



POLICY P.137.SCO
TITLE: CONCUSSION MANAGEMENT
Date issued: 27 January 2015
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Authorization: Board: 27 January 2015

1.0 OBJECTIVE

To ensure awareness about head injury prevention and establish practices to manage concussions.

2.0 DEFINITIONS

In this policy,

2.1 **Board** refers to the Board of Trustees.

2.2 **Concussion** refers to a brain injury that causes changes in how the brain functions, leading to ***signs and*** symptoms that can be physical, cognitive, emotional and/or related to sleep. A concussion can occur from a direct blow to the head, face or neck but may also occur from a ~~major physical trauma to other parts of the body~~ ***blow to the body that transmits a force to the head that causes the brain to move rapidly within the skull.*** ~~and a~~ A concussion can occur with or without a loss of consciousness ***and cannot normally be seen by means of medical imaging tests or magnetic resonance imaging (MRI) scans.***

~~2.3 **Concussion Assessment** refers to the process of gathering information, from the student, parents, witnesses, medical professionals, staff and others to assess the physical, cognitive or emotional state of a student, to determine the likelihood of the student having a concussion.~~

2.4 **District** refers to the Ottawa-Carleton District School Board.

2.5 **Return to School Plan** is a personalized strategy to support a student's Return to Learning and Return to Physical Activity after suffering ***having sustained*** a concussion.

2.6 **Return to Learn** refers to the student's return to doing school work, including activities that involve reading and writing. It does not include physical activities.

2.7 **Return to Physical Activity** refers to the student's return to participation in any physical activity that increases the student's heart rate. It includes a student's return to activities such as sports or physical education class.

3.0 POLICY

Policy Statements

Guiding Principles

- 3.1 The Board is committed to ensuring the safety and well-being of students.
- 3.2 **The Board** and recognizes that:
- a) head injuries and/or concussions can adversely impact the cognitive, physical, emotional and social development of students; and
 - b) head injuries and/or concussions can occur in any activity and are not restricted to only sports or other high risk activities.
- 3.3 **The Board believes that:**
- a) activities that pose a higher risk for head injuries and/or concussions, ~~may~~ require additional consideration based on the type of activity and its associated risk;
 - b) awareness of the signs and symptoms of concussion and effective concussion management practices are key preventative strategies; and
 - c) ***administrators, educators (including occasional teachers), school staff, students, parents and school volunteers play an important role not only in the prevention of concussion, but also in the identification of a suspected concussion, as well as the ongoing monitoring of students with a diagnosed concussion throughout their Return to School Plan.***
- ~~3.4 The Board is committed to developing awareness about head injury prevention and concussion management amongst staff, students, parents and community partners. (repetitive with the first clause under awareness and training)~~
- ~~3.5 The District shall have established practices for the identification and management of head injuries and/or concussions. (repetitive with what's under identification and management)~~
- ~~a) whether a concussion happens at school or outside of school, it can affect a student's learning needs.~~
- 3.6 The Board recognizes the international ~~concussion~~ consensus **statement on** guidelines (Zurich) on the management of concussion in sports, ~~as amended~~ .
- 3.7 **The Board recognizes Ontario Physical and Health Education Association (OPHEA)'s concussion protocol, as part of the Ontario Physical Activity Safety Standards in Education (OPASSE).**

4.0 SPECIFIC DIRECTIVES

Awareness and Training

- 4.1 The Board recognizes Rowan's Law Day and shall ensure annual concussion awareness events for students and parents are held on or around Rowan's Law Day, which occurs on the last Wednesday in September.**
- 4.2 The District shall make available information and resources regarding concussion prevention, identification and management to:
- a) all staff;
 - b) students;
 - c) parents;
 - d) volunteers;
 - e) community partners; and
 - f) childcare providers.
- 4.3 **Annual** training shall be made available to all **relevant school** staff and extra-curricular leaders to promote awareness and understanding of concussion management practices.
- 4.4 The District shall engage students in concussion-related discussions, including the following:**
- a) the importance of fair play and respect for all;**
 - b) understanding prohibited play that is considered high-risk for causing concussions;**
 - c) understanding the risks of concussion in everyday activities; and**
 - d) the importance of the recognition and reporting of concussion symptoms.**
- 4.5 Other Prevention Strategies shall include:**
- a) minimizing slips and falls in compliance with the Occupiers Liability Act;**
 - b) incorporating the rules of a physical activity/sport in the District's learning materials; and**
 - c) the proper progressive implementation of the skills required for any physical activity.**

Identification and Management

- 4.6 The District shall have practices and procedures in place to govern the identification and management of concussions based on the safety guidelines as established by the Ontario Physical and Health Education Association (OPHEA).

- 4.7 ***The management of a student's concussion is a shared responsibility, requiring regular communication between home, school, sport organizations with which a student is involved and registered, and the student's medical doctor or nurse practitioner or other licensed healthcare providers, such as nurses, physiotherapists, chiropractors, and athletic therapists, who may play a role in the management of a diagnosed concussion.***
- 4.8 The District shall use a multi-step Return to Learn ***School strategy plan*** which includes: Rest, Return to Learn (symptoms improving), Return to Learn (symptom free), Return to Physical Activity (light), Return to Physical Activity (specific sports) and Return to Physical Activity (full participation).
- 4.9 Where there is a reason for concern about the possibility of a head injury and/or concussion, the safe practice shall be to discontinue student participation in the activity; ~~"when in doubt, sit it out".~~
- 4.10 The District shall make it a priority to communicate with parents immediately when a concussion is suspected.
- 4.11 ***A student with a suspected concussion shall not return to full participation in physical activity unless they are medically cleared by a physician or a nurse practitioner.***

Implementation

- 4.12 ***Every year prior to participation in Board-sponsored interschool sports, the District shall receive confirmation of the review of concussion awareness resources, this policy, and the associated procedure from each of the following individuals:***
- a) ***participant students;***
 - b) ***parents/guardians;***
 - c) ***participant coaches;***
 - d) ***team trainers; and***
 - e) ***other participating staff.***
- 4.13 The Director of Education is authorized to issue such procedures as may be necessary to implement this policy.

5.0 REFERENCE DOCUMENTS

Education Act, 1990, Section 321

Rowan's Law, 2018

[Consensus Statement on concussion in sport](#) by the Concussion in Sport Group.

OPHEA-[Concussion Protocol](#)

Ministry of Education [PPM 158, School Board Policies on Concussion](#)

South Carleton HS Athletics Health Information Form

District School Board of Niagara, Administrative Procedure on Concussions

[The Berlin Consensus Statement on Concussion in Sport, October 2016.](#)