



Ad Hoc Committee for the Board Self-Evaluation Process and the Director Performance Evaluation Process

June 21, 2023, 6:00 pm
Trustees' Committee Room
133 Greenbank Road
Ottawa, Ontario

Members: Jennifer Jennekens, Alysha Aziz
(electronic communication), Justine Bell
(electronic participation), Lyra Evans
(electronic communication), Lynn Scott
(electronic communication)

Others Present: Michele Giroux (Director of Education),
Janice McCoy (Executive Officer,
Corporate Services), Nicole Guthrie
(General Manager, Board Services)

1. Call to Order

Chair Jennekens called the meeting to order at 6:08 p.m.

2. Acknowledgement of Territorial Lands

Director Giroux acknowledged that the meeting is taking place on unceded Algonquin Homelands and thanked the Algonquin Nations for hosting the meeting on their land. She shared that on the eve of National Indigenous History Month the OCDSB celebrates the historic contributions of Indigenous Peoples towards the development of Canada and that as a District recognizes there is more work to be undertaken toward reconciliation.

3. Declarations of Interest

No declarations of interest were filed.

4. Approval of the Agenda

**Moved by Trustee Lyra,
THAT the agenda be approved.
Carried**

5. Matters for Action:

5.1 Report 23-056 Director Job Description and Performance Assessment Guide

Your committee had before it Report 23-056 Director Job Description and Performance Assessment Guide seeking the approval of the Job Description and Performance Assessment Guide to be used for the 2023-2024 Director of Education Evaluation.

Moved by Trustee Aziz,

THAT the Director of Education job description and Performance Assessment Guide attached as Appendix B to Report 23-056 be approved.

An amendment moved by Trustee Lyra,

THAT section 4.8 of the Director's job description be revised to read "Lead succession planning and recruitment strategies, while addressing staff retention and wellness."

Carried, friendly

An amendment moved by Trustee Lyra,

THAT section 5.2 of the Director's job description be revised to read "Understand and address the needs of the OCDSB including the many challenges in the current school environment, through appropriate allocation of resources."

Carried, friendly

An amendment moved by Trustee Lyra,

THAT section 5.5 of the Director's job description be struck.

Carried, friendly

Moved By Alysha Aziz

THAT the Director of Education job description and Performance Assessment Guide attached as Appendix B to Report 23-056 be approved, as amended. (Attached as Appendix A)

Carried

6. New Business -- Information and Inquiries

Trustee Bell queried the opportunity for a review of Director Gioux's performance. Director Giroux shared that it has not been the practice of the Board to evaluate the performance of an outgoing director and noted that it would not be an

appropriate investment of the committee's time at this stage. She welcomed feedback and shared that she would be open to meeting with and hearing from trustees who wish to offer it.

7. Adjournment

The meeting adjourned at 6:35 p.m.

Lyra Evans, Chair, Ad Hoc Committee for Board and Director Evaluation Processes