



Board Organizational Meeting – December 2, 2019 Appointment/Election Form	
Position	Trustee and Alternate Trustee to work with the Chair and Vice-Chair to discuss agenda planning matters.
No. To Be Appointed	2 trustee (member and alternate)
Appointment Authority	Board By-laws and Standing Rules, Section 8.8, attached
Term of Appointment	December 2, 2019 – November 30, 2020
Ex-officio position(s)	Chair and Vice-Chair of the Board
Eligibility Requirements	Any member of the Board
Mandate	The purpose of agenda planning meetings is to facilitate the development of the annual agenda cycle and governance priorities, monitor the application of Board governing policies, review meeting agendas for compliance, timing and content, and review monthly meeting feedback and annual evaluation.
Other Relevant Information	Chair, Vice-Chair and trustee-at-large (or alternate) meets bi-weekly on Wednesdays at 12:30 p.m. in the administration building. Note: First meeting scheduled for 04 December 2019.
Nominees (nominations/volunteers)	
Number	Name
1.	
2.	
3.	
4.	
5.	
Candidates Appointed	1.
	2.
	3.