



BOARD ORGANIZATIONAL MEETING MINUTES

Tuesday, November 12, 2024, 7:00 pm
Board Room
Administration Building
133 Greenbank Road
Ottawa, Ontario

Trustees Justine Bell (electronic communication), Donna Blackburn, Donna Dickson, Lyra Evans, Julia Fortey, Jennifer Jennekens, Nili Kaplan-Myrth, Matthew Lee, Cathryne Milburn, Suzanne Nash, Amanda Presley, Lynn Scott

Staff Pino Buffone (Director of Education), Brett Reynolds (Associate Director, Academic), Jesse Mark (Executive Officer, Corporate Services), Shawn Lehman (Superintendent of Employee Services), Richard Sinclair (General Counsel), Sandy Owens (General Manager, Business and Learning Technologies), Diane Pernari (General Manager of Communications and Public Relations), Sue Baker (General Manager of Board Services), Michael Guilbault (Content Creator, Digital Multimedia Technician), Darren Gatley (Senior Board Coordinator)

1. Call to Order

Director Buffone called the meeting to order at 7:00 p.m.

2. Land Acknowledgement

Director Buffone acknowledged that the meeting is taking place on unceded Algonquin Homelands and thanked the Algonquin Nations for hosting the meeting on their land.

3. Approval of the Agenda

Moved by Trustee Blackburn, seconded by Trustee Dickson,

THAT the agenda be approved.

Carried

4. Director's Annual Report to the Community

Director Buffone advised that Executive Officer Mark and his team had provided a link to the Director's Annual Report which is available online and includes updated information on the 2023-2027 Strategic Plan.

5. Appointment of Election Assistants

Director Buffone advised that Executive Officer Mark and Associate Director Reynolds were the appointed election assistants for all elections held during the meeting.

6. Election of the Chair of the Board

Director Buffone outlined the nomination and voting processes.

Director Buffone called for nominations for Chair of the Board.

Trustee Presley, seconded by Trustee Lee, nominated Trustee Scott.

**Moved by Trustee Presley, seconded by Trustee Blackburn,
THAT nominations be closed.**

Carried

By acclamation, Director Buffone declared Trustee Scott Chair of the Board.

The meeting went into recess at 7:08 p.m.

The meeting resumed at 7:11 p.m.

7. Election of the Vice-Chair of the Board

Trustee Presley, seconded by Trustee Blackburn, nominated Trustee Milburn.

Trustee Dickson, seconded by Trustee Nash, nominated Trustee Jennekens.

**Moved by Trustee Lyra Evans, seconded by Trustee Presley,
THAT nominations be closed.**

Carried

Following an election, Chair Scott declared Trustee Milburn the Vice-Chair of the Board.

8. Election or Appointment of the Chair of Committee of the Whole, Budget

Trustee Lyra Evans, seconded by Trustee Presley, nominated herself.

Trustee Jennekens, seconded by Trustee Dickson, nominated herself.

**Moved by Trustee Kaplan-Myrth, seconded by Trustee Fortey,
THAT nominations be closed.**

Carried

Following an election, Chair Scott declared Trustee Jennekens Chair of the Committee of the Whole Budget.

9. Election or Appointment of Trustee Members to Statutory Committees

9.1 Audit Committee (2 members)

Trustee Lee, seconded by Trustee Lyra Evans, nominated Trustee Fortey.

Trustee Milburn, seconded by Trustee Nash, nominated Trustee Lyra Evans.

Trustee Lyra Evans declined the nomination.

Trustee Kaplan-Myrth, seconded by Trustee Dickson, nominated herself.

Moved by Trustee Presley, seconded by Trustee Jennekens,

THAT nominations be closed.

Carried

Following an election, Chair Scott declared Trustee Fortey, member of the Audit Committee for a two year term.

Trustee Blackburn, seconded by Trustee Lee, nominated Trustee Jennekens.

Trustee Presley nominated Trustee Lyra Evans.

Trustee Lyra Evans declined the nomination.

Moved by Trustee Presley, seconded by Trustee Kaplan-Myrth,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Jennekens, member of the Audit Committee for a one year term.

9.2 Parent Involvement Committee (PIC) (1 member, 1 alternate)

Trustee Presley, seconded by Trustee Jennekens, nominated Trustee Nash.

Moved by Trustee Presley, seconded by Trustee Kaplan-Myrth,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Nash, member of the Parent Involvement Committee (PIC).

Trustee Blackburn, seconded by Trustee Milburn, nominated herself.

Moved by Trustee Jennekens, seconded by Trustee Presley,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Blackburn the alternate member of the Parent Involvement Committee (PIC).

9.3 Supervised Alternative Learning Committee (SAL) (1 member, 1 alternate)

Trustee Presley, seconded by Trustee Milburn, nominated herself.

Moved by Trustee Jennekens, seconded by Trustee Lee,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Presley, member of the Supervised Alternative Learning Committee (SAL).

Trustee Nash, seconded by Trustee Kaplan-Myrth, nominated herself.

Moved by Trustee Blackburn, seconded by Trustee Dickson,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Nash the alternate member of the Supervised Alternative Learning Committee (SAL).

9.4 Director and Board Performance Appraisal Committee (3 Members)

Trustee Nash, seconded by Trustee Kaplan-Myrth, nominated herself.

Trustee Kaplan-Myrth, seconded by Trustee Jennekens, nominated Trustee Dickson.

Trustee Lyra Evans, seconded by Trustee Blackburn, nominated herself.

Moved by Trustee Presley, seconded by Trustee Fortey,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustees Nash, Dickson, and Lyra Evans members of the Director and Board Performance Appraisal Committee.

10. Election or Appointment of Trustee Members to Ad Hoc Committees

10.1 Community Member Recognition Awards Selection Ad Hoc Committee (up to 3 members)

Trustee Milburn, seconded by Trustee Dickson, nominated Trustee Nash.

Trustee Dickson, seconded by Trustee Presley, nominated herself.

Trustee Jennekens, seconded by Trustee Fortey, nominated herself.

**Moved by Trustee Blackburn, seconded by Trustee Lyra Evans,
THAT nominations be closed.**

Carried

By acclamation, Chair Scott declared Trustees Nash, Dickson, and Jennekens, members of the Community Member Recognition Awards Selection Ad Hoc Committee.

11. Election or Appointment of Trustees to Special Purpose Committees

11.1 Policy Review Committee (3 members)

Trustee Milburn, seconded by Trustee Dickson, nominated Trustee Presley.

Trustee Blackburn, seconded by Trustee Milburn, nominated Trustee Lyra Evans.

Trustee Kaplan-Myrth, seconded by Trustee Jennekens, nominated herself.

Trustee Lyra Evans, seconded by Trustee Presley, nominated Trustee Fortey.

**Moved by Trustee Blackburn, seconded by Trustee Jennekens,
THAT nominations be closed.**

Carried

Following an election, Chair Scott declared Trustees Lyra Evans, Fortey, and Presley, members of the Policy Review Committee.

11.2 Advocacy Strategy Committee (up to 4 members)

Trustee Blackburn, seconded by Trustee Milburn, nominated Trustee Fortey.

Trustee Milburn, seconded by Trustee Lyra Evans, nominated Trustee Presley.

Trustee Lyra Evans, seconded by Trustee Fortey, nominated herself.

Trustee Lyra Evans, seconded by Trustee Nash, nominated Trustee Kaplan-Myrth.

Moved by Trustee Jennekens, seconded by Trustee Dickson,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustees Fortey, Presley, Lyra Evans, and Kaplan-Myrth, members of the Advocacy Strategy Committee.

11.3 Ottawa Student Transportation Authority (OSTA) (1 member, 2 alternates)

Trustee Jennekens, seconded by Trustee Presley, nominated Trustee Lee.

Moved by Trustee Blackburn, seconded by Trustee Nash,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Lee, member of the Ottawa Student Transportation Authority (OSTA) for a two-year term ending 10 November 2026.

Trustee Nash, seconded by Trustee Jennekens, nominated herself.

Trustee Lyra Evans, seconded by Trustee Presley, nominated Trustee Jennekens.

Moved by Trustee Blackburn, seconded by Trustee Lyra Evans,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustees Nash and Jennekens, alternate members of the Board of Directors of the Ottawa Student Transportation Authority.

11.4 Election or Appointment of Trustees to Ottawa Carleton Education Network (OCNET) (2 members)

Trustee Presley, seconded by Trustee Jennekens, nominated Trustee Nash.

Trustee Blackburn, seconded by Trustee Milburn, nominated herself.

Moved by Trustee Lyra Evans, seconded by Trustee Jennekens,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustees Nash and Blackburn, members of the Ottawa-Carleton Education Network (OCENET).

12. Election or Appointment Of Trustee and Alternate for Agenda Planning (Chair and Vice Chair and 1 trustee, 1 alternate)

Trustee Nash, seconded by Trustee Lee, nominated herself.

Trustee Presley, seconded by Trustee Milburn, nominated Trustee Lyra Evans.

Moved by Trustee Blackburn, seconded by Trustee Dickson,

THAT nominations be closed.

Carried

Following an election, Chair Scott declared Trustee Nash as the member who will attend agenda planning meetings for a one-year term.

Trustee Blackburn, seconded by Trustee Fortey, nominated Trustee Lyra Evans.

Trustee Lyra Evans withdrew her nomination.

Trustee Jennekens, seconded by Trustee Fortey, nominated herself.

Moved by Trustee Presley, seconded by Trustee Kaplan-Myrth,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Jennekens as the alternate member who will attend agenda planning meetings.

13. Election or Appointment of Trustee Mentor for Student Trustees (1 member)

Trustee Milburn, seconded by Trustee Fortey, nominated Trustee Presley.

Trustee Jennekens, seconded by Trustee Presley, nominated Trustee Blackburn.

Trustee Blackburn declined the nomination.

Trustee Lyra Evans, seconded by Trustee Presley, nominated herself.

Moved by Trustee Lee, seconded by Trustee Nash,

THAT nominations be closed.

Carried

Following an election, Chair Scott declared Trustee Presley the trustee mentor for Student Trustees.

14. Selection of Trustee Non-voting Volunteers for Other OCDSB Committees Including Advisory Committees

14.1 Student Senate (1 member, 1 alternate)

Trustee Nash, seconded by Trustee Lyra Evans, nominated herself.

Moved by Trustee Presley, seconded by Trustee Lee,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Nash the non-voting trustee delegate for the Student Senate.

Trustee Lyra Evans, seconded by Trustee Jennekens, nominated Trustee Presley.

Moved by Trustee Jennekens, seconded by Trustee Fortey,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Presley the non-voting alternate delegate for the Student Senate.

14.2 Alternative Schools Advisory Committee (ASAC) (1 or more)

Trustee Milburn, seconded by Trustee Dickson, nominated Trustee Presley.

Moved by Trustee Lyra Evans, seconded by Trustee Nash,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Presley the non-voting trustee delegate for the Alternative Schools Advisory Committee.

14.3 Advisory Committee on Equity (ACE) (up to 2)

Trustee Presley, seconded by Trustee Fortey, nominated Trustee Blackburn.

Trustee Kaplan-Myrth, seconded by Trustee Nash, nominated Trustee Dickson.

Trustee Kaplan-Myrth, seconded by Trustee Jennekens, nominated herself.

Moved by Trustee Presley, seconded by Trustee Lee,

THAT nominations be closed.

Carried

Following an election, Chair Scott declared Trustees Blackburn and Dickson, the non-voting trustee delegates for the Advisory Committee on Equity.

14.4 Indigenous Education Council (IEC) (1)

Trustee Dickson, seconded by Trustee Presley, nominated herself.

Trustee Presley, seconded by Trustee Milburn, nominated Trustee Bell.

Moved by Trustee Dickson, seconded by Trustee Fortey,

THAT nominations be closed.

Carried

Chair Scott noted that the Indigenous Education Council (IEC), will confirm the trustee volunteer(s) at the 21 November 2024 IEC meeting.

15. Motion to Destroy Ballots

Moved by Trustee Lee, seconded by Trustee Dickson,

THAT all paper and electronic ballots for all elections held during the meeting be destroyed.

Carried

16. Adjournment

Chair Scott declared the meeting adjourned at 8:19 p.m.

Lynn Scott, Chair of the Board