



BOARD (PUBLIC) Report 20-057

22 June 2020

Provisions for Calling Extraordinary Meetings of the Board

Key Contact: Michele Giroux, Executive Officer, Corporate Services, (613) 596-8211 ext. 8310

PURPOSE:

1. To recommend adopting a resolution authorizing the calling of extraordinary meetings of the Board to deal with COVID-19 related issues.

SUPPORTING OUR STRATEGIC PLAN:

2. Improved governance practices is one of the desired outcomes of the culture of social responsibility. In its responsibility for implementing responsive governance structures and practices, the Board is responsible for adhering to its own By-laws and Standing Rules.

CONTEXT:

3. In accordance with Section 8.6 of the Board's By-laws, attached as Appendix A, the Board may adopt a resolution authorizing extraordinary meetings to be called by the Chair without the normal 48 hours' written notice, but with no less than six hours' notice by telephone, facsimile transmission or electronic mail to all Board members. The enabling resolution must state the nature of the business to be transacted at such extraordinary meetings.

KEY CONSIDERATIONS:

3. The OCDSB is currently in the process of its planning for the gradual and safe resumption of in-person instruction at its schools and awaits further direction from the Ministry. It is anticipated that key decisions may require Board approval and to be responsive to Ministry timelines, it is preferable to invoke the provisions of the Board By-laws with respect to the calling of extraordinary meetings of the Board. Staff is proposing that the provisions of Section 8.6 of the By-laws be invoked for the period of 22 June 2020 to 31 December 2020, if required.

RESOURCE IMPLICATIONS:

4. There are no financial implications associated with the invoking of the provision of the extraordinary meeting.

COMMUNICATION/CONSULTATION ISSUES:

5. There is no consultation required.

RECOMMENDATION:

THAT the Board invoke the provisions of Section 8.6 of the Board's By-laws and Standing Rules regarding the calling of extraordinary meetings of the Board, for the purpose of dealing with issues related to planning as a result of COVID-19, for the period from 22 June 2020 to 31 December 2020.

Michele Giroux
Executive Officer, Corporate Services

Camille Williams-Taylor
Director of Education and
Secretary of the Board

APPENDICES

Appendix A: Board By-laws and Standing Rules (excerpt re Extraordinary Meetings)