



OTTAWA-CARLETON
DISTRICT SCHOOL BOARD

Appointment/Election of Trustees to the OSTA Board of Directors

Position	Member, Board of Directors, Ottawa Student Transportation Authority (OSTA)
Number To Be Appointed	Positions: 2 trustees and 2 alternates To be appointed: 3 trustees (1 member for a two year term and 2 alternates for a one year term) <i>(NOTE 1: Trustee Lyra Evans was appointed to the OSTA Board of Directors in 2023 for a two year term ending 15 November 2025)</i> <i>(NOTE 2: The Chair and Vice-Chair may also serve as alternates if no appointed alternates are available.)</i>
Appointment Authority	Appointment Authority Ministry/OCDSB/OCSB Consortium Plan, Policy P.127.TRA.
Term of Appointments	1. 12 November 2024 – 10 November 2026 (one member, two year term) 2. 12 November 2024 – 11 November 2025 (two alternates)
Ex-officio position(s)	None
Eligibility Requirements	Any member of the Board
Mandate	<p>OSTA is a separate, incorporated entity formed to benefit the OCDSB and the Ottawa Catholic School Board and its students by providing safe, effective and efficient student transportation services: The Board shall assign responsibility to the Board's representatives to:</p> <ol style="list-style-type: none">Develop strategic direction and policy for OSTA;Establish and perform ongoing reviews of the organizational structure and remuneration schedules of the employees of OSTA;Receive and review reports on the achievement of goals identified in the Service Level Agreement;Seek a financial mandate from the OCDSB Board. If a financial mandate for the current budget year is not available, the previous year's budget mandate shall be applied;Consult with the Board prior to any vote for material cost overruns of greater than 1 percent of the Board's financial mandate, or \$500,000 whichever is less, for transportation, excluding those costs resulting from bus route adjustments that are in keeping with the transportation policies until a service level agreement is executed;Reviewing and approving the annual budget of OSTA;Approving the cost sharing formulae between partner boards for transportation services;Establishing and performing ongoing reviews; and

	i. Fostering and facilitating inter-board cooperation and sharing of information between OSTA and the OCDSB.
Other Relevant Information	Meetings are held monthly at 5:30 p.m. Note: The next OSTA Public Meeting is scheduled for 2 December 2024
Sample Agenda	Ottawa Student Transportation Authority Board Meeting Agenda
Meeting Video	N/A