



OSTA

Ottawa Student
Transportation
Authority

Committee of the Whole – Presentation Outline

Thank you for the opportunity to present to Trustees on November 19, 2019. This presentation outline is provided to OCDSB for information, and to collect any questions Trustees might have ahead of time.

1) OSTA governance/Org Chart

- **School board Trustees** approve service level agreement and set broad eligibility requirements – all other is delegated authority to their representatives
- **OSTA Board of Directors** – Director of Education, CFO, 2 Trustees (purchasing limits/procurement, strategic plans, policies, cancellation of services in non-urgent situations, employee terminations)
- **GM/CAO** – Delegated authority to implement procedures, appeals, cancellations in emergencies and inclement weather, HR matters, etc
- **Staff** – New Safety and Accessible Transportation Assistants, Communications Coordinator

2) Students (Total)

- **70,000 total** students in the Bus Zone and receiving motorized transportation (including hazard zones, not including empty seats) 5
- **447** students receiving transportation to 2 homes who are in a joint custody arrangement (so far)
- **45,823** students in the Walk Zone.
- **3379** Empty seat assignments, 5107 applications received

3) Growth (OCDSB)

(Note: We are correcting 2016-17 for COW presentation)

	Yellow/Van	Presto	Total
2015-16	33147	7638	40785
2016-17	TBD	TBD	TBD
2017-18	33518	7888	41406
2018-19	35054	9037	44091
2019-20	35879	8164	44043

4) Route Planning

	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15
Large Vehicle Routes	627	631	620	607	606	677
Small Vehicle Routes	1237	1305	1148	2116	1055	988
Presto Passes	11266	10485	9234	9099	9601	8385
WSB Routes/Leaders	8/12	13/18	12/15	12/16	8/10	6/7
Hybrid WSB Routes/Leaders	4/5	n/a	n/a	n/a	n/a	n/a

5) Driver Shortage

- 30 open routes, covered with spares, office staff, route-doubling
- Monitoring operators with service issues
- OSTA provided Recruitment assistance
- OSTA Wage supplement for only a portion of routes, Ministry Driver Retention Program
- Ministry tracking driver shortage periodically

6) School Active Transportation

- Recognized as leader among consortia and school boards
- Shared funding with City of Ottawa, Ontario Active School Travel Grant
- Ottawa School Active Transportation Network – Community Partners
- OASBO AST Sub-Committee and Leading Practices
- Services include:
 - Walking School Bus
 - Hybrid Walking School Bus (pilot – paid leader + volunteers)
 - Youth Pedestrian training (18,000 elementary students trained so far this year)
 - Online Walk Routes to School Maps (expanding and revising)
 - School Active Transportation Planning (formerly STP) 12 schools, 32 graduated
 - Walking Hazard Assessment Criteria and Evaluation
 - Walk to School Day Toolkit (in progress)
 - Pitter Patter Grant (coming soon)
 - Traffic Safety Blitz (coming soon)

7) Communications

- Online Parent Web Portal – route info, transportation issues forms
- **28,100** followers Twitter/facebook – building community
- **53,500** email notification subscribers
- Planned meeting with both school board Communications to discuss long-term strategy

8) Changes/Improvements

- Stop Arm Cameras – 6 systems installed - City's system, OSTA conducted privacy impact assessment, joint agreement to protect students and public
- Procurement – Finalized 4 of 6 contracts for September 2020 (275 routes)
- Standards of Performance – In progress - Collaborating with Operators, data collection, measures, targets, consequences/reward
- Developing electronic empty seat application form
- Reviewing Life Threatening Medical Form and process
- CAA Bus Patrollers - pilot

9) Opportunities for Cost Savings

- Bell time review on hold until school accommodation review moratorium is lifted
- Reduce modified schedules for Spec Ed
- Part-time EDP users hold unused seats on yellow buses
- Reduce single riders on vans
- Review Eligibility for special programs

Provided by: Vicky Kyriaco, General Manager/Chief Administrative Officer