



## **BOARD ORGANIZATIONAL MEETING MINUTES**

**Tuesday, November 15, 2022, 6:30 pm**  
**Board Room**  
**Administration Building**  
**133 Greenbank Road**  
**Ottawa, Ontario**

Trustees	Alysha Aziz, Justine Bell, Donna Blackburn, Donna Dickson, Lyra Evans, Jennifer Jennekens, Nili Kaplan-Myrth, Matthew Lee, Cathryne Milburn, Suzanne Nash, Amanda Presley, Lynn Scott, Tabarak Al-Delaimi (Student Trustee), Antong Hou (Student Trustee)
Staff	Camille Williams-Taylor (Director of Education), Brett Reynolds (Associate Director of Education), Randy Gerrior (Associate Director, Business Operations), Michele Giroux (Executive Officer, Corporate Services), James Proulx (Executive Officer, Information Technology and Digital Transformation), Mary Jane Farrish (Superintendent of Instruction), Paula Hall (Superintendent of People, Culture and Leadership), Shawn Lehman (Superintendent of Instruction), Richard Sinclair (General Counsel, Superintendent of Labour Relations, Risk Management and Privacy), Shannon Smith (Superintendent of Instruction), Peter Symmonds (Superintendent of Learning Support Services), Pamela LeMaistre (Manager of Human Resources), Sandy Owens (Manager, Business & Learning Technologies), Diane Pernari (Manager of Communications & Information Services), Nicole Guthrie (Manager of Board Services), Michael Guilbault (Central Audio/Visual Technical Specialist), Marco Paladino (Training and Support Specialist), Darren Gatley (Senior Board Coordinator)

1. Land Acknowledgement

Director Williams-Taylor acknowledged that the meeting is taking place on the unceded unsurrendered Algonquin territory and expressed gratitude to the Algonquin people allowing the Board to carry out its work and learning on their land.

2. Opening Remarks - Monique Manatch

Monique Manatch, Traditional Knowledge Keeper, Barriere Lake provided opening remarks, reflections and prayers.

3. O Canada

Joseph Chan, student of Sir Robert Borden High School opened the meeting by performing *O Canada*.

4. Call to Order - Director of Education

Director Williams-Taylor called the meeting to order at 6:40

5. A Student Welcome

Student Trustees Antong Hou and Tabarak Al-Delaimi extended their congratulations to the new Board of Trustees and reminded the Board that student needs should be at the forefront of all Board decisions as each action of the Board impacts over 70,000 students.

6. Approval of the Agenda

**Moved by Trustee Lee, seconded by Trustee Jennekens,**

**THAT the agenda be approved.**

**Carried**

7. Official Declaration of Election Results

Director Williams-Taylor read into the record the official declaration of election results naming the following as the members of the Board for the term of office from 15 November 2022 to 14 November 2026:

Zone 1 - Lynn Scott

Zone 2 - Alysha Aziz

Zone 3 - Donna Blackburn

Zone 4 - Suzanne Nash

Zone 5 - Amanda Presley

Zone 6 - Lyra Evans

Zone 7 - Jennifer Jennekens

Zone 8 - Donna Dickson

Zone 9 - Nili Kaplan-Myrth

Zone 10 - Justine Bell

Zone 11 - Matthew Lee

Zone 12 - Cathryne Milburn

8. Administration of Oaths of Office and Allegiance - Director of Education

Director Williams-Taylor administered the *Declaration of Office* and the *Oath of Allegiance* to members of the newly elected Board.

9. Appointment of Election Assistants

Director Williams-Taylor advised that Executive Officer Giroux and Associate Director Reynolds were appointed election assistants for all elections held during the meeting.

10. Election of the Chair of the Board

Director Williams-Taylor outlined the nomination and voting processes.

Director Williams-Taylor called for nominations for Chair of the Board.

Trustee Lee, seconded by Trustee Blackburn, nominated Trustee Scott.

Trustee Kaplan-Myrth, seconded by Trustee Presley, nominated Trustee Lyra Evans.

**Moved by Trustee Blackburn, seconded by Trustee Presley,**

**THAT nominations be closed.**

**Carried**

Following an election, Director Williams-Taylor declared Trustee Lyra Evans Chair of the Board.

Chair Lyra Evans thanked the Board for their trust in her.

11. Election of the Vice-Chair of the Board

Trustee Kaplan-Myrth, seconded by Trustee Aziz, nominated Trustee Bell.

Trustee Blackburn, seconded by Trustee Lee, nominated Trustee Scott.

**Moved by Trustee Blackburn, seconded by Trustee Presley,**

**THAT nominations be closed.**

**Carried**

Following an election, Chair Lyra Evans declared Trustee Bell the Vice-Chair of the Board.

\*\*\*Recess for reception\*\*\*

\*\*\*Chair Lyra Evans called the meeting back to order at 8:30 p.m.\*\*\*

12. Director's Annual Report

Director Williams-Taylor advised that the Strategic Plan Update was provided to trustees. The annual report reflected the Board's focus on the three objectives of the 2019-2023 OCDSB strategic plan, including examples of the objectives in action, highlights of the milestones achieved, and the thought process in preparing for the development of the 2023-2027 strategic plan.

13. Election or Appointment of the Chair of Committee of the Whole, Budget

Trustee Jennekens, seconded by Trustee Lee, nominated Trustee Blackburn.

**Moved by Trustee Lee, seconded by Trustee Scott,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evan declared Trustee Blackburn Chair of the Committee of the Whole Budget.

14. Election or Appointment of Trustee Members to Statutory Committees

14.1 Audit Committee (3 members)

Trustee Jennekens, seconded by Trustee Milburn, nominated Trustee Lee.

Trustee Blackburn, seconded by Trustee Aziz, nominated Trustee Milbourne.

Trustee Aziz, seconded by Trustee Lee, nominated Trustee Scott.

**Moved by Trustee Jennekens, seconded by Trustee Presley,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustee Lee, member of the Audit Committee for a two year term and trustees Milburn and Scott for a one year term.

14.2 Parent Involvement Committee (PIC) (1 member, 1 alternate)

Trustee Presley, seconded by Trustee Kaplan-Myrth, nominated Trustee Nash.

**Moved by Trustee Presley, seconded by Trustee Jennekens,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustee Nash member of the Parent Involvement Committee (PIC).

Trustee Presley, seconded by Trustee Scott, nominated herself.

**Moved by Trustee Presley, seconded by Trustee Bell,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustee Presley the alternate member of the PIC.

14.3 Special Education Advisory Committee (SEAC) (3 members)

Trustee Dickson, seconded by Trustee Bell, nominated Trustee Kaplan-Myrth.

Trustee Scott, seconded by Trustee Blackburn, nominated herself.

Trustee Kaplan-Myrth, seconded by Trustee Aziz, nominated Trustee Dickson.

**Moved by Trustee Jennekens, seconded by Trustee Presley,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustees Kaplan-Myrth, Scott, and Dickson members of the Special Education Advisory Committee (SEAC).

14.4 Supervised Alternative Learning Committee (SAL) (1 member, 1 alternate)

Trustee Presley, seconded by Trustee Dickson, nominated herself.

**Moved by Trustee Lee, seconded by Trustee Aziz,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustee Presley the member of the Supervised Alternative Learning Committee.

Trustee Nash, seconded by Trustee Presley, nominated herself.

**Moved by Trustee Aziz, seconded by Trustee Scott,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustee Nash alternate member of the Supervised Alternative Learning Committee.

15. Election or Appointment of Trustee Members to Ad Hoc Committees

15.1 Ad Hoc Committee for Board Self-Evaluation Process and Director Performance Evaluation Process (3 members)

Trustee Jennekens, seconded by Trustee Dickson, nominated Trustee Scott.

Trustee Bell, seconded by Trustee Jennekens, nominated Trustee Aziz.

Trustee Bell, seconded by Trustee Scott, nominated Trustee Jennekens.

**Moved by Trustee Lee, seconded by Trustee Presley,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustees Scott, Aziz, and Jennekens members of the Ad Hoc Committee for Board Self-Evaluation Process & Director Performance Evaluation Process.

15.2 Community Member Recognition Awards Selection Ad Hoc Committee (up to 3 members)

Trustee Presley, seconded by Trustee Dickson, nominated Trustee Aziz.

Trustee Jennekens, seconded by Trustee Dickson, nominated herself.

Trustee Jennekens, seconded by Trustee Aziz, nominated Trustee Presley.

**Moved by Trustee Lee, seconded by Trustee Presley,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustees Aziz, Jennekens, and Presley members of the Community Member Recognition Awards Selection Ad Hoc Committee.

15.3 Ad Hoc Committee to Develop an Advocacy Strategy (up to 5 members)

Trustee Kaplan-Myrth, seconded by Trustee Dickson, nominated Trustee Aziz.

Trustee Presley, seconded by Trustee Aziz, nominated Trustee Milburn.

Trustee Jennekens, seconded by Trustee Aziz, nominated Trustee Presley.

Trustee Nash, seconded by Trustee Jennekens, nominated herself.

**Moved by Trustee Presley, seconded by Trustee Lee,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustees Aziz, Milburn, Presley, and Nash members of the Ad Hoc Committee to Develop an Advocacy Strategy.

15.4 Ad Hoc Director Selection Committee (3 members)

Trustee Jennekens, seconded by Trustee Presley, nominated Trustee Lee.

Trustee Kaplan-Myrth, seconded by Trustee Presley, nominated Herself.

Trustee Lee, seconded by Trustee Dickson, nominated Trustee Blackburn.

Trustee Bell, seconded by Trustee Jennekens, nominated Trustee Scott.

Trustee Kaplan-Myrth, seconded by Trustee Aziz, nominated Trustee Presley.

**Moved by Trustee Jennekens, seconded by Trustee Aziz,**

**THAT nominations be closed.**

**Carried**

Trustee Kaplan-Myrth withdrew her nomination.

Following an election, Chair Lyra Evans declared Trustees Lee, Scott, and Presley members of the Ad Hoc Director Selection Committee.

16. Election or Appointment of Trustees to Special Purpose Committees

16.1 Ottawa Student Transportation Authority (OSTA) (4 members)

Trustee Bell, seconded by Trustee Presley, nominated Trustee Lee.

Trustee Jennekens, seconded by Trustee Kaplan-Myrth, nominated Trustee Dickson.

**Moved by Trustee Bell, seconded by Trustee Nash,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustee Lee member of the Ottawa Student Transportation Authority (OSTA) for a two year term ending 14 November 2024.

By acclamation, Chair Lyra Evans declared Trustee Dickson member of the Ottawa Student Transportation Authority for a one year term ending 14 November 2023.

Trustee Nash, seconded by Trustee Milburn, nominated herself.

Trustee Presley, seconded by Trustee Aziz, nominated herself.

**Moved by Trustee Scott, seconded by Trustee Presley,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustees Nash and Presley alternate members of the Board of Directors of the Ottawa Student Transportation Authority.

16.2 Ottawa-Carleton Education Network (OCENET) (2 members)

Trustee Dickson, seconded by Trustee Aziz, nominated Trustee Kaplan-Myrth.

Trustee Kaplan-Myrth declined the nomination.

Trustee Bell, seconded by Trustee Presley, nominated Trustee Milburn.

Trustee Bell, seconded by Trustee Aziz, nominated Trustee Lee.

Trustee Lee declined the nomination.

Trustee Scott, seconded by Trustee Nash, nominated Trustee Blackburn.

**Moved by Trustee Aziz, seconded by Trustee Dickson,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustees Milburn and Blackburn members of the Ottawa-Carleton Education Network (OCENET).

16.3 School Active Transportation Support Network Steering Committee (1 member)

Trustee Nash, seconded by Trustee Presley, nominated Herself.

**Moved by Trustee Aziz, seconded by Trustee Lee,**

**THAT nominations be closed.**

**Carried**



By acclamation, Chair Lyra Evans declared Trustee Nash a member of the School Active Transportation Support Network Steering Committee.

17. Election or Appointment of Trustee Member and Alternate for Agenda Planning (1 member, 1 alternate)

Trustee Jennekens, seconded by Trustee Aziz, nominated Trustee Scott.

Trustee Bell, seconded by Trustee Presley, nominated Trustee Kaplan-Myrth.

Trustee Bell, seconded by Trustee Nash, nominated Trustee Presley.

**Moved by Trustee Lee, seconded by Trustee Aziz,**

**THAT nominations be closed.**

**Carried**

Trustee Presley withdrew her nomination.

Following an election, Chair Lyra Evans declared Trustee Kaplan-Myrth as the member who will attend agenda planning meetings.

Trustee Dickson, seconded by Trustee Presley, nominated Trustee Scott.

Trustee Scott declined the nomination.

Trustee Lee, seconded by Trustee Jennekens, nominated Trustee Blackburn.

Trustee Kaplan-Myrth, seconded by Trustee Bell, nominated Trustee Aziz.

Trustee Aziz declined the nomination.

**Moved by Trustee Jennekens, seconded by Trustee Lee,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustee Blackburn as the alternate member who will attend agenda planning meetings.

18. Election or Appointment of Alternate Trustees for Code of Conduct Duties (2 members)

Trustee Jennekens, seconded by Trustee Nash, nominated herself.

Trustee Presley, seconded by Trustee Jennekens, nominated herself.

**Moved by Trustee Aziz, seconded by Trustee Dickson,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustees Jennekens and Presley alternate trustees for Code of Conduct duties.

19. Election or Appointment of Trustee Mentor for Student Trustees (1 member)

Trustee Jennekens, seconded by Trustee Dickson, nominated Trustee Blackburn.

Trustee Bell, seconded by Trustee Aziz, nominated Trustee Presley.

Trustee Blackburn withdrew her nomination.

**Moved by Trustee Scott, seconded by Trustee Jennekens,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Lyra Evans declared Trustee Presley the Trustee mentor for Student Trustees.

20. Selection of Trustee Non-voting Volunteers for Other OCDSB Committees Including Advisory Committees

Chair Lyra Evans called for volunteers to serve as non-voting members on other OCDSB committees, including advisory committees.

20.1 Student Senate (1 member, 1 alternate)

Trustee Nash volunteered to be the non-voting delegate for the Student Senate.

**Moved by Trustee Aziz, seconded by Trustee Dickson,**

**THAT nominations be closed.**

**Carried**

Trustee Aziz volunteered to be the non-voting alternate delegate for the Student Senate.

**Moved by Trustee Dickson, seconded by Trustee Presley,**

**THAT nominations be closed.**

**Carried**

Trustee Nash was declared the non-voting trustee delegate and Trustee Aziz was declared the non-voting alternate delegate for the Student Senate.

20.2 Advisory Committee for Extended Day and Child Care Programs (1 member)

Trustee Presley volunteered to be the non-voting delegate for the Advisory Committee for Extended Day and Child Care Programs.

**Moved by Trustee Lee, seconded by Trustee Presley,**

**THAT nominations be closed.**

**Carried**

Trustee Presley was declared the non-voting trustee delegate for the Advisory Committee for Extended Day and Child Care Programs.

20.3 Advisory Committee on the Arts (1 or more members)

Trustee Aziz volunteered to be the non-voting delegate for the Advisory Committee on the Arts.

**Moved by Trustee Presley, seconded by Trustee Kaplan-Myrth,**

**THAT nominations be closed.**

**Carried**

Trustee Aziz was declared the non-voting trustee delegate for the Advisory Committee on the Arts.

20.4 Alternative Schools Advisory Committee (ASAC) (1 member)

Trustee Presley volunteered to be the non-voting delegate for the Alternative Schools Advisory Committee (ASAC).

**Moved by Trustee Jennekens, seconded by Trustee Kaplan-Myrth,**

**THAT nominations be closed.**

**Carried**

Trustee Presley was declared the non-voting trustee delegate for the Alternative Schools Advisory Committee.

20.5 Advisory Committee on Equity (ACE) (up to 2 members)

Trustee Dickson volunteered to be the non-voting delegate for the Advisory Committee on Equity (ACE).

Trustee Kaplan-Myrth volunteered to be the non-voting delegate for the Advisory Committee on Equity.

**Moved by Trustee Bell, seconded by Trustee Presley,**

**THAT nominations be closed.**

**Carried**

Trustees Dickson and Kaplan-Myrth were declared the non-voting trustee delegates for the Advisory Committee on Equity.

20.6 Indigenous Education Council (IEC)\* (1 or more volunteers)\*

Trustee Dickson volunteered to be the non-voting delegate for the Indigenous Education Council.

Trustee Scott volunteered to be the non-voting delegate for the Indigenous Education Council.

Trustee Presley volunteered to be the non-voting delegate for the Indigenous Education Council.

**Moved by Trustee Aziz, seconded by Trustee Kaplan-Myrth,**

**THAT nominations be closed.**

**Carried**

The Indigenous Education Council (IEC) will confirm the trustee volunteer at the 17 November 2022 IEC meeting.

21. Report 22-083, Appointments to Ontario Public School Boards' Association (OPSBA)

The Board had before it Report 22-083 seeking confirmation of the appointments to the Ontario Public School Boards' Association for the period 15 November 2022 to 10 June 2023.

Trustee Jennekens, seconded by Trustee Presley, nominated Trustee Scott.

Trustee Nash, seconded by Trustee Presley, nominated Trustee Jennekens.

**Moved by Trustee Aziz, seconded by Trustee Kaplan-Myrth,**

**THAT nominations be closed.**

**Carried**

Trustee's Scott and Jennekens noted that they would determine who between them would be the voting delegate.

Trustee Bell, seconded by Trustee Presley, nominated Trustee Dickson.

Trustee Presley, seconded by Trustee Nash, nominated Herself.

**Moved by Trustee Jennekens, seconded by Trustee Kaplan-Myrth,**

**THAT nominations be closed.**

**Carried**

**Moved By** Nili Kaplan-Myrth

**Seconded By** Amanda Presley

**THAT the following appointments to the Ontario Public School Boards' Association (OPSBA) for the period 15 November 2022 to 10 June 2023 be approved:**

- A. **Trustees Scott and Jennekens as the two OCDSB directors to the OPSBA Board of Directors, the voting and alternate delegates for the Eastern Regional Council meetings, and the voting and alternate delegates for the OPSBA Annual General meeting; and**
- B. **Trustees Dickson and Presley as the two alternate directors to the OPSBA Board of Directors.**

**Carried**

22. Report 22-084 Appointment of Association/Organization Representatives and Alternates to the Special Education Advisory Committee (SEAC)

Your Committee had before it, Report 22-084 seeking to appoint association representatives and alternates to the Special Education Advisory Committee (SEAC) for the duration of the term of the Board, 15 November 2022 to 14 November 2026.

In response to a query from Mr. McHugh whether there would be an Indigenous organization included, Chair Lyra Evans noted that the Board will approve what is listed in the recommendation and follow-up with the Indigenous Education Council (IEC) at the IEC meeting on 17 November 2022.

**Moved By** Nili Kaplan-Myrth

**Seconded By** Amanda Presley

- A. **THAT the revisions to Board Policy P.019.GOV, Special Education Advisory Committee outlined in Appendix C to Report 22-084 be approved accordingly; and**
- B. **THAT the following regular and alternate members of the various associations to the Special Education Advisory Committee (SEAC) for the term of the Board from 15 November 2022 - 14 November 2026 be appointed:**

Association	Regular Member	Alternate Member
Association for Bright Children, Ottawa Region Chapter (ABC)	Cathy Miedema	Vacant

Down Syndrome Association, National Capital Region (DSA)	Uzma Ihsanullah	Vacant
Learning Disabilities Association of Ottawa-Carleton (LDAO-C)	Maggie Mamen	Mike Marta
Fetal Alcohol Spectrum Disorder / Ontario Network of Expertise (FASD/ONE)	Lori-Anne Bradley	Vacant
Autism Ontario, Ottawa Chapter	Sonja Elliott	Katherine Kacew
Inclusion Action In Ontario (IAO)	Jess Whitley	Vacant
VOICE for Deaf and Hard of Hearing Children	Terry Warner	Vacant
Easter Seals Ontario	Lillian Kitcher	Vacant
Ontario Parents of Visually Impaired Children (OPVIC)	Johnna MacCormick	Vacant
Ottawa-Carleton Assembly of School Councils (OCASC)	Safina Dewshi	Mourad Graidia

For (11): Alysha Aziz, Justine Bell, Donna Dickson, Lyra Evans, Jennifer Jennekens, Nili Kaplan-Myrth, Matthew Lee, Cathryne Milburn, Suzanne Nash, Amanda Presley, and Lynn Scott

**Carried (11 to 0)**

23. Motion to Destroy Ballots

**Moved by Trustee Presley, seconded by Trustee Dickson,**

**THAT the ballots for all elections during the meeting be destroyed.**

**Carried**

24. Closing

Monique Manatch provided closing remarks, reflections and prayers.

25. Adjournment

The meeting was adjourned at 9:37 p.m.

---

Lyra Evans, Chair of the Board