



OTTAWA-CARLETON  
DISTRICT SCHOOL BOARD

## Building Brighter Futures Together at the Ottawa-Carleton District School Board



### Board Organizational Meeting – December 2, 2019

#### Appointment/Election Form

<b>Position</b>	Member, Board of Directors, Ottawa Student Transportation Authority (OSTA)
<b>Number To Be Appointed</b>	Positions: 2 trustees and 2 alternates To be appointed: 3 trustees (1 member for a two year term and 2 alternates for a one year term) <i>(NOTE 1: Trustee Blackburn was appointed to the OSTA Board of Directors in 2018 for a two-year term ending November 30, 2020)</i> <i>(NOTE 2: The Chair and Vice-Chair may also serve as alternates if no appointed alternates are available.)</i>
<b>Appointment Authority</b>	Ministry/OCDSB/OCSB Consortium Plan and Policy P.127.TRA, Ottawa Student Transportation Authority
<b>Terms of Appointment</b>	Two year term with appointments being made in alternating years, as specified in Sections 5.3 and 5.4 of Policy P.127.TRA. 1. December 2, 2019 – November 30, 2021 (member, two year term) 2. December 2, 2019– November 30, 2020 (alternate) 3. December 2, 2019 – November 30, 2020 (alternate)
<b>Ex-officio position(s)</b>	Nil
<b>Eligibility Requirements</b>	Any member of the Board.
<b>Mandate</b>	OSTA is a separate, incorporated entity formed to benefit the OCDSB and the Ottawa Catholic School Board and its students by providing safe, effective and efficient student transportation services: The Board shall assign responsibility to the Board's representatives to: a) develop strategic direction and policy for OSTA; b) establish and perform ongoing reviews of the organizational structure and remuneration schedules of the employees of OSTA; c) Receive and review reports on the achievement of goals identified in the Service Level Agreement; d) Seek a financial mandate from the OCDSB Board. If a financial mandate for the current budget year is not available, the previous year's budget mandate shall be applied; e) Consult with the Board prior to any vote for material cost overruns of greater than 1 percent of the Board's financial mandate, or \$500,000 whichever is less, for transportation, excluding those costs resulting from bus route adjustments that are in keeping with the transportation policies until a service level agreement is executed; f) Reviewing and approving the annual budget of OSTA; g) Approving the cost sharing formulae between partner boards for transportation services;

	h) Establishing and performing ongoing reviews; and i) fostering and facilitating inter-board cooperation and sharing of information between OSTA and the OCDSB.
<b>Other Relevant Information</b>	Meetings are held monthly at 5:30 pm at Confederation Education Centre. <b>Note: The OSTA Annual General Meeting is scheduled for Monday, 9 December 2019.</b>
<b>Nominees (nominations/volunteers)</b>	
<b>Number</b>	<b>Name</b>
1.	
2.	
3.	
4.	
<b>Candidates Appointed</b>	1.
	2.
	3.
	4.