



## PARENT INVOLVEMENT COMMITTEE

Wednesday, November 22, 2023

6:00 pm

Trustees' Committee Room

133 Greenbank Road

Ottawa, Ontario

Members: Diana Mills, Calla Barnett, Alexandra Arriaz, Seyi Okuribido-Malcolm, Suzanne Lyon, Vicki Arkinstall, Nancy Dean (OCASC), Elena Pushkareva (OCASC, Alternate), Adriana Johnston (Ottawa Network for Education), Alison Kinahan (Parents for Diversity, P4D)

Non-Voting Members: Prince Duah (Superintendent of Instruction), Naya Markanastasakis (Principal, Pinecrest Public School), Suzanne Nash (Trustee), Samah Suliman (Family and Community Engagement Coordinator)

Staff and Guests: Lynn Scott (Trustee), Donna Dickson (Trustee, electronic communication), James Baker (Board/Committee Coordinator)

1. Call to Order

Chair Mills called the meeting to order at 6:05 p.m.

2. Acknowledgement of Territorial Lands

Chair Mills acknowledged that the meeting is taking place on unceded Algonquin Homelands and thanked the Algonquin Nations for hosting the meeting on their land.

3. Approval of Agenda

Moved by Suzanne Lyon,

THAT the agenda be approved.

Seyi Okuribido-Malcolm requested that clarification regarding governance procedures be added to the agenda under New Business.

**Moved by Suzanne Lyon,**

**THAT the agenda be approved, as amended.**

**Carried**

4. PIC Report, 11 October 2023

A discussion took place regarding the Parent Involvement Committee (PIC) report dated 11 October 2023.

**Moved by Suzanne Lyon,**

**THAT approval of the Parent Involvement Committee report dated 11 October 2023 be deferred to the meeting of 17 January 2024.**

**Carried**

5. Follow Up - Action Items

5.1 Consent Agenda

Chair Mills noted that a discussion regarding a consent agenda style had taken place at a previous PIC meeting.

6. Delegations

6.1 Malaka Hendela, re Parent Representation

Chair Mills provided an overview of delegation protocol.

Malaka Hendela introduced herself as a parent and member of the Ottawa Carleton Assembly of School Councils (OCASC). She noted that OCASC is neither a business nor a political body and that the organization connects parents within communities and develops collaborative and communicative practices.

Malaka Hendela noted that a significant percentage of Ottawa-Carleton District School Board (OCDSB) schools have school council representatives or members, and organizations similar to OCASC have seats on PICs in about 1/3 of other Ontario school districts. She noted that PIC membership across the province averages about 20 or more members.

Malaka Hendela expressed the view that the motion passed at the 11 October 2023 PIC meeting had not provided comparative research on other PIC memberships.

7. Action Items

7.1 Report 23-080, Parent Involvement Committee Membership Confirmation (P. Duah)

Your Committee had before it Report 23-080, seeking approval for Parent Involvement Committee Membership Confirmation.

Superintendent Duah provided an overview of the membership campaign and sub-committee process that had been conducted to address

upcoming PIC vacancies as of 30 November 2023. He reported that the membership sub-committee had selected four parent members and two community members for appointment by PIC members.

Moved by Vicki Arkinstall,

THAT the PIC appoints the following parent members and waiting list candidates for the term identified:

<b>Name</b>	<b>Position</b>	<b>Term Limit</b>
1. Calla Barnett	Parent Member	2023-2025
2. Tabbasum Khan	Parent Member	2023-2025
3. Alison Telford	Parent Member	2023-2025
4. Scott Walker	Parent Member	2023-2025

<b>Waiting List Ranked by Priority:</b>
1. Sikander Hashmi 2. Helen Elhajj 3. Lyndsay Wise

THAT Parents for Diversity (P4D) be appointed as a Community Member for a two-year term with representation from Alison Kinahan (representative). An alternate is to be appointed at a later date.

THAT the Centre for Resilience and Social Development (CRSD) be appointed as Community Member for a two-year term with representation from Sagal Ismail (representative). An alternate is to be appointed at a later date.

It was noted that OCASC members whose terms are due to expire on 30 November 2023 as per the PIC by-law motion and amendment passed on 11 October 2023, expressed their wish to remain on PIC until the end of their original appointment terms.

Suzanne Lyon assumed the chair.

It was noted that the candidates selected by the membership sub-committee provide educational and community backgrounds that are not currently represented on the PIC.

It was noted that it may be challenging to defer any decision on the matter as the 22 November 2023 meeting was the last meeting for OCASC members.

Trustee Scott advised that members could consider two options. If a majority of members consented to reconsider the motion, it would return to the floor for debate, amendment and approval. Alternatively or additionally, members could review the by-laws and propose and agree upon amendments at a future date.

It was suggested that a grandfather clause be added for the existing OCASC members and that the PIC by-laws should be reviewed.

It was noted that PIC members should ensure they have a clear understanding of the by-laws in order to participate effectively when voting.

Members agreed that the Committee should have a discussion on the motion passed at the 11 October 2023 PIC meeting.

Diana Mills resumed the chair.

\*\*\*The meeting went into recess at 7:27 p.m.\*\*\*

\*\*\*The meeting resumed at 7:46 p.m.\*\*\*

In response to a suggestion that the OCASC seats be grandfathered and the members recommended by the membership sub-committee be appointed, it was noted that this was not an option as it would not adhere to the current PIC by-laws.

Suzanne Lyon assumed the chair.

It was noted that appropriate notice had been provided for the approved motion and that the motion had been put forward in alignment with the PIC by-laws.

Chair Mills resumed the chair.

An amendment moved by Vicki Arkinstall,

- A. THAT the Parent Involvement Committee (PIC) appoint two (2) members and,
- B. THAT the PIC review the motion passed on 11 October 2023 and confirm the appointment of the remaining two (2) PIC members at the 17 January 2024 meeting.

The Ministry of Education (MOE) regulations allow for PICs to create their own by-laws that determine how many parent members should sit on the committee in addition to three community members.

It was noted that the by-laws listed OCASC members as parent members of PIC prior to the amendment.

Nancy Dean announced her resignation from the PIC Committee and left the meeting.

**Moved by Vicki Arkininstall,**

- A. THAT the Parent Involvement Committee (PIC) appoint the following parent members for the term of 2023 to 2025: Calla Barnett, Tabassum Khan and Alison Telford;**
- B. THAT the PIC rank the fourth parent member, Scott Walker at first place on the membership waiting list and confirm the appointment of the fourth parent member at the 17 January 2024 meeting;**
- C. THAT Sikander Hashmi, Helen Elhadj and Lyndsay Wise be placed on the waiting list as listed in order of ranked priority;**
- D. THAT Parents for Diversity (P4D) be appointed as a Community Member for a two-year term with representation from Alison Kinahan (representative). An alternate is to be appointed at a later date; and**
- E. THAT the Centre for Resilience and Social Development (CRSD) be appointed as a Community Member for a two-year term with representation from Sagal Ismail (representative). An alternate is to be appointed at a later date.**

**Carried**

8.

Adjournment

The meeting adjourned at 8:20 p.m.

At the time of adjournment, items 8. Reports, 9. Information Items, 10. Standing Items, 11. New Business, and 12. Upcoming Meeting Dates were not dealt with.

Diana Mills, Chair, Parent  
Involvement Committee