



MEMORANDUM

Memo No. 19-003

TO: Trustees
Student Trustees

FROM: Camille Williams-Taylor, Director of Education
Nadia Towaij, Superintendent of Instruction

DATE: 18 January 2019

RE: **2019-2020 School Year Calendar: Key Dates**

Ontario Regulation 304 “School Year Calendar” under the Education Act outlines the requirements for school boards in preparing school year calendars. As per the requirements, the regular school year calendar shall provide for a school year that commences on or after September 1, 2019 and ends on or before June 30, 2020. A total of 194 school days are required, of which seven are designated professional activity days.

This memorandum provides information on key dates for the operation of the OCDSB schools for the 2019-2020 school year. Members of the Ad Hoc School Year Calendar Consultative Committee (SYC) met on 20 December 2018 to discuss the topic of key dates associated with the 2019-2020 school year calendar. The SYC committee is comprised of student representatives, parents, staff and union representatives. An additional level of consultation occurred between our senior staff and our co-terminus board with whom we share transportation costs.

The Ministry of Education’s (MOE) school year calendar template has identified the Winter Break to take place between December 23, 2019 and January 3, 2020 and the March Break to take place between March 16 and March 20, 2020. In consultation with the co-terminus board with whom we share transportation costs and the SYC, staff will be designing the school year calendar with the following parameters:

Description	Date	Note
First day of School Year	September 3, 2019	-Aligned to co-terminus board
Winter Holiday Break	December 23, 2019 - January 3, 2020	-As defined by MOE SYC template -Aligned to co-terminus board
March Break	March 16, 2019 - March 20, 2019	-As defined by MOE SYC template -Aligned to co-terminus board
End of School Year	June 26, 2020 (Elementary) June 23, 2020 (Secondary)	

The SYC is set to reconvene this month to gather further input regarding the placement of professional activity days, as well as the placement of secondary school examinations.

The provincial regulation governing the design and delivery of school year calendars requires that district school boards submit their proposed calendars for approval by 01 May 2019. Calendars proposing an alternative set of dates from the generalized Ministry calendar are required to be submitted by 01 March 2019. Trustees can expect that a final draft of the school year calendar for 2019-2020, including placement of P.A. Days and examinations, will be presented for discussion at the Committee of the Whole in February 2019.

Should you have any questions, please contact Nadia Towaij, Superintendent of Instruction at nadia.towaij@ocdsb.ca or at (613) 596-8211 ext. 8886

cc Director's Executive Council
Manager Board Services
Corporate Records