

Priority	Subcommittee/Champion	Standing/Ad Hoc	Chair and Membership	Duties	2024-2025 Year Status
Bylaw & Governance Review	Subcommittee	Currently Ad Hoc	PIC Chair chairs the committee	Review the bylaw on an annual basis	Approved as Ad Hoc subcommittee at February 2025 PIC Meeting
		Will be Standing	Minimum of 2 PIC members	Work with District on any proposed bylaw changes	
			Open to all OCDSB parents	Identify needed policies or processes	
				Develop an orientation porcess for new PIC Members	
Family Conference Planning	Subcommittee	Currently Ad Hoc	Chair - FACE Coordinator	Support FACE Coordinator as they plan the family conference	Coordination of Family Conference began in December 2024
		Will be Standing	Co-Chair - 1 PIC Member	Provide input and ideas to FACE Coordinator	Approved as Ad Hoc subcommittee at February 2025 PIC Meeting
				Participate in decision-making related to location, scheduling, participants, guest speaker slection, etc.	
			2 additional PIC Members Open to all OCDSB parents		
PRO Grant Oversight	Subcommittee	Currently Ad Hoc	Chair - Director's Delegate to PIC	Support the Director's Delegate in administering the PRO Grant	The PRO Cycle for 2024-2025 is almost complete.
		Will be Standing	Co-Chair - 1 PIC Member	Provide input and ideas to the Director's Delegate related to timing, amounts allocated, communication with school councils, etc.	Ad Hoc PRO Grant Subcommittee could be created to support the reporting process and surveying school councils
			1-2 additional PIC Members	Develop a selection process (<i>as needed</i>)	
			School Council representative?	Explore different approaches to grant administration through surveys and feedback from school councils.	
			Open to all OCDSB parents		

Membership Subcommittee	Subcommittee	Ad Hoc	PIC Chair	Select New PIC Members based on the process in the bylaw (Parent and Community)	This committee has completed its duties for the 2024-2025 school year and will no longer meet. It is the only formal subcommittee supported by staff.
			PIC Vice-Chair		
			1 PIC Member		
			Open to all PIC Members		
Annual Report to the Board	Champions	n/a	May/June of each school year	Chair & Vice-Chair	The Chair and Vice-Chair draft the report ahead of the final PIC meeting.
				All PIC Members	Send draft for input from All PIC Members
					Approve draft of annual report to the Board at the final PIC meeting of the School Year
					Final report submitted to the Board by the PIC Chair.