



BOARD PUBLIC MINUTES

Tuesday, February 26, 2019, 7:30 pm
Board Room
Administration Building
133 Greenbank Road
Ottawa, Ontario

Trustees: Donna Blackburn, Christine Boothby, Erica Braunovan, Rob Campbell, Chris Ellis, Lyra Evans, Wendy Hough, Jennifer Jennekens, Keith Penny, Sandra Schwartz, Lynn Scott, Isaac Glassman (Student Trustee)

Staff: Camille Williams-Taylor (Director of Education), Brett Reynolds (Associate Director), Mike Carson (Chief Financial Officer), Michele Giroux (Executive Officer, Corporate Services), Janice McCoy (Superintendent of Human Resources), Peter Symmonds (Superintendent of Learning Support Services), Katrine Mallan (Manager of Board Services), Sharlene Hunter (Communications Coordinator), John MacKinnon, (Audio-Visual Technician) and Amanda Rock (Committee Coordinator)

1. Call to Order -- Chair of the Board

Chair Scott called the public meeting to order at 7:33 p.m. She acknowledged that the meeting is taking place on unceded Algonquin Territory and thanked the Algonquin Nations for hosting the meeting on their land.

2. Approval of the Agenda

Moved by Trustee Penny, seconded by Trustee Blackburn,

THAT the agenda be approved.

Carried

3. Report from the Board (In Camera)

Trustee Braunovan reported that the Board met *in-camera* earlier this evening and reports and recommends as follows:

3.1 Renewal of Long-Term Disability Benefits

Moved by Trustee Blackburn

Seconded by Trustee Braunovan

A. THAT the renewal of the long-term disability benefit plan, with the premium rate increases to be effective as of 1 April 2019, be approved; and

B. THAT the transition of the employee groups outlined in Report No. 19-029 to the new provincial plan carrier, Great West Life, be approved.

A recorded vote was held and the motion was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, and Scott (10)

AGAINST: Nil (0)

ABSTAIN Nil (0)

Carried

3.2 Employment Matter

Moved by Trustee Boothby

Seconded by Trustee Braunovan

THAT staff proceed as directed in Board in camera with respect to an employment matter.

A recorded vote was held and the motion was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, and Scott (10)

AGAINST: Nil (0)

ABSTAIN: Nil (0)

Carried

4. Briefing from the Chair of the Board

Chair Scott advised that Pink Shirt Day is on 27 February 2019 to raise funds and awareness of bullying to support programs that foster children's healthy self-esteem. On 27 February 2019, the District encourages everyone to practice kindness and wear pink to symbolize an intolerance for bullying. Recognition at OCDSB schools will include assemblies, in-class learning experiences, lunchtime activities, and anti-bullying video presentations.

Chair Scott advised that nominations for the OCDSB Community Member Recognition Awards are open. This is an opportunity for the District to recognize a community member, parents, a volunteer, or business partner in schools or the community who make a difference. Online nomination forms must be completed no later than 4:00 p.m. on 29 March 2019. The 2019 awards will be presented at the Volunteer Appreciation Reception and Community Recognition Awards Ceremony on 13 June 2019 in the Cafetorium at the Confederation Education Centre.

Chair Scott advised that the District's next speaker series event features the best-selling author of "Unstoppable You", Tracy Schmitt, who will share how to use humour and motivation to overcome obstacles and persevere. The event takes place on 28 February 2019 at 7:00 p.m. at Earl of March Secondary School in Kanata.

5. Briefing from the Director

Director Williams-Taylor reported that three OCDSB students were honoured with the Youth Achievement Award on 23 February 2019, at the 10th Annual Global Community Alliance Gala and Award Ceremony in recognition of Black History Month. Uyanga Darkhanbaatar, Ronika Dhillon, and Samantha Lin were each presented with the award. Trustees, staff, and student trustees were in attendance.

Uyanga Darkhanbaatar is an accomplished Gloucester High School student. She is the President of the Interac Rotary Club, a member of the International Certificate Program, and has done volunteer work in both Canada and Mongolia. Uyanga has helped raise significant funds to help eradicate polio and earned the school a Rotary Citation. She is a community leader who promotes global awareness and collaborative learning.

Ronika Dhillon is a grade 12 student at Sir Wilfrid Laurier Secondary School. Ronika is renowned for helping those in need, fighting for what is right, correcting injustices, promoting diversity and celebrating kindness.

Samantha Lin is a Colonel By Secondary School student enrolled in the International Baccalaureate (IB) Program. She is passionate about bringing school communities together to create positive change both locally and globally. She advocates for the students' voice and fosters a climate of acceptance and well-being. Her work on Student Senate and as a Student Trustee has encouraged others to get involved and make a difference.

Director Williams-Taylor congratulated the students for all their hard work and accomplishments.

6. Delegations

There were no delegations.

7. Matters for Action

7.1 Confirmation of Board Minutes, 29 January 2019

Moved by Trustee Jennekens, seconded by Trustee Hough,

THAT the 29 January 2019 Board minutes be confirmed.

Chair Scott requested that the wording "Trustee Scott thanked Trustee Schwartz for representing the Board at this event" be added to the second paragraph of the Chair's briefing.

Moved by Trustee Jennekens, seconded by Trustee Hough,

THAT the 29 January 2019 Board minutes be confirmed, as amended.

Carried

7.2 Confirmation of Special Board Minutes, 4 February 2019

Moved by Trustee Blackburn, seconded by Trustee Lyra Evans,

THAT the 04 February 2019 Special Board minutes be confirmed.

Carried

7.3 Business Arising from Board Minutes

There was no business arising from the 29 January 2019 Board and 04 February 2019 Special Board minutes.

7.4 Receipt of Committee of the Whole Report, 4 February 2019

Moved by Trustee Braunovan, seconded by Trustee Boothby,

THAT the Committee of the Whole report, dated 04 February 2019, be received.

Chair Scott requested that her statement, on page six be revised to read "Trustee Scott expressed frustration that the identity-based data collection will not result in a sustainable and an updateable database reflecting the District's communities.

Chair Scott added that the Ministry of Education's Toronto office has moved locations.

Moved by Trustee Braunovan, seconded by Trustee Boothby,

THAT the Committee of the Whole report, dated 04 February 2019, be received, as amended.

Carried

7.5 Receipt of Committee of the Whole Report, 19 February 2019

Moved by Trustee Braunovan, seconded by Trustee Penny,

THAT the Committee of the Whole report, dated 19 February 2019, be received.

Chair Scott requested that her amendment to the motion, on page five of the report, include the COW report number in parentheses.

Moved by Trustee Braunovan, seconded by Trustee Penny,

THAT the Committee of the Whole report, dated 19 February 2019, be received, as amended.

Carried

a. 2019-2020 School Year Calendar: Key Dates

Moved by Trustee Blackburn

Seconded by Trustee Braunovan

THAT the school year calendars (Appendices C and D to COW Report 19-008, 19 February 2019) be submitted to the Ministry of Education as the official 2019-2020 school year calendar for the Ottawa-Carleton District School Board's elementary and secondary schools. (Attached as Appendices A and B)

A recorded vote was held and was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, and Scott (10)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

Carried

b. Adoption of Education Development Charges By-Law (2019-2024)

This was a non-consent item and when dealt with later in the meeting, the following discussion ensued:

Moved by Trustee Blackburn, seconded by Trustee Braunovan,

1. THAT the Board confirm that an additional public meeting under 257.63 (3) of the Education Act is not required prior to the

- adoption of the Ottawa-Carleton District School Board's Education Development Charges By-law No. 01-2019;
2. THAT the Board approve the Ottawa-Carleton District School Board's Education Development Charges Background Study, dated 18 December 2018, for the purpose of adopting the Board's Education Development Charges By-law No. 01- 2019;
 3. THAT the Board set the following rates of \$723.00 per new residential dwelling unit and \$0.52 per new square foot of non-residential gross floor area; and
 4. THAT the Board approve the Ottawa-Carleton District School Board Education Development Charges By-law No. 01-2019 (attached as Appendix C to COW Report 19 February 2019) effective, 1 April 2019, and authorize staff to undertake steps regarding its implementation and administration, subject to Ministerial approval.

Trustee Blackburn proposed that the motion be deferred to the Board meeting of 26 March 2019.

In response to trustee queries, staff provided the following information:

- The District requires approval of its EDC Background Study from the Ministry of Education;
- The approval had not been received as of 26 February 2019 at 5:00 p.m; and
- In consultation with the District's legal counsel, it would be prudent to postpone the approval of the motion until the Board meeting of 26 March 2019 and pending approval from the Ministry.

Moved by Trustee Blackburn

Seconded by Trustee Braunovan

THAT the following motion be deferred to the Board meeting on 26 March 2019.

Moved by Trustee Schwartz,

1. **THAT the Board confirm that an additional public meeting under 257.63 (3) of the Education Act is not required prior to the adoption of the Ottawa-Carleton District School Board's Education Development Charges By-law No. 01-2019;**

2. **THAT the Board approve the Ottawa-Carleton District School Board's Education Development Charges Background Study, dated 18 December 2018, for the purpose of adopting the Board's Education Development Charges By-law No. 01- 2019;**
3. **THAT the Board set the following rates of \$723.00 per new residential dwelling unit and \$0.52 per new square foot of non-residential gross floor area; and**
4. **THAT the Board approve the Ottawa-Carleton District School Board Education Development Charges By-law No. 01-2019 (attached as Appendix C to COW Report 19 February 2019) effective, 1 April 2019, and authorize staff to undertake steps regarding its implementation and administration, subject to ministerial approval.**

Carried

c. Supplemental Information: Memo 19-034 Snow Clearing and Removal Costs

In response to trustee queries, staff provided the following information:

- The District has spent its entire snow removal budget for the 2018-2019 winter season which has resulted in financial pressure;
- The snow removal expense will be recovered through other budget areas that did not require the anticipated amount of funding; and
- The budget for snow removal and grounds maintenance ends on 31 August of every year.

7.6 Notice of Motion re Establishment of an Ad Hoc Code of Conduct Committee, Trustee Jennekens

Having given notice, Trustee Jennekens moved as follows:

Moved by Trustee Jennekens, seconded by Trustee Boothby,

A. THAT an Ad Hoc Code of Conduct Committee be established in accordance with Section 9.6 of the Board's By-Laws and Standing Rules;

B. THAT the mandate of the Ad Hoc Code of Conduct Committee shall be to:

1. Review Policy P.073.GOV Board Member Code of Conduct;

2. Consider revisions to P.073.GOV, including incorporating revisions from the updated OPSBA code of conduct template;
3. Consider the role of an integrity commissioner with respect to the code of conduct;
4. Provide comments and recommendations to the Board no later than 26 April 2019; and

C. THAT the Ad Hoc Committee members consist of the Chair of the Board (ex officio) and up to four trustees appointed or elected by the Board.

Based on discussions at the 29 January 2019 Board meeting, Trustee Jennekens noted the following:

- The Board should further investigate the role of an integrity commissioner; and
- The Board should conduct a detailed review of the Ontario Public School Boards' Association (OPSBA) code of conduct template recommendations.

In response to a query from Trustee Campbell, Chair Scott advised that the Ad Hoc Code of Conduct Committee must complete its review of Policy P.073.GOV Board Member Code of Conduct and consider the role of an integrity commissioner no later than 26 April 2019.

Moved by Trustee Jennekens

Seconded by Trustee Boothby

A. THAT an Ad Hoc Code of Conduct Committee be established in accordance with Section 9.6 of the Board's By-Laws and Standing Rules;

B. THAT the mandate of the Ad Hoc Code of Conduct Committee shall be to:

1. **Review Policy P.073.GOV Board Member Code of Conduct;**
2. **Consider revisions to P.073.GOV, including incorporating revisions from the updated OPSBA code of conduct template;**
3. **Consider the role of an integrity commissioner with respect to the code of conduct;**
4. **Provide comments and recommendations to the Board no later than 26 April 2019; and**

C. THAT the Ad Hoc Committee members consist of the Chair of the Board (ex officio) and up to four trustees appointed or elected by the Board.

A recorded vote was held and was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, and Scott (10)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

Carried

7.7 Election or Appointment of Members to the Ad Hoc Code of Conduct Committee

Chair Scott called for nominations of members to the Ad Hoc Code of Conduct Committee.

In response to a query from Trustee Campbell, Executive Officer Giroux advised that firm meeting dates have not yet been established. She added that the first meeting may take place on 07 March 2019. Ideally, the meetings will be held during the day, over a lunch hour, or after Board meetings.

Trustee Hough, seconded by Trustee Braunovan, nominated Trustee Blackburn. Trustee Blackburn accepted the nomination.

Trustee Lyra Evans, seconded by Trustee Boothby, nominated herself.

Trustee Ellis, seconded by Trustee Boothby, nominated himself.

Trustee Penny, seconded by Trustee Blackburn, nominated himself.

Moved by Trustee Braunovan, seconded by Trustee Boothby,

THAT nominations be closed.

Carried

Moved by

Trustee Evans

**Seconded
by**

Trustee
Hough

THAT Trustees, Blackburn, Boothby, Ellis, and Penny be appointed as members of the Ad Hoc Code of Conduct Committee.

A recorded vote was held and was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, and Scott (10)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

Trustee Schwartz arrived later in the meeting and noted that she wished to be a member of the Ad Hoc Code of Conduct Committee. With the approval of the members, Trustee Ellis withdrew from the Ad Hoc Code of Conduct Committee. Executive Officer Giroux advised that the Board could adopt a motion to fill the vacancy.

Trustee Lyra Evans, seconded by Trustee Blackburn, nominated Trustee Schwartz.

Moved by Trustee Ellis, seconded by Trustee Penny,

THAT nominations be closed.

Carried

Moved by Trustee Braunovan, seconded by Trustee Hough,

THAT Trustee Schwartz be appointed a member of the Ad Hoc Code of Conduct Committee.

A recorded vote was held and was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, Schwartz, and Scott (11)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

Carried

Moved by Trustee Evans

Seconded by Trustee Hough

THAT Trustees Blackburn, Boothby, Schwartz, and Penny be appointed as members of the Ad Hoc Code of Conduct Committee.

A recorded vote was held and was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, Schwartz, and Scott (11)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

7.8 Appointment of Member and Alternate to the Supervised Alternative Learning Committee (M. Giroux, ext 8310)

Your Committee had before it Report 19-030 to appoint a member and an alternate to the Supervised Alternative Learning Committee (SAL), as requested by Trustee Braunovan and Trustee Ellis.

Executive Officer Giroux advised the current members of the SAL are Trustees Braunovan and Ellis. She noted that there are scheduling conflicts between the SAL meetings and other commitments of the current trustee member and alternate. The committee is seeking a new member and alternate with meetings taking place over the lunch hour on one Wednesday per month.

Trustee Braunovan, seconded by Trustee Blackburn, nominated Trustee Boothby as the member to SAL.

**Moved by Trustee Ellis, seconded by Trustee Lyra Evans,
THAT nominations be closed.**

Carried

Trustee Boothby was acclaimed as the trustee designate to SAL.

Trustee Braunovan, seconded by Trustee Hough, nominated Trustee Blackburn as the alternate to SAL.

**Moved by Trustee Boothby, seconded by Trustee Penny,
THAT nominations be closed.**

Carried

Trustee Blackburn was acclaimed as the alternate to SAL.

Moved by Trustee Evans

Seconded by Trustee Hough

A. THAT Trustee Boothby be appointed as the member to the Supervised Alternative Learning Committee.

B. THAT Trustee Blackburn be appointed as the alternate to the Supervised Alternative Learning Committee.

A recorded vote was held and the motion was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Evans, Hough, Jennekens, Penny, and Scott (10)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

Carried

8. Matters for Discussion

8.1 Report from OPSBA Representatives

Trustees Boothby and Penny distributed notes from the public session of the OPSBA Board of Directors meeting of 22-23 February 2019 and indicated the following:

- The revised Pupil Accommodation Review Guideline (PARG) will be available in a few weeks;
- Grants for Student Needs (GSNs) are scheduled to be released in mid to late March 2019; and
- There may be a need for additional advocacy in the future for schools boards that may be impacted by the recent autism funding announcement.

Trustee Penny noted that OPSBA representatives reviewed the OPSBA audited financial statements during the meeting and noted that they can be provided to trustees, if requested.

In response to trustee queries, the following information was provided:

- The OPSBA representatives notes from the public session were not posted on the District's website prior to the meeting because the meeting took place after the Board agenda was posted;
- All information in the OPSBA notes can be shared with the public;
- Posting reports and documents online retroactively can be discussed at the agenda planning meeting;
- Individuals who sign up to be a delegation in advance are required to provide a written submission in advance of Board and COW meetings;
- The "project based learning" initiative at a new Waterloo school is a "genius hour" where the whole school works on cyclical projects;
- Trustee Boothby agreed to share more detailed information about the new Waterloo school that has "project based learning" after she speaks with the trustee in that region;

- IBI is the acronym for Intensive Behavioural Intervention which is a specific approach to supporting children with autism; and
- It is unknown if there will be a Pupil Accommodation Review in September 2019.

9. Matters for Information

There was no matters for information.

10. New Business -- Information and Inquiries

Trustee Penny advised that an advocate for People for Education stated that school boards are doing a poor job of educating students on life skills. He requested a comment from staff. Director Williams-Taylor did not support this statement and stated that the District engages the curriculum in ways that are authentic, for example, apprenticeships, Specialist High Skills Majors (SHSMs), and Co-operative education. She noted that the realities of adulthood are ever-changing and there will always be room for improvement.

Trustee Blackburn informed her colleagues that she attended the Ontario Student Trustees' Association-l'Association des Élèves Conseillers/ères de l'Ontario (OSTA-AECO) conference on 23-24 February 2019. She thanked Student Trustee Glassman for his hospitality at the conference.

Chair Scott advised that she received a response from the Ministry of Education with regard to the extension request to provide a response to the hiring practices and class size consultation. The Ministry will accept feedback from the District.

In response to a query from Trustee Campbell, Director Williams-Taylor advised that the staff submission will be included in the Committee of the Whole 05 March 2019 agenda package.

Trustee Schwartz advised that on 07 March 2019, Gloucester High School will host a multicultural showcase from 6:30-8:00 p.m. She agreed to share more information with trustees. She noted that the showcase will show trustees how schools can be brought together successfully after an accommodation review.

11. Adjournment

The meeting adjourned at 8:38 p.m.

Lynn Scott, Chair of the Board