



## **BOARD PUBLIC MINUTES**

**Tuesday, January 28, 2025, 6:00 pm**  
**Board Room**  
**Administration Building**  
**133 Greenbank Road**  
**Ottawa, Ontario**

- Trustees: Donna Blackburn, Donna Dickson, Lyra Evans, Julia Fortey, Jennifer Jennekens, Nili Kaplan-Myrth, Matthew Lee, Cathryne Milburn, Suzanne Nash, Lynn Scott
- Staff: Pino Buffone (Director of Education), Brett Reynolds (Associate Director, Academic), Randy Gerrior (Associate Director, Business Operations), Jesse Mark (General Counsel Legal Services), James Proulx (Executive Officer of Technological Support Services), Teri Adamthwaite (General Manager, Finance), Julie Cyr (General Manager, Early Learning), Sandy Owens (General Manager, Business & Learning Technologies), Diane Pernari (General Manager of Communications & Public Relations), Darren Gatley (General Manager, Governance Services), Michael Guilbault (Content Creator, Digital Multimedia Technician), Tamara Persaud (Board/Committee Coordinator)

1. Call to Order -- Chair of the Board  
Chair Scott called the public meeting to order at 6:00 p.m.
2. Resolve into Committee of the Whole (Board) In-Camera Session  
The Board resolved into Committee of the Whole (In-Camera) session at 6:00 p.m.
3. Board Reconvenes in Public Session (Estimated to be at 7:00 p.m.)  
The Board reconvened into public session at 6:37 p.m.
4. Acknowledgement of Territorial Lands  
Chair Lynn Scott acknowledged that the meeting is taking place on unceded Algonquin Homelands and thanked the Algonquin Nations for their stewardship of the land time immemorial.
5. Declarations of Interest

No declarations of interest were filed.

6. Report from Committee of the Whole (Board) In Camera Session

Vice-Chair Milburn reported that there were no recommendations from the in camera session.

7. Approval of the Agenda

**Moved by Trustee Nash, seconded by Trustee Lee,**

**THAT the agenda be approved.**

**Carried**

8. Briefing from the Chair of the Board

During the briefing from Chair Scott, the following information was provided:

- The Ottawa-Carleton District School Board (OCDSB) Transition Team in Learning Support Services (LSS) will host an in-person learning resources fair on 13 February 2025 for students with intellectual disabilities and their families to learn more about how to navigate life after high school. The event will take place at Confederation Education Centre at 5:00 to 8:30 p.m., and registration is not required; and
- 31 January 2025 is a Professional Activity (PA) day for OCDSB secondary schools. All secondary schools and EarlyON centres will be closed.

9. Briefing from the Director

During the briefing from Director Buffone, the following information was provided:

- This year's Toonie Tuesday will take place on 25 February 2025 in support of the Education Foundation. Funds raised are used to support students' access to food, clothing, and meaningful activities;
- The 2025-2026 elementary and secondary student transfer period takes place between 27 January and 7 February 2025. Families wishing to have their child attend a school other than their designated school must complete a student transfer application. Information is available on the District's website;
- Registration for the winter night school session is open online until 13 February 2025. Information is available on the District's website; and
- The District's re-designed website and staff portal will be launched on 31 January 2025.

10. Delegations

There were no delegations.

11. Confirmation of Board Minutes

11.1 17 December 2024

**Moved by Trustee Dickson, seconded by Trustee Nash,  
THAT the Board Minutes, dated 17 December 2024, be confirmed.  
Carried**

12. Business Arising from Board Minutes

There was no business arising from the minutes.

13. Matters for Action

13.1 Receipt of Committee of the Whole Report, 21 January 2025

**Moved by Trustee Milburn, seconded by Trustee Nash,  
THAT the Committee of the Whole report, dated 21 January 2025, be  
received.**

**Carried**

13.1.a Approval of Consultation Plan for the Elementary Program Review:  
Proposed Program Model and School Support Model

Director Buffone noted that the consultation meeting dates will be posted on the District's Engage website, and staff will consult with the Board's advisory committees during their February meetings.

**Moved by** Suzanne Nash

**Seconded by** Cathryne Milburn

**THAT the consultation plan for an active community  
engagement campaign to take place during Winter 2025  
regarding the proposed program model and support for  
students, as outlined in Report 25-002, be approved.**

For (10): Donna Blackburn, Donna Dickson, Lyra Evans, Julia Fortey, Jennifer Jennekens, Nili Kaplan-Myrth, Matthew Lee, Cathryne Milburn, Suzanne Nash, and Lynn Scott

**Carried (10 to 0)**

13.2 Receipt of Policy Review Committee Report, 12 December 2024

**Moved by Trustee Milburn, seconded by Trustee Jennekens,  
THAT the Policy Review Committee report, dated 12 December 2024,  
be received.**

**Carried**

13.2.a Approval of Rescission of Policy P.042.SCO Guidelines for Dealing with Reports of Strangers Approaching Students

**Moved by** Lyra Evans

**Seconded by** Cathryne Milburn

**THAT Policy 0.42.SCO Guidelines for Dealing with Reports of Strangers Approaching Students attached to Report 24-120, be rescinded.**

**Carried**

13.2.b Approval of Rescission of Policy P.066.HR Performance Appraisal and Supervision for Professional Growth of Admin and Support Staff and P.089.HR Performance Appraisal & Supervision for Professional Growth of Teachers

**Moved by** Lyra Evans

**Seconded by** Cathryne Milburn

**THAT Policy P.066.HR Performance Appraisal and Supervision for Professional Growth of Admin and Support Staff and Policy P.089.HR, Performance Appraisal & Supervision for Professional Growth of Teachers, be rescinded.**

For (10): Donna Blackburn, Donna Dickson, Lyra Evans, Julia Fortey, Jennifer Jennekens, Nili Kaplan-Myrth, Matthew Lee, Cathryne Milburn, Suzanne Nash, and Lynn Scott

**Carried (10 to 0)**

14. Matters for Discussion

14.1 Report from OSTA Representatives (if required)

There was no report from the OSTA representatives.

14.2 Report from OPSBA Representatives (if required)

Trustee Jennekens reported that trustees from Ontario school boards attended the OPSBA Public Education Symposium (PES) on 24-25 January 2025 in Toronto.

15. Board Work Plan

The Board Work Plan was provided for information.

16. Matters for Information

Trustee Lyra Evans expressed concern that the public session of the Board meeting started prior to the 7:00 p.m. start time that was posted on the agenda. Chair Scott noted that the livestream video of the meeting will be posted on the District's website for those who may have missed the meeting.

17. New Business -- Information and Inquiries

There was no new business.

18. Adjournment

The meeting adjourned at 6:52 p.m.

Lynn Scott, Chair of the Board