

BOARD PUBLIC MINUTES

Monday, December 2, 2019, 7:00 pm
Board Room
Administration Building
133 Greenbank Road
Ottawa, Ontario

Trustees: Donna Blackburn, Christine Boothby, Erica Braunovan, Rob Campbell, Chris Ellis, Lyra Evans, Mark Fisher, Wendy Hough, Jennifer Jennekens, Keith Penny, Sandra Schwartz, Lynn Scott, Ganaaboute Gagne (Student Trustee), Prasith Wijeweera (Student Trustee) (electronic communication)

Staff: Camille Williams-Taylor (Director of Education), Brett Reynolds (Associate Director), Michele Giroux (Executive Officer, Corporate Services), Peter Symmonds (Superintendent of Learning Support Services), Diane Pernari-Hergert (Manager of Communications & Information Services), Susan Baker (Acting Manager of Board Services), John MacKinnon (Audio-Visual Technician), Samantha Flynn (Committee Coordinator)

1. O Canada - Elena Bentsen, Sir Robert Borden High School Student

Elena Bensten, a student at Sir Robert Borden High School, opened the meeting with the National Anthem.

2. Call to Order - Director of Education and Secretary of the Board

Director Williams-Taylor called the meeting to order at 7:04 p.m. and acknowledged that the meeting is taking place on unceded Algonquin Territory and thanked the Algonquin Nations for hosting the meeting on their land.

Director Williams-Taylor welcomed everyone to the meeting.

3. Opening Remarks - Lois McCallum, Métis Elder

Lois McCallum, Métis Elder, provided opening remarks. Director Williams-Taylor thanked her for her contributions to the meeting.

4. Approval of the Agenda

Moved by Trustee Hough, seconded by Trustee Schwartz,

THAT the agenda be approved.

Carried

5. Director's Annual Report to the Community, 2018-2019

Director Williams-Taylor advised that the 2018-2019 Director's Annual Report to the Community will be available electronically on the District website in January 2020. A video presentation outlining the District's achievements over the past school year was played.

6. Appointment of Election Assistants - Director of Education

Associate Director Reynolds and Executive Officer Giroux were appointed as election assistants for all elections to be held during the meeting.

7. Election of the Chair of the Board - Director of Education relinquishes the Chair

Director Williams-Taylor explained the nomination process and noted that nominated candidates who choose to stand for the office of Chair and Vice-Chair will be permitted two minutes to address the Board. Director Williams-Taylor then called for nominations for the position of chair of the Board.

Trustee Schwartz, seconded by Trustee Fisher, nominated Trustee Scott.

Moved by Trustee Blackburn, seconded by Trustee Lyra Evans,

THAT nominations be closed.

Carried

By acclamation, Director Williams-Taylor declared Trustee Scott Chair of the Board.

Trustee Scott thanked the Board members for their support noting that the 2018-2019 school year encompassed hard work and learning opportunities for all trustees. She added that all trustees have contributed thoughtfully to a variety of discussions over the past year and she looks forward to another productive year ahead.

Trustee Scott assumed the chair for the remainder of the meeting.

8. Election of Vice-Chair of the Board

Trustee Braunovan, seconded by Trustee Hough, nominated Trustee Penny.

Moved by Trustee Blackburn, seconded by Trustee Jennekens,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Penny Vice-Chair of the Board.

9. Election or Appointment of Chair of Committee of the Whole, Budget

Trustee Blackburn, seconded by Trustee Fisher, nominated Trustee Schwartz.

Moved by Trustee Boothby, seconded by Trustee Penny,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Schwartz Chair of the Committee of the Whole Budget.

10. Report from the Board (In Camera)

Trustee Braunovan reported that the Board met in camera this evening, and reports and recommends as follows:

Moved by Trustee Blackburn

Seconded by Trustee Braunovan

- A. **THAT, in the event of a full withdrawal of services of Ontario Secondary School Teachers' Federation (OSSTF) (Teachers and Occasional Teachers) and OSSTF(Education Workers), all Ottawa-Carleton District School Board elementary and secondary schools will be closed to students.**
- B. **THAT, in the event of a full withdrawal of services of Ontario Secondary School Teachers' Federation (OSSTF) (Education Workers), all Ottawa-Carleton District School Board elementary and secondary schools will be closed to students; and**
- C. **THAT, in the event of a full withdrawal of services of Ontario Secondary School Teachers' Federation (OSSTF) (Teachers and Occasional Teachers), all Ottawa-Carleton District School Board secondary schools will be closed to students in grades nine (9) to twelve (12).**

A recorded vote was held and the motion was carried unanimously by those present:

FOR: Trustees Blackburn, Boothby, Braunovan, Campbell, Ellis, Lyra Evans, Fisher, Hough, Jennekens, Penny, Scott, and Schwartz (12)

AGAINST: Nil (0)

ABSTENTION: Nil (0)

Carried

11. Election or Appointment of Trustee Members to Statutory Committees

Chair Scott called for nominations or volunteers to serve as members on the Board's statutory committees.

11.1 Special Education Advisory Committee (SEAC) (3 three-year)

Trustee Schwartz, seconded by Trustee Campbell, nominated Trustee Blackburn.

Trustee Penny, seconded by Trustee Ellis, nominated Trustee Boothby.

Trustee Lyra Evans, seconded by Trustee Fisher, nominated Trustee Ellis.

Trustee Campbell, seconded by Trustee Boothby, nominated himself.

Moved by Trustee Boothby, seconded by Trustee Schwartz,

THAT nominations be closed.

Carried

Following an election, Chair Scott declared Trustees Boothby, Campbell, and Ellis members of the Special Education Advisory Committee (SEAC) for a three year term ending 14 November 2022.

11.2 Audit Committee (1 one-year and 1 two-year)

Chair Scott advised that Trustee Penny will continue to be a member for the second year of his two-year term. She suggested that an election be held for both vacant positions concurrently, and following the election, the elected trustees may determine which term length they prefer; the Board agreed to the suggestion.

Trustee Boothby, seconded by Trustee Schwartz, nominated Trustee Fisher.

Trustee Campbell, seconded by Trustee Jennekens, nominated Trustee Schwartz.

Moved by Trustee Boothby, seconded by Trustee Jennekens,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Schwartz a member of the Audit Committee for a one-year term ending 30 November 2020.

By acclamation, Chair Scott declared Trustee Fisher a member of the Audit Committee for a two-year term ending 30 November 2021.

11.3 Parent Involvement Committee (PIC) (1 member and 1 alternate)

Trustee Penny, seconded by Trustee Schwartz, nominated Trustee Jennekens as a member.

Trustee Hough, seconded by Trustee Boothby, nominated herself as a member.

**Moved by Trustee Lyra Evans, seconded by Trustee Schwartz,
THAT nominations be closed.**

Carried

Following an election, and the drawing of cards using the bridge convention, Chair Scott declared Trustee Hough a member of the Parent Involvement Committee (PIC).

Trustee Jennekens, seconded by Trustee Penny, nominated herself as an alternate member.

**Moved by Trustee Boothby, seconded by Trustee Lyra Evans,
THAT nominations be closed.**

Carried

By acclamation, Chair Scott declared Trustee Jennekens as the alternate member of the Parent Involvement Committee (PIC).

11.4 Supervised Alternative Learning Committee (SAL) (1 member and 1 alternate)

Trustee Boothby, seconded by Trustee Lyra Evans, nominated herself as a member.

**Moved by Trustee Ellis, seconded by Trustee Lyra Evans,
THAT nominations be closed.**

Carried

By acclamation, Chair Scott declared Trustee Boothby a member of the Supervised Alternative Learning Committee (SAL).

Trustee Boothby, seconded by Trustee Lyra Evans, nominated Trustee Ellis as an alternate member.

**Moved by Trustee Lyra Evans, seconded by Trustee Schwartz,
THAT nominations be closed.**

Carried

By acclamation, Chair Scott declared Trustee Ellis as an alternate member of the Supervised Alternative Learning Committee (SAL).

12. Election or Appointment of Trustees to Ad Hoc Committees

Chair Scott called for nominations or volunteers to serve as members on the ad hoc committees.

12.1 Ad Hoc Committee for Board Self-Evaluation Process & Director Performance Evaluation Process (3 members)

Trustee Boothby, seconded by Trustee Schwartz, nominated Trustee Hough.

Trustee Penny, seconded by Trustee Schwartz, nominated Trustee Jennekens.

Trustee Boothby, seconded by Trustee Hough, nominated herself.

Moved by Trustee Ellis, seconded by Trustee Lyra Evans,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustees Hough, Jennekens, and Boothby members of the Ad Hoc Committee for Board Self-Evaluation Process & Director Performance Evaluation Process.

12.2 Community Member Recognition Awards Selection Ad Hoc Committee (3 members)

Trustee Jennekens, seconded by Trustee Hough, nominated herself.

Trustee Boothby, seconded by Trustee Schwartz, nominated herself.

Trustee Hough, seconded by Trustee Jennekens, nominated herself.

Moved by Trustee Lyra Evans, seconded by Trustee Ellis,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustees Jennekens, Boothby, and Hough members of the Community Member Recognition Awards Selection Ad Hoc Committee.

13. Election or Appointment of Trustees to Special Purpose Committees

Chair Scott called for nominations or volunteers to serve as members on the special purpose committees.

13.1 Advocacy Strategy Committee (up to 4 members)

Trustee Penny, seconded by Trustee Hough, nominated Trustee Boothby.

Trustee Lyra Evans, seconded by Trustee Braunovan, nominated herself.

Trustee Ellis, seconded by Trustee Boothby, nominated himself.

Trustee Boothby, seconded by Trustee Jennekens, nominated Trustee Hough.

Moved by Trustee Lyra Evans, seconded by Trustee Ellis,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustees Boothby, Lyra Evans, Ellis, and Hough members of the Ad Hoc Committee to Develop an Advocacy Strategy.

13.2 Ottawa Student Transportation Authority (OSTA) (1 member, two-year term and 2 alternates)

Chair Scott advised that Trustee Blackburn will continue to be a member for the second year of her two-year term.

Trustee Blackburn, seconded by Trustee Boothby, nominated Trustee Scott for a two-year term ending 30 November 2021.

Trustee Schwartz, seconded by Trustee Boothby, nominated Trustee Jennekens for a two-year term ending 30 November 2021.

Moved by Trustee Lyra Evans, seconded by Trustee Campbell,

THAT nominations be closed.

Carried

Following an election, Trustee Scott withdrew her nomination.

By acclamation, Chair Scott declared Trustee Jennekens a member of the Board of Directors of the Ottawa Student Transportation Authority (OSTA) for a two-year term ending 30 November 2021.

Trustee Schwartz, seconded by Trustee Boothby, nominated herself as an alternate member for a one-year term ending 30 November 2020.

Trustee Ellis, seconded by Trustee Boothby, nominated himself as an alternate member for a one-year term ending 30 November 2020.

Moved by Trustee Lyra Evans, seconded by Trustee Boothby,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustees Schwartz and Ellis as alternate members of the Board of Directors of the Ottawa Student Transportation Authority (OSTA) for a one-year term ending 30 November 2020.

13.3 Ottawa-Carleton Education Network (OCENET) (2 members)

Trustee Penny, seconded by Trustee Braunovan, nominated Trustee Boothby.

Trustee Boothby, seconded by Trustee Schwartz, nominated Trustee Penny.

**Moved by Trustee Lyra Evans, seconded by Trustee Campbell,
THAT nominations be closed.**

Carried

By acclamation, Chair Scott declared Trustees Boothby and Penny directors on the Ottawa-Carleton Education Network Board of Directors.

13.4 School Active Transportation Support Network Steering Committee (1 member)

Chair Scott advised that she recently inquired about the status of the Committee and noted that the Committee is still in good standing however it does not meet on a regular basis at this time.

Trustee Hough, seconded by Trustee Lyra Evans, nominated herself.

**Moved by Trustee Lyra Evans, seconded by Trustee Schwartz,
THAT nominations be closed.**

Carried

By acclamation, Chair Scott declared Trustee Hough member on the School Active Transportation Support Network Steering Committee.

14. Election or Appointment of Trustee and Alternate for Agenda Planning Meetings (2 members and 1 alternate)

Trustee Lyra Evans, seconded by Trustee Boothby, nominated Trustee Ellis.

**Moved by Trustee Lyra Evans, seconded by Trustee Boothby,
THAT nominations be closed.**

Carried

By acclamation, Chair Scott declared Trustee Ellis as the member who will attend agenda planning meetings.

Trustee Boothby, seconded by Trustee Hough, nominated herself.

Moved by Trustee Lyra Evans, seconded by Trustee Campbell,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Boothby as the alternate member who will attend agenda planning meetings.

15. Election or Appointment of Alternate Trustees for Code of Conduct Duties (2 alternates)

Trustee Boothby, seconded by Trustee Campbell, nominated Trustee Schwartz.

Trustee Lyra Evans, seconded by Trustee Schwartz, nominated Trustee Campbell. Trustee Campbell declined the nomination.

Trustee Boothby, seconded by Trustee Ellis, nominated Trustee Jennekens.

Moved by Trustee Lyra Evans, seconded by Trustee Hough,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustees Schwartz and Jennekens as alternate trustees for Code of Conduct duties.

16. Election or Appointment of Trustee Mentor for Student Trustees (1 member)

Trustee Ellis, seconded by Trustee Hough, nominated Trustee Lyra Evans.

Moved by Trustee Boothby, seconded by Trustee Hough,

THAT nominations be closed.

Carried

By acclamation, Chair Scott declared Trustee Lyra Evans Trustee Mentor for Student Trustees.

17. Selection of Trustee Non-voting Volunteers for Other OCDSB Committees Including Advisory Committees

Chair Scott called for volunteers to serve as non-voting members on other OCDSB committees, including advisory committees.

- 17.1 Student Senate (1 member and 1 alternate)

Trustee Ellis volunteered to be the non-voting delegate for the Student Senate.

Trustee Boothby volunteered to be the non-voting alternate delegate for the Student Senate.

By acclamation, Chair Scott declared Trustee Ellis the non-voting trustee delegate and Trustee Boothby the non-voting alternate delegate for the Student Senate.

17.2 Advisory Committee for Extended Day and Child Care Programs (1 member)

Trustee Campbell volunteered to be the non-voting delegate for the Advisory Committee for Extended Day and Child Care Programs.

By acclamation, Chair Scott declared Trustee Campbell the non-voting trustee delegate for the Advisory Committee for Extended Day and Child Care Programs.

17.3 Advisory Committee on the Arts (1 or more members)

Trustee Hough volunteered to be the non-voting delegate for the Advisory Committee on the Arts.

By acclamation, Chair Scott declared Trustee Hough the non-voting trustee delegate for the Advisory Committee on the Arts.

17.4 Alternative Schools Advisory Committee (ASAC) (1 or more members)

Trustee Boothby volunteered to be the non-voting delegate for the Alternative Schools Advisory Committee.

By acclamation, Chair Scott declared Trustee Boothby the non-voting trustee delegate for the Alternative Schools Advisory Committee (ASAC).

17.5 Advisory Committee on Equity (ACE) (up to 2 members)

Trustee Campbell volunteered to be a non-voting delegate for the Advisory Committee on Equity (ACE).

Trustee Ellis volunteered to be a non-voting delegate for the Advisory Committee on Equity (ACE).

By acclamation, Chair Scott declared Trustees Campbell and Ellis the non-voting trustee delegates for the Advisory Committee on Equity (ACE).

17.6 Indigenous Education Advisory Council (1 member)

Trustee Hough volunteered to be the non-voting delegate for the Indigenous Education Advisory Council.

By acclamation, Chair Scott declared Trustee Hough the non-voting trustee delegate for the Indigenous Education Advisory Council.

17.7 Environmental Education Steering Committee (1 member)

Trustee Lyra Evans volunteered to be the non-voting delegate for the Environmental Education Steering Committee.

By acclamation, Chair Scott declared Trustee Lyra Evans the non-voting trustee delegate for the Environmental Education Steering Committee.

18. Motion to Destroy Ballots

Moved by Trustee Lyra Evans, seconded by Trustee Schwartz,

THAT the ballots for all elections held during the meeting be destroyed.

Carried

19. Adjournment

The meeting adjourned at 8:26 p.m.

Lynn Scott, Chair of the Board