



PARENT INVOLVEMENT COMMITTEE Report No. 19-024

20 February 2019

Recruitment of Community Representatives to the Parent Involvement Committee (PIC)

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PURPOSE:

1. To provide information on the process to select new Community Representatives to sit on the Parent Involvement Committee (PIC).

CONTEXT:

2. PIC By Laws and Standing Rules provide for three Community Representatives. Currently two of the three positions are vacant. The PIC By-Laws provide an appointment mechanism under which the District will seek interested candidates with a view to making the appointments in April 2019.

KEY CONSIDERATIONS:

3. Process and Timelines
The PIC By-Laws and Standing Rules provides for the following appointment mechanism:
 - a. Discussion by the Committee of possible candidate associations who could serve as Community Representatives;
 - b. The District seeking interested associations to identify a Representative, and an alternate, if applicable;
 - c. The names of the Representatives and the alternates, if applicable, to be provided to the Committee for ratification; and
 - d. Where the number of the interested candidates exceeds the number of the vacancies, the Membership Sub-Committee shall convene to make a recommendation to the Committee to appoint the associations that best meet its needs.

Based on the above process, staff proposes the following timelines:

20 February 2019	PIC decision of associations that best meet its needs
15 – 22 February 2019	Staff seeking candidate associations to: <ul style="list-style-type: none">• Express their interest to sit on PIC; and• Identify a Representative and an alternate, if applicable
15 March 2019	Deadlines for interested associations to respond back to the District.
18 – 22 March 2019	The Membership Sub-committee will convene to review applications if the number of the interested candidates exceeds the number of the vacancies.
25 March – 1 April 2019	Staff will write a report to PIC with the names of the Representatives for the Committee's ratification.

Required Qualifications

According to the recently updated PIC By-Laws and Standing Rules, the Committee can appoint either individual candidates or associations to the position of a Community Representative, provided that they meet one or more of the following criteria:

- a) demonstrated connection to and/or knowledge of the OCDSB;
- b) active participation in a community group, organization or business that has as part of its mandate an interest in education, community development or social service;
- c) interest in and/or ability to link the OCDSB school community with external community groups or organizations;
- d) ability to represent broad societal or community perspectives; and
- e) experience or demonstrated interest in educational issues.

FINANCIAL CONSIDERATIONS:

4. There are no financial considerations associated with the recruitment of Community Representatives to sit on the Committee.

COMMUNICATION/CONSULTATION ISSUES:

5. There is no consultation required to shortlist candidates for the Community Representative positions of the Parent Involvement Committee.

STRATEGIC LINKS:

6. Recruiting Community Representatives to the PIC supports the District's commitment to enhance parental engagement and outreach to all parents. It also encourages broad community engagement in implementing sound governance structures and practices.

RECOMMENDATION:

- A. THAT staff proceeds with seeking expressions of interest for the Community Representative position; and
- B. THAT the following persons be appointed to the Membership Sub-Committee, to review applications, if required:
- _____ (Chair);
 - _____ (Vice-Chair);
 - Director Designate;
 - Parent Member _____ ; and
 - Community Representative _____ (if required).

Michele Giroux, Executive Officer,
Corporate Services

Camille Williams-Taylor
Director of Education and
Secretary of the Board

APPENDICES:

Appendix A: Candidate Associations/Groups for the Community Representative position of PIC.