<b>Community Members with Terms Expiring on 30 November 2022</b>		
Ottawa Network for Education (ONFE)	Community Member Heather Kotelniski (Kristina Price - Alternate)	2020-2022
Vacancy	Community Member	

As indicated above, the PIC starts this school year with one community member vacancy and four parent members whose term expires on 30 November 2021.

## **KEY CONSIDERATIONS:**

1. Parent Members Vacancies  
In accordance with the PIC By-laws and Standing Rules (Appendix A), the Committee may fill vacancies from the waiting list; however, there are currently no candidates on this list.

As of 30 November 2021, the terms of office for the following Parent Members will expire:

1. Suzanne Lyon
2. Jennifer Hood
3. Jacquie Samuels

In accordance with PIC By-Laws,

- Parent Members with expiring terms of office may be reappointed to the Committee, if interested, subject to the appointment process (section 5.5);
- there is no restriction on the number of terms that a member may serve, but there is a restriction that the Chair can only serve two consecutive two year terms;
- Parent Members may serve either a one (1) or two (2) year term (section 5.1); and
- OCASC representatives are appointed by Ottawa-Carleton Assembly of School Councils (OCASC) (section 5.2).

2. Community Member Vacancies

The PIC operated during 2020-2021 school year with one vacancy in the Community Member positions and two local associations represented at the table:

- Parents for Diversity (P4D) with a term of office expiring 30 November 2021; and
- Ottawa Network for Education (ONFE) with a term of office expiring 30 November 2022.

The Committee may seek new local associations to fill the current and emerging vacancies by sending letters to possible candidates (Appendix B: List of Possible Community Member Candidates) exploring their interest to sit on PIC and appoint a representative to the Committee. Individuals may also serve as Community Members should they satisfy the eligibility requirements as per section 4(c) of the By-Laws. All Community Members shall be appointed for a two-year term.

3. Process for Appointments

The PIC by-laws have an established process for appointments involving a membership sub-committee. The District undertakes a communications campaign to seek new members.

Candidates interested in being considered for Parent Member positions are required to provide to the PIC Membership Sub-Committee the following information:

- A written expression of interest outlining his or her interest in public education as well as his or her knowledge and skills in one or more of the

areas of: public education; community engagement; equity and inclusion strategies; and public policy and/or communications;

- A written confirmation that he or she is a parent of a pupil enrolled in an OCDSB school;
- An indication of whether or not they have experience in one or more of the following areas:
  - i) elementary or secondary;
  - ii) urban, suburban or rural;
  - iii) special education; and
  - iv) diverse communities.
- An indication of the candidate's interest in serving a one or two-year term.

4. Confirming Continued Interest

It will be necessary to confirm whether any current Parent Members with terms of office expiring on 30 November 2021 are interested in continuing their reappointment to the Committee. In the past, the Committee has generally allowed for the renewal of membership by interested committee members, subject to the number and nature of applicants relative to the skills and experience matrix.

## **FINANCIAL CONSIDERATIONS:**

5. The costs associated with the advertisement are covered through the Parent Involvement funds allocated by the Ministry.

## **COMMUNICATION/CONSULTATION ISSUES:**

6. There is an active recruitment campaign in order to identify and appoint new members to the PIC.

## **RECOMMENDATIONS:**

- A. THAT the Membership Subcommittee be established and the following persons be appointed to serve on the committee:  
Chair: Martyn Reid  
Parent Member:  
Community Member (Optional):
- B. THAT the Committee ask the Membership sub-committee to identify key local associations to be contacted in terms of their interest in sitting on PIC.

Prince Duah  
Superintendent of Instruction

Camille Williams-Taylor  
Director of Education and Secretary of the Board

**APPENDICES:**

Appendix A: Parent Involvement Committee By-Laws and Standing Rules

Appendix B: List of Possible Community Member Candidates