

**PARENT INVOLVEMENT COMMITTEE**

**20 November 2019**

**Report No. 19-122**

**Parent Involvement Committee Member Appointment Process**

Key Contact: Michèle Giroux, Executive Officer, Corporate Services, 613-596-8211 ext. 8310

**PURPOSE:**

1. To recommend Parent Members to the Parent Involvement Committee (PIC).

**CONTEXT:**

2. As of 30 November 2019, the following terms of office are expiring:
  - five PIC parent members, carrying office for a one-year term

In order to fulfill its membership requirements, as described in section 3.1 of the PIC By-Laws, the PIC is required to appoint the following positions, effective 01 December 2019:

<b>Position</b>	<b>Total number of positions</b>	<b>Total number of positions to be filled (as of 30 November 2019)</b>
Parent Member	8	5
OCASC Parent Member*	2	2
Community Representative**	3	1

**KEY CONSIDERATIONS:**

3. Re-Appointment of Parent Members

The District requested an expression of interest from the current parent members of PIC whose terms expire as of 30 November 2019. Parent Member, Diana Mills indicated her interest in a two-year term. Parent Member, Gita Nurlaila indicated her interest in a one-year term. In the past, the Committee has recommended the reappointment of current members who have expressed an interest in continuing.

## Appointment of OCASC Parent Members

The Ottawa-Carleton Assembly of School Councils (OCASC) representatives for the 2019-2020 term are:

- Malaka Hendela; and
- Martyn Reid.

### 4. Recruitment

In October and November, the District advertised for new members on the PIC with posters in schools, on the District web page and social media applications.

### 5. Parent Members

Candidates interested in being considered for Parent Member positions are required to provide to the PIC Membership Sub-Committee the following information:

- (a) A written expression of interest outlining his or her interest in public education as well as his or her knowledge and skills in one or more of the areas of: public education; community engagement; equity and inclusion strategies; and public policy and/or communications;
- (b) A written confirmation that he or she is a parent of a pupil enrolled in an OCDSB school;
- (c) An indication of whether or not they have experience in one or more of the following areas:
  - i) elementary or secondary;
  - ii) urban, suburban or rural;
  - iii) special education;
  - iv) diverse communities; and
- (d) An indication of the candidate's interest in serving a one or two-year term.

### 6. Appointment of Community Representatives

The Committee did not receive any applications from external Community Representatives.

Parents for Diversity indicated intention to remain on PIC for a two-year term appointing Seyi Okuribido-Malcolm as the primary representative and Amber Labelle as the alternate.

### 7. Review of Applications

In response to the advertisements, sixteen (16) external parent applications were received for parent member positions. One of these applicants does not have a child in an OCDSB school.

8. Selection Process

At the 16 October 2019 PIC meeting the members established the PIC Membership Sub-Committee. The sub-committee met on 13 November 2019 to review the applications.

The sub-committee prepared a list of recommended candidates for consideration by the PIC, including the length of term recommended for each person. There are no requirements regarding the number of one-year versus two-year appointments.

The PIC Membership Sub-Committee encouraged the inclusion of two additional parent members on a waitlist. In the event that there is a vacancy of a parent member, The PIC Membership Sub-Committee shall first contact those individuals to confirm their interest in filling the vacancy.

**FINANCIAL CONSIDERATIONS:**

9. The costs associated with the appointment process, including approximately \$132.00 for social media advertising and posters, are covered through the PIC annual budget.

**COMMUNICATION/CONSULTATION ISSUES:**

10. There is no consultation required to appoint new parent members to PIC. The District is planning to contact a number of community organizations with whom it maintains established partnerships in order to explore their interest to have a representative on PIC.

**STRATEGIC LINKS:**

11. Recruiting parent members and community representatives to the PIC supports the District's commitment to a culture of caring by increasing parent voice and encouraging broad community engagement in District initiatives.

**RECOMMENDATION:**

- A. THAT the following nine (9) persons be appointed to the PIC for the term identified:

Name	Position	Term Limit
1. Gita Nurlaila	Parent Member	2019-2020
2. Diana Mills	Parent Member	2020-2021
3. Kahmaria Pingue	Parent Member	2019-2020
4. Jennifer Hood	Parent Member	2020-2021
5. Noura Ahmed	Parent Member	2020-2021
6. Malaka Hendela	Parent Member (OCASC Rep)	2019-2020
7. Martyn Reid	Parent Member (OCASC Rep)	2019-2020

8. Seyi Okuribido-Malcolm	Community Member (Parents for Diversity)	2020-2021
9. Amber Labelle	Community Member (Parents for Diversity Alternate)	2020-2021
10. Michelle Reimer	Parent Member	Waitlist
11. Lynda Hinch	Parent Member	Waitlist

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