



PARENT INVOLVEMENT COMMITTEE

21 November 2018

Report No. 18-119

Parent Involvement Committee Membership Confirmation

Key Contact: Michèle Giroux, Executive Officer, Corporate Services, 613-596-8211 ext. 8310

PURPOSE:

1. To recommend parent members to the Parent Involvement Committee (PIC), and to elect a chair and a vice-chair from amongst the 2018-2019 members.

CONTEXT:

2. As of 30 November 2018, the following terms of office are expiring:
 - four PIC parent members, carrying office for a two-year term; and
 - two parent members, carrying office for a one-year term.

In order to fulfill its membership requirements, as described in section 3.1 of the PIC By-Laws, the PIC is required to appoint the following positions, effective 01 December 2018:

Position	Total number of positions	Total number of positions to be filled (as of 30 November 2018)
Parent Member	8	6
OCASC Parent Member*	2	2
Community Representative**	3	1

KEY CONSIDERATIONS:

3. Appointment of Parent Members
On 17 October 2018, PIC approved the revision of its By-Laws. The revisions associated with the appointment of parent members allow the Committee to reappoint the current members without having to annually establish a Membership Sub-Committee and carry out a recruitment campaign.

The District requested an expression of interest from the current parent members of PIC whose terms expire as of 30 November 2018, and all the respective members indicated their interest to sit on PIC for another term of office.

The following Parent Members indicated their interest in a two-year term:

1. Mostafizur Khan; and
2. John Marshall.

The following Parent Members indicated their interest in a one-year term:

1. Gita Nurlaila;
2. Carm Janneteau;
3. Diana Mills; and
4. Susan Fullerton.

Appointment of OCASC Representatives

The Ottawa-Carleton Assembly of School Councils (OCASC) representatives for the 2018-2019 term are:

- Malaka Hendela;
- Martyn Reid; and
- Amber Labelle (Alternate).

Appointment of Community Representatives

PIC operated throughout 2017-2018 with two community representatives and one vacancy in this position. The current term of Marisa Moher, representing Ottawa Child and Youth Initiative, ends on 30 November 2018. Marisa expressed her interest to sit on PIC for an additional one-year term ending on 30 November 2019. The current term of Susan Ingram, representing Big Brothers Big Sisters, ends on 30 November 2018. Susan expressed her interest to sit on PIC for an additional one-year term ending on 30 November 2019.

As of 01 December 2018, PIC will have one vacancy in the community representative position. In accordance with section 6.10 of the By-Laws, PIC members continue to discuss possible candidates/candidate associations who qualify to serve as community representatives. Taking into consideration the suggestions by the Committee, the District will reach out to a number of organizations with whom it maintains established partnerships, such as OCISO, to explore their interest to sit on PIC. Through its outreach activities, the District ensures that candidate organizations or individuals can represent a broad societal or community perspective.

Staff will send letters to interested candidate organizations requesting the appointment of a representative to the PIC in compliance with the recent revision to PIC By-Laws and Standing Rules.

Election of a Chair and a Vice-Chair

A member may not serve more than two (2) consecutive terms as a chair. The current chair has served one term and is eligible, if interested, for re-election. There is no term limit for the office of vice-chair. Any interested parent member is eligible for election to either office.

The election of a chair, for the term of office beginning on 01December 2018, will be held at the 21 November 2018 meeting as follows:

- Nominations shall be received from the floor;
- In the event a member nominated for office is not present, the nominator(s) shall satisfy the presiding officer that the member's consent to nomination has been obtained;
- A member may move their own nomination;
- The vote shall take place by closed ballot; and
- Election requires majority of valid votes cast.

FINANCIAL CONSIDERATIONS:

4. There are no costs associated with the reappointment of the current parent members or the appointment of OCASC representatives to PIC.

COMMUNICATION/CONSULTATION ISSUES:

5. There is no consultation required to appoint new parent members to PIC. The District is planning to contact a number of organizations with whom it maintains established partnerships in order to explore their interest to have a representative on PIC.

STRATEGIC LINKS:

6. Recruiting parent members and community representatives to the PIC supports the District's commitment to enhance parental engagement and outreach to all parents, and encourages broad community engagement in District initiatives.

RECOMMENDATION:

- A. THAT the following persons be appointed to the PIC for the term identified:

Name	Position	Length of Term
1. Mostafizur Khan	Parent Member	Two-year Term
2. John Marshall	Parent Member	Two-year Term
3. Gita Nurlaila	Parent Member	One-year Term
4. Carm Janneteau	Parent Member	One-year Term
5. Diana Mills	Parent Member	One-year Term
6. Susan Fullerton	Parent Member	One-year Term
7. Malaka Hendela	Parent Member (OCASC Rep)	One-year Term
8. Martyn Reid	Parent Member (OCASC Rep)	One-year Term
9. Amber Labelle	Parent Member (OCASC Alternate)	One-year Term
10. Marisa Moher	Community Representative (Ottawa Child and Youth Initiative)	One-year Term
11. Susan Ingram	Community Representative (Big Brothers Big Sisters)	One-year Term

B. THAT the following persons be appointed as the Chair and the Co-Chair of PIC:

Name	Position
	Chair
	Vice-Chair

Michele Giroux
Executive Officer, Corporate Services
(ext. 8607)

Jennifer Adams
Director of Education and
Secretary of the Board