



## BOARD PUBLIC MINUTES

**Monday, December 3, 2018, 7:00 pm**  
**Board Room**  
**Administration Building**  
**133 Greenbank Road**  
**Ottawa, Ontario**

Trustees: Donna Blackburn, Christine Boothby, Erica Braunovan, Rob Campbell, Chris Ellis, Lyra Evans, Mark Fisher, Wendy Hough, Jennifer Jennekens, Keith Penny, Sandra Schwartz, Lynn Scott, Isaac Glassman (Student Trustee)

Staff: Camille Williams-Taylor (Director Designate), Brett Reynolds (Associate Director), Dorothy Baker (Superintendent of Curriculum), Mike Carson (Chief Financial Officer), Mary Jane Farrish (Superintendent of Instruction), Michele Giroux (Executive Officer, Corporate Services), Janice McCoy (Superintendent of Human Resources), Peter Symmonds (Superintendent of Learning Support Services), Nadia Towaij (Superintendent of Instruction), Katrine Mallan (Manager of Board Services), Diane Pernari-Hergert (Manager of Communications & Information Services), Sharlene Hunter (Communications Coordinator), Susan Baker (Senior Board Coordinator), John MacKinnon, Audio-Visual Technician

1. O Canada -- Elena Bensten, Student, Sir Robert Borden High School

Elena Bensten, a student at Sir Robert Border High School, opened the meeting with the National Anthem.

2. Call to Order -- Associate Director of Education

Associate Director Reynolds called the meeting to order at 7:06 p.m. and acknowledged that the meeting is taking place on unceded Algonquin Territory and thanked the Algonquin Nations for hosting the meeting on their land.

Associate Director Reynolds welcomed everyone to the meeting and thanked Elena Bensten for the singing of O Canada.

3. Opening Remarks -- Monique Monatch, Algonquin Knowledge Keeper, and Sytukie Joamie, Inuit Knowledge Keeper

Monique Monatch, Algonquin Knowledge Keeper and Sytukie Joamie, Inuit Knowledge Keeper, provided opening remarks, stories, and prayers. Associate Director Reynolds thanked them for their contributions to the meeting.

4. Honour Song -- Theland Kicknosway

Theland Kicknosway performed an honour song. Associate Director Reynolds thanked Theland Kicknosway for his musical performance.

5. Official Declaration of Election Results

Associate Director Reynolds read into the record the official declaration of election results naming the following as the members of the Board for the term of office from December 3, 2018 to November 30, 2022:

Zone 1 - Lynn Scott

Zone 2 - Christine Boothby

Zone 3 - Donna Blackburn

Zone 4 - Wendy Hough

Zone 5 - Rob Campbell

Zone 6 - Chris Ellis

Zone 7 - Jennifer Jennekens

Zone 8 - Keith Penny

Zone 9 - Lyra Evans

Zone 10 - Erica Braunovan

Zone 11 - Mark Fisher

Zone 12 - Sandra Schwartz

6. Administration of Oaths of Office and Allegiance - Associate Director of Education

Associate Director Reynolds administered the *Declaration of Office* and the *Oath of Allegiance* to members of the newly elected Board.

7. Approval of the Agenda

**Moved by Trustee Penny, seconded by Trustee Schwartz,**

**THAT the agenda be approved.**

**Carried**

8. Director's Annual Report to the Community, 2017-2018

Associate Director Reynolds advised that copies of the 2017-2018 Director's Annual Report to the Community were provided to the Board members this evening. The format of the annual report reflects the Board's focus on the five

objectives of the 2015-2019 OCDSB Strategic Plan, including examples of the objectives in action, and highlights the milestones achieved in the past year.

9. Appointment of Election Assistants - Associate Director of Education

Executive Officer Giroux and Superintendent McCoy were appointed as election assistants for all elections to be held during the meeting.

10. Election of Chair of the Board - Associate Director of Education relinquishes the Chair

Associate Director Reynolds explained the nomination process and noted that nominated candidates who choose to stand for the office of Chair and Vice-Chair will be permitted two minutes to address the Board. Associate Director Reynolds then called for nominations for the position of chair of the Board.

Trustee Schwartz, seconded by Trustee Fisher, nominated Trustee Scott.

Trustee Penny, seconded by Trustee Boothby, nominated Trustee Braunovan.

**Moved by Trustee Blackburn, seconded by Trustee Boothby,**

**THAT nominations be closed.**

**Carried**

Trustee Braunovan spoke about her passion for education and working with the Board and staff to do what is best for all students. She pledged to work collaboratively and respectfully to build a strong team and a strategic plan which articulates the collective vision of the Board. Trustee Braunovan advised that her personal vision centres on equity, particularly in the areas of the cost to parents for field trips, and work that needs to be done for the Black, Indigenous, and LGBTQ communities.

Trustee Scott noted her commitment to working with the Board to improve public education by considering new strategies for old problems and advocating with the Ministry for the benefit of all students. She noted the upcoming work on the new strategic plan and Ministry challenges with respect to special education. Although she will bring her experience as a chair, she also delights in new ideas, particularly if they are rooted in evidence.

Following an election, Associate Director Reynolds declared Trustee Scott Chair of the Board.

Trustee Scott thanked the Board members for their support and pledged to do everything she could to fulfill her commitment to lead an inclusive board that is respectful of everyone's opinion.

Trustee Scott assumed the chair for the remainder of the meeting.

11. Election of Vice-Chair of the Board

Trustee Blackburn, seconded by Trustee Jannekens, nominated Trustee Braunovan.

**Moved by Trustee Braunovan, seconded by Trustee Schwartz,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Scott declared Trustee Braunovan Vice-Chair of the Board.

Trustee Braunovan thanked Board members for this honour and noted that she looks forward to working with Chair Scott and all Board members in the coming year.

12. Recess for Reception

Chair Scott invited everyone to join the Board in the atrium for a brief reception.

13. Election or Appointment of Chair of Committee of the Whole Budget

Trustee Boothby, seconded by Trustee Braunovan, nominated Trustee Penny.

**Moved by Trustee Boothby, seconded by Trustee Ellis,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Scott declared Trustee Penny Chair of the Committee of the Whole Budget.

14. Election or Appointment of Trustee Members to Statutory Committees

Chair Scott called for nominations or volunteers to serve as members on the Board's statutory committees.

14.1 Special Education Advisory Committee (SEAC) (3)

Executive Officer Giroux advised that a trustee has raised a question with respect to the term of office for trustee members of the Special Education Advisory Committee (SEAC). She suggested that the Board proceed based on past practice while staff seeks further clarification. If further action is required, staff will bring forward a report to the Board meeting in January.

Trustee Boothby, seconded by Trustee Ellis, nominated Trustee Evans.

Trustee Penny, seconded by Trustee Campbell, nominated Trustee Boothby.

Trustee Campbell, seconded by Trustee Schwartz, nominated himself.

Trustee Schwartz, seconded by Trustee Jennekens, nominated Trustee Blackburn.

Trustee Jennekens, seconded by Trustee Schwartz, nominated herself.

**Moved by Trustee Ellis, seconded by Trustee Hough,**

**THAT nominations be closed.**

**Carried**

Following an election, Chair Scott declared Trustees Boothby, Campbell and Evans members of the Special Education Advisory Committee (SEAC).

14.2 Audit Committee (2)

Chair Scott advised that Trustee Schwartz will continue to be a member for the second year of her two-year term.

Trustee Boothby, seconded by Trustee Campbell, nominated Trustee Penny for a two-year term.

Trustee Schwartz, seconded by Trustee Blackburn, nominated Trustee Fisher for a one-year term.

**Moved by Trustee Campbell, seconded by Trustee Evans,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Scott declared Trustee Fisher member of the Audit Committee for a one-year term ending 30 November 2019.

By acclamation, Chair Scott declared Trustee Penny member of the Audit Committee for a two-year term ending 30 November 2020.

14.3 Parent Involvement Committee (PIC) (2)

Trustee Blackburn, seconded by Trustee Campbell, nominated Trustee Hough as a member.

Trustee Jennekens, seconded by Trustee Fisher, nominated herself as a member.

**Moved by Trustee Ellis, seconded by Trustee Penny,**

**THAT nominations be closed.**

**Carried**

Following an election, Chair Scott declared Trustee Hough member of the Parent Involvement Committee (PIC).

Trustee Blackburn, seconded by Trustee Braunovan, nominated Trustee Jennekens as alternate member.

**Moved by Trustee Blackburn, seconded by Trustee Evans,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Scott declared Trustee Jennekens alternate member of the Parent Involvement Committee (PIC).

14.4 Supervised Alternative Learning Committee (SAL) (2)

Trustee Boothby, seconded by Trustee Schwartz, nominated Trustee Braunovan as member.

**Moved by Trustee Schwartz, seconded by Trustee Ellis,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Scott declared Trustee Braunovan member of the Supervised Alternative Learning Committee (SAL).

**Moved by Trustee Blackburn, seconded by Trustee Evans,**

**THAT nominations be closed.**

**Carried**

Trustee Ellis , seconded by Trustee Schwartz, nominated himself as alternate.

By acclamation, Chair Scott declared Trustee Ellis alternate member of the Supervised Alternative Learning Committee (SAL).

15. Election or Appointment of Trustees to Ad Hoc Committees

Chair Scott called for nominations or volunteers to serve as members on the ad hoc committees.

15.1 Ad Hoc Committee for Board Self-Evaluation Process & Director Performance Evaluation Process (3)

Trustee Schwartz, seconded by Trustee Penny, nominated herself.

Trustee Boothby, seconded by Trustee Penny, nominated Trustee Campbell.

Trustee Hough, seconded by Trustee Boothby, nominated herself.

**Moved by Trustee Ellis, seconded by Trustee Penny,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Scott declared Trustees Campbell, Hough and Schwartz members of the Ad Hoc Committee for Board Self-Evaluation Process & Director Performance Evaluation Process.

15.2 Community Member Recognition Awards Selection Ad Hoc Committee (3)

Trustee Evans, seconded by Trustee Boothby, nominated herself.

Trustee Penny, seconded by Trustee Schwartz, nominated Trustee Jennekens.

Trustee Schwartz, seconded by Trustee Hough, nominated Trustee Blackburn.

**Moved by Trustee Braunovan, seconded by Trustee Ellis,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Scott declared Trustees Blackburn, Evans and Jennekens members of the Community Member Recognition Awards Selection Ad Hoc Committee.

15.3 Ad Hoc Committee to Develop an Advocacy Strategy (up to 5)

Chair Scott confirmed that Trustees Braunovan and Boothby wish to continue as members of the Ad Hoc Committee to Develop an Advocacy Strategy.

Trustee Campbell, seconded by Trustee Jennekens, nominated Trustee Penny.

Trustee Hough, seconded by Trustee Penny, nominated herself.

Trustee Boothby, seconded by Trustee Braunovan, nominated Trustee Fisher.

**Moved by Trustee Evans, seconded by Trustee Hough,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Scott declared Trustees Boothby, Braunovan, Fisher, Hough and Penny members of the Ad Hoc Committee to Develop an Advocacy Strategy.

15.4 Ad Hoc Supervisory Officer Selection Committee (2)

Trustee Campbell, seconded by Trustee Braunovan, nominated Trustee Ellis.

Trustee Boothby, seconded by Trustee Ellis, nominated herself.

Trustee Hough, seconded by Trustee Jennekens, nominated Trustee Blackburn.

**Moved by Trustee Evans, seconded by Trustee Boothby,**

**THAT nominations be closed.**

**Carried**

Following an election, Chair Scott declared Trustees Blackburn and Boothby members of the Ad Hoc Supervisory Officer Selection Committee.

16. Election or Appointment of Trustees to Special Purpose Committees

Chair Scott called for nominations or volunteers to serve as members on the special purpose committees.

16.1 Ottawa Student Transportation Authority (OSTA) (3)

Trustee Schwartz, seconded by Trustee Jennekens, nominated Trustee Blackburn for a two-year term ending 30 November 2020.

**Moved by Trustee Jennekens, seconded by Trustee Hough,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Scott declared Trustee Blackburn member of the Board of Directors of the Ottawa Student Transportation Authority (OSTA) for a two-year term ending 30 November 2020.

Trustee Schwartz, seconded by Trustee Blackburn, nominated herself as an alternate member for a one-year term ending 30 November 2019.

Trustee Ellis, seconded by Trustee Jennekens, nominated himself as an alternate member for a one-year term ending 30 November 2019.

**Moved by Trustee Evans, seconded by Trustee Jennekens,**

**THAT nominations be closed.**



**Carried**

By acclamation, Chair Scott declared Trustees Ellis and Schwartz alternate members of the Board of Directors of the Ottawa Student Transportation Authority (OSTA) for a one-year term ending 30 November 2019

16.2 Ottawa-Carleton Education Network (OCENET) (2)

Trustee Boothby, seconded by Trustee Penny, nominated herself.

Trustee Braunovan, seconded by Trustee Evans, nominated herself.

**Moved by Trustee Schwartz, seconded by Trustee Jennekens,  
THAT nominations be closed.**

**Carried**

By acclamation, Chair Scott declared Trustees Boothby and Braunovan directors on the Ottawa-Carleton Education Network Board of Directors.

16.3 School Active Transportation Support Network Steering Committee (1)

Trustee Schwartz, seconded by Trustee Jennekens, nominated Trustee Hough.

**Moved by Trustee Ellis, seconded by Trustee Schwartz,  
THAT nominations be closed.**

**Carried**

By acclamation, Chair Scott declared Trustee Hough member on the School Active Transportation Support Network Steering Committee.

17. Election or Appointment of Trustee and Alternate for Agenda Planning Meetings (2)

Trustee Schwartz, seconded by Trustee Boothby, nominated Trustee Fisher.

Trustee Ellis, seconded by Trustee Campbell, nominated himself.

Trustee Campbell, seconded by Trustee Hough, nominated Trustee Penny.  
Trustee Penny declined the nomination.

**Moved by Trustee Braunovan, seconded by Trustee Schwartz,  
THAT nominations be closed.**

**Carried**

Following an election, Chair Scott declared Trustee Ellis as the member who will attend agenda planning meetings.

Trustee Evans, seconded by Trustee Boothby, nominated Trustee Fisher.

**Moved by Trustee Braunovan, seconded by Trustee Boothby,**

**THAT nominations be closed.**

**Carried**

By acclamation Chair Scott declared Trustee Fisher as the alternate member who will attend agenda planning meetings.

18. Election or Appointment of Alternate Trustees for Code of Conduct Duties (2)

Trustee Campbell, seconded by Trustee Schwartz, nominated himself.

Trustee Boothby, seconded by Trustee Fisher, nominated Trustee Schwartz.

**Moved by Trustee Evans, seconded by Trustee Boothby,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Scott declared Trustees Campbell and Schwartz alternate trustees for Code of Conduct duties.

19. Election or Appointment of Trustee Mentor for Student Trustees

Trustee Evans, seconded by Trustee Fisher, nominated herself.

**Moved by Trustee Boothby, seconded by Trustee Jennekens,**

**THAT nominations be closed.**

**Carried**

By acclamation, Chair Scott declared Trustee Evans Trustee Mentor for Student Trustees.

20. Selection of Trustee Non-Voting Volunteers for Other OCDSB Committees including Advisory Committees

Chair Scott called for volunteers to serve as non-voting members on other OCDSB committees, including advisory committees.

20.1 Student Senate (2)

Trustee Braunovan volunteered to be the non-voting delegate for the Student Senate.

Trustee Ellis volunteered to be the non-voting alternate delegate for the Student Senate.

By acclamation, Chair Scott declared Trustee Braunovan the non-voting trustee delegate and Trustee Ellis the non-voting alternate delegate for the Student Senate.

20.2 Advisory Committee for Extended Day and Child Care Programs (1)

Trustee Campbell volunteered to be the non-voting delegate for the Advisory Committee for Extended Day and Child Care Programs.

By acclamation, Chair Scott declared Trustee Campbell the non-voting trustee delegate for the Advisory Committee for Extended Day and Child Care Programs.

20.3 Advisory Committee on the Arts (1 or more)

Trustee Hough volunteered to be the non-voting delegate for the Advisory Committee on the Arts.

By acclamation, Chair Scott declared Trustee Hough the non-voting trustee delegate for the Advisory Committee on the Arts.

20.4 Alternative Schools Advisory Committee (ASAC) (1 or more)

Trustee Boothby volunteered to be the non-voting delegate for the Alternative Schools Advisory Committee.

By acclamation, Chair Scott declared Trustee Boothby the non-voting trustee delegate for the Alternative Schools Advisory Committee (ASAC).

20.5 Advisory Committee on Equity (ACE) (up to 2)

Trustee Ellis volunteered to be the non-voting delegate for the Advisory Committee on Equity (ACE).

Trustee Campbell volunteered to be the non-voting delegate for the Advisory Committee on Equity (ACE).

By acclamation, Chair Scott declared Trustees Ellis and Campbell the non-voting trustee delegates for the Advisory Committee on Equity (ACE).

20.6 Indigenous Education Advisory Council (1)

Trustee Hough volunteered to be the non-voting delegate for the Indigenous Education Advisory Council.

By acclamation, Chair Scott declared Trustee Hough the non-voting trustee delegate for the Indigenous Education Advisory Council.

20.7 Environmental Education Steering Committee (1)

Trustee Evans volunteered to be the non-voting delegate for the Environmental Education Steering Committee.

By acclamation, Chair Scott declared Trustee Evans the non-voting trustee delegate for the Environmental Education Steering Committee.

21. Report 18-084, Appointments to Ontario Public School Boards' Association (OPSBA) for 03 December 2018 to 06 July 2019

The Board had before it Report 18-084 seeking confirmation of the appointments to the Ontario Public School Boards' Association for the period 3 December 2018 to 6 July 2019.

In response to a query with respect to the term of office for the OPSBA directors and alternates, Executive Officer Giroux advised that the term of office will end following the OPSBA Annual General Meeting in July. Appointments for the next school year, commencing 7 July 2019 and ending 30 November 2019 will be made by the Board at its May 2019 meeting.

21.1 Directors to the OPSBA Board of Directors, Voting and Alternate Delegates for the Eastern Regional Council Meetings, and Voting and Alternate Delegates for the 2019 Annual General Meeting (2)

Trustee Penny, seconded by Trustee Campbell, nominated Trustee Boothby.

Trustee Schwartz, seconded by Trustee Boothby, nominated Trustee Penny.

**Moved by Trustee Boothby, seconded by Trustee Campbell,  
THAT nominations be closed.**

**Carried**

**Moved by** Trustee Braunovan

**Seconded by** Trustee Penny

**Trustees Boothby and Penny be appointed as the two directors to the OPSBA Board of Directors, the voting and alternate delegates for the Eastern Regional Council meetings, and the voting and alternate delegates for the OPSBA Annual General meeting for the period December 3, 2018 to July 6, 2019.**

A recorded vote was held and the motion was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Fisher, Hough, Jennekens, Penny, Schwartz and Scott (12)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

**Carried**

21.2 Alternate Directors to the OPSBA Board of Directors (2)

Trustee Penny, seconded by Trustee Hough, nominated Trustee Braunovan.

Trustee Boothby, seconded by Trustee Schwartz, nominated Trustee Jennekens.

**Moved by Trustee Boothby, seconded by Trustee Campbell,  
THAT nominations be closed.**

**Carried**

**Moved by** Trustee Blackburn

**Seconded by** Trustee Penny

**Trustees Braunovan and Jennekens be appointed as the two  
alternate directors to the OPSBA Board of Directors for the  
period December 3, 2018 to July, 6 2019.**

A recorded vote was held and the motion was carried unanimously  
by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis,  
Evans, Fisher, Hough, Jennekens, Penny, Schwartz and Scott (12)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

**Carried**

22. Report 18-121, Appointment of Community Representatives to the Special  
Education Advisory Committee

The Board had before it Report 18-121 recommending the appointment of  
community representatives and alternates to the Special Education Advisory  
Committee.

Moved by Trustee Boothby, seconded by Trustee Penny,

1. THAT the following community representatives be appointed to SEAC for a  
term from 3 December 2018 to 14 November 2022:  
Sonia Campbell-Nadon;  
Rob Kirwan; and

Susan Cowin.

2. THAT, in the event there is a vacancy of a community representative before 30 November 2022, the selection committee shall first contact Amy Wellings to confirm her interest in filling the vacancy.

In response to queries, Executive Officer Giroux advised that the membership sub-committee is suggesting that Amy Wellings be contacted if a vacancy occurs in the next two years. If there should be a vacancy in years three and four, the membership sub-committee would like to have the option of seeking expressions of interest from the community at large. In either case, the approval of the Board would be required to confirm any appointment to fill a vacancy.

Trustee Campbell expressed concern about authorizing the membership sub-committee to approach Ms. Wellings without any biographical information on her or any other unsuccessful candidate.

*An amendment moved by Trustee Campbell, seconded by Trustee Fisher,*

*THAT Part 2 of the motion be deferred to a future Board meeting pending receipt of biographical information for Amy Wellings, viz:*

2. *THAT, in the event there is a vacancy of a community representative before 30 November 2022, the selection committee shall first contact Amy Wellings to confirm her interest in filling the vacancy.*

*Carried*

**Moved by** Trustee Boothby

**Seconded by** Trustee Penny

1. **THAT the following community representatives be appointed to SEAC for a term from 3 December 2018 to 14 November 2022:  
Sonia Campbell-Nadon;  
Rob Kirwan; and  
Susan Cowin.**

A recorded vote was held and the motion was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Fisher, Hough, Jennekens, Penny, Schwartz and Scott (12)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

**Carried**

23. Report 18-122, Appointment of Association/Organization Representatives and Alternates to the Special Education Advisory Committee

The Board had before it Report 18-122 recommending the appointment of association or organization representatives and alternates to the Special Education Advisory Committee. Executive Officer Giroux advised that the Down Syndrome Association National Capital Region has not provided an alternate at this time. She also advised that staff has verified with the City of Ottawa that all candidates are public school supporters.

Trustee Boothby noted how grateful she was to those the members and alternates who have again volunteered to continue their service on SEAC.

**Moved by** Trustee Boothby

**Seconded by** Trustee Campbell

**THAT the following regular and alternate members of the various associations be appointed to the Special Education Advisory Committee (SEAC) for the term of the Board from 04 December 2018 to 14 November 2022:**

**VOICE: Regular Member Jim Harris, and Alternate Member Terry Warner;**

**Autism Ontario: Regular Member Katie Ralph, and Alternate Member Samantha Banning;**

**Association for Bright Children (ABC): Regular Member Cathy Miedema, Alternate Member Dragos Popa;**

**Learning Disabilities Association of Ottawa Carleton (LDAO-C): Regular Member Linda Barbetta, Alternate Member Andrea Nelson;**

**Ontario Association for Families of Children with Communication Disorders (OAFCCD): Regular Member Ian Morris, Alternate Member Sean Popal;**

**Down Syndrome Association National Capital Region: Regular Member Mark Wylie; and**

**Ottawa-Carleton Assembly of School Councils (OCASC): Regular Member Donna Owen, Alternate Member Safina Dewshi.**

A recorded vote was held and the motion was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Fisher, Hough, Jennekens, Penny, Schwartz and Scott (12)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

**Carried**

24. Motion to Destroy Ballots

**Moved by Trustee Schwartz, seconded by Trustee Hough,**

**THAT the ballots for all elections held during the meeting be destroyed.**

**Carried**

25. Adjournment

The meeting adjourned at 10:04 p.m.

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Lynn Scott, Chair of the Board