



BOARD PUBLIC MINUTES

**Tuesday, November 1, 2022, 7:00 pm
Sir Robert Borden High School, Library**

Trustees: Lynn Scott, Keith Penny, Justine Bell, Donna Blackburn, Rob Campbell, Lyra Evans, Mark Fisher, Wendy Hough, Jennifer Jennekens, Sandra Schwartz

Staff: Camille Williams-Taylor (Director of Education), Brett Reynolds (Associate Director), Prince Duah (Superintendent of Instruction), Mary Jane Farrish (Superintendent of Instruction), Reg Lavergne, Shawn Lehman (Superintendent of Instruction), Shannon Smith (Superintendent of Instruction), Peter Symmonds (Superintendent of Learning Support Services), Michele Giroux (Executive Officer, Corporate Services), Paula Hall, Carolyn Tanner (Human Rights and Equity Advisor), Stacey Kay (Manager of Learning Support Services), Sandy Owens (Manager, Business & Learning Technologies), Diane Pernari (Manager of Communications & Information Services), James Proulx, Nicole Guthrie (Manager of Board Services), Michael Guilbault (Central Audio/Visual Technical Specialist), Antong Hou (Student Trustee), Mellissa Applewaihe, (Board/Committee Coordinator)

1. Call to Order -- Chair of the Board

Chair Scott called the public meeting to order at 7:30 p.m.

2. Land Acknowledgement

Chair Scott acknowledged that the meeting was taking place on unceded Algonquin Territory, thanked the Algonquin Nations for hosting the meeting on their land.

3. Approval of the Agenda

Moved by Trustee Schwartz, seconded by Trustee Evans,

THAT the agenda be approved.

Carried

4. Declarations of Interest

There were no declarations of interest

5. Presentation of the D. Aubrey Moodie Award to Jonathan Yuan

Chair Scott introduced and congratulated graduating secondary student Jonathan Yuan on behalf of the Board for achieving the highest grade point average in the 2022-2023 school year. She noted that Jonathan received the Canadian Computing Competition (CCC) Certificate of Distinction, the Canadian Senior Mathematics Contest (CSMC) Certificate of Distinction in 2022, and the Computer Science and English subject awards in Grade 12 from Nepean High School. Jonathan was the co-president of the coding club at Nepean High School.

Ms. Ellen Boynton of the Bells Corners United Church presented Ms. Wang, on behalf of Jonathan, with the D. Aubrey Moodie Award noting that for 17 years, Mr. Moodie's funds have provided the sum of \$200.00 to the top student in the Board "to have fun."

Ms. Wang thanked staff and the Bells Corners United Church for the D. Aubrey Moodie Award.

6. Delegations

There were no delegations.

7. Report from the Board (In Camera)

Vice-Chair Penny reported that the Board met in camera earlier this evening and reports and recommends as follows:

Moved by Trustee Jennekens

Seconded by Trustee Penny

THAT staff proceed as directed by Board in camera with respect to a human resources matter.

For (10): Trustee Scott, Trustee Penny, Trustee Bell, Trustee Blackburn, Trustee Campbell, Trustee Lyra Evans, Trustee Fisher, Trustee Hough, Trustee Jennekens, and Trustee Schwartz

Carried (10 to 0)

Moved by Trustee Jennekens

Seconded by Trustee Penny

A. THAT the Board affirm the positive evaluation of the Director of Education's performance for the 2021-2022 school year; and

B. THAT the Chair be authorized to sign the evaluation on behalf of the Board.

For (10): Trustee Scott, Trustee Penny, Trustee Bell, Trustee Blackburn, Trustee Campbell, Trustee Lyra Evans, Trustee Fisher, Trustee Hough, Trustee Jennekens, and Trustee Schwartz

Carried (10 to 0)

8. Briefing from the Chair of the Board

Chair Scott reported that the Board Room and Committee Room renovations are complete and that the new Board of Trustees would be sworn in at a public meeting in-person at 133 Greenbank Road on 15 November 2022. Chair Scott expressed that her service as Chair of the current Board has been a pleasure.

Chair Scott provided notice of the following events:

- On 5 November 2022, the Ottawa Carleton District School Board (OCDSB) will host a Parent Conference at Ridgemont High School. The conference includes keynote speaker Dr. Michael Cheng from the Children's Hospital of Eastern Ontario (CHEO) and multiple workshops on important topics for families. She noted that the event will offer sessions in Arabic and Somali;
- The Indigenous, Equity, and Human Rights Roadmap event on 9 November 2022 at Woodroffe High School provides an opportunity to reflect with the community on the OCDSB journey to date and the way forward to fulfill commitments outlined in the Indigenous, Equity and Human Rights Roadmap. The event will include presentations from schools, a student panel, and breakout sessions for participants to share their advice and experiences; and
- On 11 November 2022, students will participate in activities to reflect, remember and learn about veterans for Indigenous Veterans' Day and Remembrance Day.

9. Briefing from the Director

Director Williams-Taylor welcomed all newly-elected trustees to the Board and extended her gratitude to the trustees who served the District for the 2018-2022 term.

Director Williams-Taylor reported on the following:

- New and returning trustees will be participating in an extensive orientation program over the coming weeks to learn about the roles and responsibilities of trustees under the Education Act;

- The OCDSB does not have any Canadian Union of Public Employees (CUPE) bargaining units and negotiations between CUPE and the province would not directly affect school board operations. It was noted that there may be a small number of students impacted who are enrolled in specialized programs operated in partnership with the Ottawa Catholic School Board (OCSB) and that families will be contacted directly with more information, as required;
- Elementary schools will be closed on 4 November 2022 for a professional development (PD) Day;
- Director Williams-Taylor congratulated students Zaina Karaki and Kaelyn Aldridge who recently received a Young Leader in Volunteering Award for their work as co-chairs of the Sir Robert Borden High School's Kiwanis KEY club having led fellow students in undertaking numerous community volunteer projects;
- Students, staff and families are invited to participate in a Transgender Day of Remembrance webinar on 17 November 2022; and
- Student achievement and progress reports will be sent by email to families and students in grades 7-12 in November 2022. Elementary progress reports will be sent on 17 November 2022 and secondary report cards will be sent on 23 November 2022.

10. Confirmation of Board Minutes

10.1 28 September 2022

Moved by Trustee Hough,

Seconded by Trustee Jennekens,

THAT the 28 September 2022 Board Minutes be received.

Carried

10.2 11 October 2022 Special Board

Moved by Trustee Hough,

Seconded by Trustee Schwartz,

THAT the 11 October 2022 Special Board Minutes be received.

Carried

11. Business Arising from Board Minutes

Trustee Penny assumed the chair at 7:50 p.m..

In response to a query from Trustee Scott regarding the completion of District construction projects, Director Williams-Taylor noted that a written report will be provided before the end of the term.

Trustee Scott resumed the chair at 7:53 p.m.

12. Unfinished Business from Previous Meetings

There was no unfinished business.

13. Matters for Action

13.1 Receipt of Committee of the Whole Report

13.1.a 11 October 2022

Trustee Bell suggested that the 9 June 2022 Advisory Committee on Equity (ACE) minutes reflect clarification that a member and attendee had raised a concern regarding the behaviour of a trustee participant.

Moved by Trustee Penny

Seconded by Trustee Schwartz

THAT the Committee of the Whole report, dated 11 October 2022, be received.

For (10): Trustee Scott, Trustee Penny, Trustee Bell, Trustee Blackburn, Trustee Campbell, Trustee Lyra Evans, Trustee Fisher, Trustee Hough, Trustee Jennekens, and Trustee Schwartz

Carried (10 to 0)

13.1.a.a Approval of External Auditor's Audit Plan for the 2021-2022 Year End Audit

Moved by Trustee Lyra Evans in substitution for Trustee Fisher, seconded by Keith Penny,

THAT KPMG LLP's plan for the audit of the 2021-2022 Consolidated Financial Statements be approved.

For (10): Trustee Scott, Trustee Penny, Trustee Bell, Trustee Blackburn, Trustee Campbell, Trustee Lyra Evans, Trustee Fisher, Trustee Hough, Trustee Jennekens, and Trustee Schwartz

Carried (10 to 0)

13.2 Receipt of Audit Committee Report

13.2.a 19 October 2022

Moved by Trustee Lyra Evans

Seconded by Trustee Hough

THAT the Audit Committee report, dated 19 October 2022, be received.

For (10): Trustee Scott, Trustee Penny, Trustee Bell, Trustee Blackburn, Trustee Campbell, Trustee Lyra Evans, Trustee Fisher, Trustee Hough, Trustee Jennekens, and Trustee Schwartz

Carried (10 to 0)

13.2.a.a Audit Committee Annual Report for 2021-2022

Moved by Trustee Jennekens

Seconded by Trustee Lyra Evans

THAT Report 22-055 be approved as the Audit Committee Annual Report to the Board for 2021-2022.

For (10): Trustee Scott, Trustee Penny, Trustee Bell, Trustee Blackburn, Trustee Campbell, Trustee Lyra Evans, Trustee Fisher, Trustee Hough, Trustee Jennekens, and Trustee Schwartz

Carried (10 to 0)

13.2.a.b 2021-2022 Annual Report on Internal Audit Activity

Moved by Trustee Jennekens in substitution for Shannon Hoeft, seconded by Trustee Lyra Evans,

THAT Appendix A to Report 22-057 be approved as the 2021-2022 Annual Report on Internal Audit Activity.

For (10): Trustee Scott, Trustee Penny, Trustee Bell, Trustee Blackburn, Trustee Campbell, Trustee Lyra Evans, Trustee Fisher, Trustee Hough, Trustee Jennekens, and Trustee Schwartz

Carried (10 to 0)

13.2.a.c 2022-2023 RIAT Plan OCDSB

Moved by Trustee Jennekens

Seconded by Trustee Lyra Evans

THAT the Ottawa-Carleton District School Board Audit Committee: Recommends for approval the 2022-23 Internal Audit Plan as presented in Appendix A.

For (10): Trustee Scott, Trustee Penny, Trustee Bell, Trustee Blackburn, Trustee Campbell, Trustee Lyra Evans, Trustee Fisher, Trustee Hough, Trustee Jennekens, and Trustee Schwartz

Carried (10 to 0)

14. Matters for Discussion

14.1 Report from OPSBA Representatives (if required)

Trustee Scott noted that a joint meeting of the Program and Policy Development Committee is scheduled for 18 November 2022.

15. New Business -- Information and Inquiries

There were no items of new business.

16. Presentation to Outgoing Board Members

Trustee Scott thanked all trustees of the Board for their commitment to the District. She noted that the Board has successfully navigated many unexpected challenges while focusing on public education with the common goal of fulfilling trustee responsibilities to students, families and staff.

Chair Scott noted that it had been a pleasure and honour to serve as Chair of the Board.

Chair Scott invited Director Williams-Taylor to join her in presenting a token of appreciation to each of the five departing trustees present. She noted that Trustee Boothby and Trustee Ellis were unable to attend.

Director Williams-Taylor noted that as educators and leaders, the meaning of education represents an essential commitment that is often symbolized in books. She said that the OCDSB is presenting each trustee with a book that best mirrors their viewpoints. The OCDSB will donate a duplicate of each book to a school library, signed in the trustee's name.

Chair Scott called up each trustee in attendance, noting their term on the Board and highlighting some key achievements. Director Williams-Taylor presented each trustee with a book after Chair Scott's brief introduction in the following order:

Wendy Hough, Zone 4

Rob Campbell, Zone 5

Keith Penny, Zone 8

Mark Fisher, Zone 11

Sandra Schwartz, Zone 12

Chair Scott noted some highlights of the term served on the Board by trustees Boothby and Ellis in their absence, and Director Williams-Taylor noted the books that the OCDSB had chosen for each trustee.

17. Adjournment

The meeting adjourned at 8:37 p.m.

Lynn Scott, Chair of the Board