

## PIC Correspondence Register

This update includes e-mails received between 11 October and 13 November 2019. Emails received from subscriptions; OCDSB School Council Newsletter and Cyber-Senior Connections, are not included in this registry.

Date of Email	Name of Sender	Summary	Follow-up
18 October	Susan Gardner	The Ottawa-Carleton Elementary Teacher's Federation (OCETFO) is seeking the expression of interest from PIC members to sit on a panel during a Community Forum to be held on November 21.	Email sent to PIC Chair and Vice-chair and to OCASC for follow-up with the federation.
04 November	Michelle Reimer	Ms. Reimer was seeking support to submit her PIC membership application.	Staff provided assistance and Ms. Reimer application was successfully submitted.
11 November	Nadia Towaij	Superintendent of Program and Learning K-12 is seeking representation from PIC on the School Year Calendar Committee.	Email forwarded to the PIC Chair and Vice-Chair for follow-up.
11 November	Amanda Smith	Ms. Smith requested a subscription to the School Council Newsletter.	Subscription link emailed to Ms. Smith.