



## COMMITTEE OF THE WHOLE PUBLIC REPORT

**Tuesday, December 6, 2022, 7:00 p.m.**

**Board Room**

**Administration Building**

**133 Greenbank Road**

**Ottawa, Ontario**

- Trustees Present: Lyra Evans, Justine Bell, Alysha Aziz, Donna Blackburn (electronic communication), Donna Dickson, Matthew Lee, Jennifer Jennekens, Nili Kaplan-Myrth, Cathryne Milburn, Suzanne Nash, Amanda Presley, Lynn Scott, Tabarak Al-Delaimi (Student Trustee), Antong Hou (Student Trustee)
- Staff Present: Camille Williams-Taylor (Director of Education), Brett Reynolds (Associate Director of Education), Michele Giroux (Executive Officer, Corporate Services), James Proulx (Executive Officer, Information Technology and Digital Transformation), Amy Hannah (Superintendent of Instruction), Shannon Smith (Superintendent of Instruction), Reg Lavergne (Superintendent of Instruction), Shawn Lehman (Superintendent of Instruction), Richard Sinclair (General Counsel, Superintendent of Labour Relations, Risk Management and Privacy), Peter Symmonds (Superintendent of Learning Support Services), Teri Adamthwaite (Manager, Finance), Sandra Owens (Manager, Business & Learning Technologies), Diane Pernari (Manager, Communications & Information Services), Nicole Guthrie (Manager of Board Services), Michael Guilbault (Central Audio/Visual Technical Specialist), Mellissa Applewaihe (Board/Committee Coordinator)
- Non-Voting Representatives Present: Jo-Joe Van Hooser (IEC Alternate), Matt Gagnier (OCSSAN Alternate), Seema Lamba (Advisory Committee on Equity, ACE), Suzanne Lyon (Parent Involvement Committee, PIC), Thomas Holloway (OCASC) (electronic communication)

1. Call to Order - Vice-Chair of the Board

Vice-Chair Bell called the meeting to order at 7:14 p.m.

Vice-Chair Bell conducted a roundtable of introductions for the benefit of new members.

2. Land Acknowledgement

Vice-Chair Bell acknowledged that the meeting is taking place on unceded Algonquin Homelands and thanked the Algonquin Nations for hosting the meeting on their land.

3. Approval of Agenda

**Moved by Trustee Dickson,**

**THAT the agenda be approved.**

**Carried**

4. Declaration of Interest

No declarations of interest were filed.

5. Delegations

There were no delegations.

6. Briefing from the Chair of the Board

Chair Lyra Evans noted the following points in her briefing:

- In preparation for the upcoming departure of Director Williams-Taylor, the Board of Trustees has appointed Executive Officer Michele Giroux to serve as Director of Education and Secretary of the Board on an interim basis, effective 9 January 2023. Executive Officer Giroux will serve in the role until a permanent candidate is selected by the Board of Trustees in 2023. Thanks and appreciation will be extended to Director Williams-Taylor at the Board meeting on 20 December 2022.

7. Briefing from the Director

Director Williams-Taylor reported that:

- 5 December 2022 was International Volunteer Day. Director Williams-Taylor extended her thanks to all school council members, parents, students and staff who volunteer their time to assist the school community;
- Grade 8-11 students and their families are invited to a virtual information session on 8 December 2022 at 7:00 p.m. The session will provide details on high school; and
- During the week of 5-9 December 2022, students will be participating in the Hour of Code activities that will provide an introduction to computer science using engaging tutorials.

8. Report from Statutory and Other Committees

8.1 Indigenous Education Council (IEC), 15 September 2022

**Moved by Trustee Dickson,**

**THAT the Indigenous Education Council (IEC) report, dated 15 September 2022 be received.**

**Carried**

8.2 Parent Involvement Committee (PIC), 21 September 2022

**Moved by Trustee Aziz,**

**THAT the Parent Involvement Committee (PIC) report, dated 21 September 2022 be received.**

**Carried**

8.3 Advisory Committee on Equity (ACE), 29 September 2022

**Moved by Trustee Kaplan-Myrth,**

**THAT the Advisory Committee on Equity (ACE) report, dated 29 September 2022 be received.**

**Carried**

8.4 Special Education Advisory Committee (SEAC), 12 October 2022

**Moved by Trustee Scott,**

**THAT the Special Education Advisory Committee (SEAC) report, dated 12 October 2022 be received.**

**Carried**

8.5 Parent Involvement Committee (PIC), 19 October 2022

**Moved by Trustee Nash,**

**THAT the Parent Involvement Committee (PIC) report, dated 19 October 2022 be received.**

**Carried**

8.6 Indigenous Education Council (IEC), 20 October 2022

**Moved by Trustee Presley,**

**THAT the Indigenous Education Council (IEC) report, dated 20 October 2022 be received.**

**Carried**

9. Matters for Discussion:

9.1 Report 22-081, Update on Planning Process for 2023-2027 Strategic Plan (M. Giroux)

Your Committee had before it Report 22-081, seeking to introduce the Board of Trustees to the strategic planning framework and to discuss the

updated consultation strategy for the Ottawa-Carleton District School Board's (OCDSB) strategic planning process.

During discussion and in response to queries, the following points were noted:

- The OCDSB website has a Strategic Plan page where the environmental scan will be available;
- Utilizing feedback from the planning process of the last strategic plan cycle, the current consultation strategy is designed to offer more one-to-one conversations;
- The consultation strategy also provides increased opportunities for trustee leadership in the development of the new strategic plan. A key event in this process will be the Trustee Retreat from March 31 to April 1, 2023;
- A toolkit has been developed to assist trustees in the one-to-one conversations and there will also be an advisory committee toolkit available;
- Opportunities for participation have been increased to reach community members, stakeholders and employees whose voices were not captured during the last consultation process. The Project Committee plans to directly engage school staff, including multicultural liaison officers (MLOs). Translation options are being considered;
- The small group discussions will be held with the advisory committees to provide input on opportunities for discussion with communities and groups;
- To measure participation from marginalized voices, a balanced non-intrusive approach is being considered for the collection of data to inform the process; and
- The feasibility of offering daytime consultation sessions will be considered to accommodate families and community members who do shift work.

Executive Officer Giroux closed by requesting that trustees share their top three priorities for the strategic plan.

\*\*\*Vice-Chair Bell called the meeting into recess at 8:45 p.m.\*\*\*

9.2 Report 22-077, Analysis of the District's 2021-2022 Financial Results (R. Gerrior)

\*\*\*Vice-Chair Bell called the meeting back to order at 9:02 p.m.\*\*\*

Manager Adamthwaite presented an overview of Report 22-077, Analysis of the District's 2021-2022 Financial Results, which provided an overview of the OCDSB Consolidated Financial Statements that were presented to the Ministry of Education.

During the presentation and in response to queries, the following points were noted:

- The OCDSB Consolidated Financial Statements include the OCDSB, Ottawa Student Transportation Authority (OSTA), the Ottawa-Carleton Education Network (OCENET) and School Generated Funds;
- The Consolidated Financial Statements reflect a surplus position of 11.6% due to revenue recognition of land purchases over the 2021-2022 school year. The surplus is not available as it has already been spent;
- The deficit for 2021-2022 was \$15.6 million representing an increase of \$700,000 over the projected figure of \$14.9 million;
- The accumulated surplus District Compliance figure of \$29.7 million represents a decrease of \$15.6 million of which \$12 million is set aside for internal capital projects;
- The total 2021-2022 accumulated surplus figure is \$29.8 million and the projected figure for the 2022-2023 school year is approximately \$9.1 million. The reduced accumulated surplus provides less flexibility in supporting future budgets with a planned deficit;
- The Indigenous Education allocation continues to increase with an allocation of \$7.2 million for 2021-2022;
- The 2021-2022 school year saw an increase in Priorities and Partnerships Funding (PPF) due to COVID-19 funding. PPF grants will no longer be available;
- Teacher absences increased in the 2021-2022 school year. The District is closely monitoring absences and working to mitigate absences;
- The OCDSB has \$10 million allocated for contingency funds but the deficit figure of \$9.1 million accounts for the majority of that allocation; and
- Fiscal prudence is required to ensure the 2023-2024 budget is balanced.

10. Information Items:

10.1 Report from OPSBA (if required)

Trustees Scott and Jennekens reported that they had participated in the Ontario Public School Boards' Association (OPSBA) Advocacy Day and had the opportunity to meet with several local Members of Provincial Parliament (MPP's).

Trustee Scott noted that she would provide a written report to the Board on the Board of Directors meeting at a future date.

10.2 New Ministry Initiatives Update (if required)

There were no new Ministry updates.

10.3 OSTA Update (if required)

Trustee Lee reported that OSTA held their Annual General Meeting on 5 December, 2022. Trustee Joanne MacEwan from the Ottawa Catholic School Board (OCSB) was appointed president of OSTA, and Trustee Lee was appointed vice-president.

11. New Business - Information and Inquiries

There was no new business.

12. Adjournment

The meeting adjourned at 10:12 p.m.

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Justine Bell, Vice-Chair