



## PARENT INVOLVEMENT COMMITTEE

Wednesday, January 17, 2024  
6:00 pm  
Trustees' Committee Room  
133 Greenbank Road  
Ottawa, Ontario

Members: Diana Mills, Calla Barnett, Alexandra Arriaz, Mohammed Saleem, Vicki Arkinstall, Claudine Santos, Alison Telford, Scott Walker, Alison Kinahan (Parents for Diversity, P4D), Sagal Ismail (Centre for Resilience and Social Development), Adriana Johnston (Ottawa Network for Education)

Non-Voting Members: Prince Duah (Superintendent of Instruction), Naya Markanastasakis (Principal, Pinecrest Public School), Suzanne Nash (Trustee), Samah Suliman (Family and Community Engagement Coordinator)

Staff and Guests: Lynn Scott (Trustee), Donna Dickson (Trustee), Katherine Magner (Research Officer, Research, Evaluation and Analytics Department), Tristan Reid (Student Senate), Scarlett Plunkett (Student Senate), Mellissa Applewaihe (Board/Committee Coordinator)

1. Call to Order

Chair Mills called the meeting to order at 6:11 p.m.

2. Acknowledgement of Territorial Lands

Chair Mills acknowledged that this meeting is taking place on unceded Algonquin Homelands and thanked the Algonquin Nations for their stewardship of these lands since time immemorial.

3. Approval of Agenda

**Moved by Claudine Santos,**

**THAT the agenda be approved.**

**Carried**

4. Presentations

4.1 Identity-Based Data (K. Magner)

Research Officer Magner from the Research, Evaluation and Analytics Department (READ) provided a presentation on Identity-Based Data.

During the discussion and in response to queries, the following points were noted:

The Valuing Voices online survey will take place from 11 April 2024 to 26 April 2024;

- The School Climate Survey will take place in conjunction with the Valuing Voices survey, but READ will filter and disaggregate responses by school;
- The Ottawa-Carleton District School Board (OCDSB) uses the Ontario Anti-Racism Act framework to guide identity-based data collection;
- The collection of identity-based data enables the OCDSB to implement initiatives to address identified areas of need;
- Members raised concerns that some parents without access to technology could be unaware or unable to take part in the survey;
- It was suggested that space be made available at school sites for parents to complete the survey to allow further participation;
- Members raised the concern that due to negative experiences within the education system, members of the Indigenous community may feel unsafe in providing identity-based information;
- The District plans to have the survey translated into several languages; and
- Members with additional suggestions on how best to reach the wider community should email the READ team.

## 5. Action Items

### 5.1 Final Parent Involvement Committee (PIC) Member Appointment Confirmation

Prior to the final appointment of a parent member to the Parent Involvement Committee (PIC), Superintendent Duah referenced Memo 24-006, Official Opinion and Interpretation on PIC Bylaw Amendments that had been previously circulated to members by email.

**Moved by Alexandra Arriaz,**

**THAT the Parent Involvement Committee (PIC), appoint Scott Walker to serve as a Parent Member for the term of 17 January 2024 to 30 November 2025.**

**Carried**

5.2 Election of Vice-Chair

Chair Mills reviewed the election process and called for nominations for the role of Vice-Chair.

Chair Mills nominated Calla Barnett.

Chair Mills nominated Vicki Arkininstall.

Vicki Arkininstall declined the nomination.

Vicki Arkininstall nominated Claudine Santos.

Claudine Santos declined the nomination.

Alison Telford nominated Scott Walker.

**Moved by Alison Kinahan,**

**THAT nominations be closed.**

**Carried**

Following an election, Chair Mills declared Calla Barnett as Vice-Chair.

5.3 Appointment of PIC Representatives to COW

Chair Mills called for volunteers for the roles of PIC representative for the Committee of the Whole (COW) representative and alternate representative.

Claudine Santos volunteered to be the PIC representative to the Committee of the Whole.

**Claudine Santos was declared the PIC representative to Committee of the Whole.**

Alexandra Arriaz volunteered to be the alternate PIC representative to Committee of the Whole.

**Alexandra Arriaz was declared the alternate PIC representative to Committee of the Whole.**

5.4 Appointment of PIC Representative to COW Budget

Chair Mills called for volunteers for the roles of PIC representative for Committee of the Whole Budget representative and alternate representative.

Claudine Santos volunteered to be the PIC representative to Committee of the Whole Budget.

**Claudine Santos was declared the PIC representative to Committee of the Whole Budget.**

Claudine Santos volunteered Scott Walker to be the alternate PIC representative to Committee of the Whole Budget.

**Scott Walker was declared the alternate PIC representative to Committee of the Whole Budget.**

It was noted that the upcoming Committee of the Whole Budget meeting date has been moved to 30 January 2024.

6. Discussion Items

There were no items for discussion.

7. Reports

7.1 PIC Report, 11 October 2023

**Moved by Sagal Ismail,**

**THAT the Parent Involvement Committee Report dated 11 October 2023 be received.**

**Carried**

7.2 PIC Report, 22 November 2023

Moved by Claudine Santos,

THAT the Parent Involvement Committee report dated 22 November 2023 be received.

Carried

Trustee Scott noted that the number of OCDSB schools with school councils referenced under item 6.1 was incorrect. Board staff agreed to review the meeting records and amend the minutes.

**Moved by Claudine Santos,**

**THAT the Parent Involvement Committee report dated 22 November 2023 be received, as amended.**

**Carried**

7.3 Superintendent's Report

Superintendent Duah introduced Student Senate members, Tristan Reid and Scarlett Plunkett, who will be attending future PIC meetings.

Superintendent Duah provided his report.

Family and Community Engagement Coordinator (FACE) Suliman advised that a Community Connection event will be held at Longfields Davidson Heights Secondary School on 1 February 2024 from 6:00 p.m. to 8:00 p.m. She noted that planning for a student-led Black History Month event is in progress.

#### 7.4 Chair's Report

Chair Mills provided her report and noted that at a recent Ottawa Student Transportation Authority (OSTA) meeting, OSTA announced that they have resolved approximately 80% of route issues.

A discussion ensued and it was suggested that PIC convene an Ad-Hoc Sub-Committee to discuss transportation issues further.

### 8. Information Items

#### 8.1 PIC Representative Attendance

##### a. Board, Committee of the Whole, Committee of the Whole Budget

Trustee Nash provided a report on the Committee of the Whole.

Claudine Santos provided a report on the Committee of the Whole Budget and noted that the OCDSB is reviewing programs, accommodation and academic staffing, and has generated a Question and Answer (Q & A) document for submissions. She requested that PIC members send questions to her by email.

Superintendent Duah clarified that student enrolment dictates the Per Pupil Amount (PPA) budget allocated by the Ministry of Education.

##### b. Ad Hoc Committees and Advisory Committees

Calla Barnett provided an update on the Ad Hoc Policy Committee.

### 9. Standing Items

#### 9.1 Updates from Workplan Subcommittees

There were no updates on the Mental Health or Parents Reaching Out (PRO)-Grant Sub-Committees. Chair Mills noted that she will contact PIC members by email with a description of each sub-committee so that members may indicate interest in joining.

Claudine Santos reported that the Parent Engagement and Outreach Committee would like to plan an event for 21 February 2023, to be held at Carleton Heights Public School. The intent is to gather feedback from families on issues that are important to them with the intent to hold several similar events at different schools in the future.

A discussion occurred on the feasibility and time constraints and members agreed that the Parent Engagement and Outreach Sub-Committee would liaise with the Family and Community Engagement Coordinator (FACE) regarding the event details.

10. New Business

There was no new business.

11. Upcoming Meeting Dates

The upcoming meeting dates were provided for information.

12. Adjournment

The meeting adjourned at 8:55 p.m.

---

Diana Mills, Chair, Parent  
Involvement Committee