School Board Self-Assessment Checklist
for Reopening Schools in 2020-21

Overview

Key Element	Board Status/Response
Have school year calendars been finalized for all schools?	YES/NO
Have models been developed for conventional, adapted and remote learning models?	YES/NO
Has planning/training taken place with principals?	YES/NO
Has engagement taken place with teacher federations?	YES/NO
Has engagement taken place with education worker unions?	YES/NO
Does your board have an early registration protocol in place?	YES/NO
Have you conducted a parent survey?	YES/NO
Please provide an overview of the results of the parent survey, including: • Children returning to school • Readiness to survey parents on the mode of delivery, once finalized • Transportation	

Conventional Delivery with Enhanced Health and Safety Protocols

Key Element	Board Status/Response
Health and Safety Please provide an overview of your board's Health and Safety Cleaning Protocol, including: • Enhancements to cleaning protocols • Expectations for cleaning of high touch areas within classrooms by teachers/staff/students (e.g., desk surfaces, door handles)	
Physical Adaptations Please provide an overview of your board's planned physical adaptations, including: classrooms, hallways, common spaces, outdoor spaces, drop-off and pick-up, bus drop-offs and pick-ups.	
Timetable Adaptations Please provide an overview of your board's planned timetable adaptations, including: • Bell times • Recess and lunch • Bathroom and hand hygiene breaks • Use of common spaces	
Students with Special Needs Please provide an overview of your board's plan to support students with special education needs.	

Key Element	Board Status/Response
Mental Health and Well-Being Please provide an overview of your board's plan to support the mental health and well-being of all students.	
PPE Have you developed a demand model for PPE that includes staff requirements?	YES/NO
PPE Have you ordered your required PPE, including a one-month supply that will be delivered at least two weeks in advance?	YES/NO
Cleaning Supplies Have you received a delivery of: • Cleaning supplies • Hand sanitizer • Bathroom soap • PPE • Cloth masks	YES/NO* *If you responded no, please provide your anticipated delivery date.
Outbreak Protocol Has your board developed an outbreak protocol in consultation with your local public health?	YES/NO

Key Element	Board Status/Response
Outbreak Protocol Please provide an overview of your board's Outbreak Protocol, including: • Approach to ensuring that class lists are up to date to support contact tracing • Approach to ensuring bus cohort lists are up to date to support contact tracing • PHU and MOH clearly established for each school • Testing site identified for each school • Rehearsal process for each school	
Has your board conducted HVAC assessments for air circulation in all schools?	YES/NO
Are your Health and Safety Committees operational and discussing protocols?	YES/NO
Have you created controls and signage to limit school visits by parents and visitors?	YES/NO
Have you created/ordered signage for hand hygiene and distancing?	YES/NO

Adapted Delivery

Key Element	Board Status/Response
Please provide a brief description of your board's timetabling approach for the Adapted Delivery model.	**Adapted Elementary Timetable**

• Please include the number of large (>30 students) classes anticipated and the board plan for those classes.	**Adapted Secondary Timetable** • *Please include an overview of any anticipated timetable/course selection changes*
Students with Special Needs Please provide an overview of your board's plan to support students with special education needs.	
Mental Health and Well-Being Please provide an overview of your board's plan to support the mental health and well-being of all students.	

Remote Learning

Key Element	Board Status/Response
Please provide an overview your board's approach for Remote Delivery.	
What number/percentage of teachers will have curriculum plans loaded into LMS before schools reopen?	
What number/percentage of teachers will be trained in synchronous learning before schools reopen?	
What number/percentage of teachers will be trained on LMS before schools reopen?	

Key Element	Board Status/Response
Have you developed a timetable for delivering synchronous learning by grade?	YES/NO
Students with Special Needs Please provide an overview of your board's plan to support students with special education needs.	
Mental Health and Well-Being Please provide an overview of your board's plan to support the mental health and well-being of all students.	

Access to Technology and Broadband

Key Element	Board Status/Response
Please provide an overview your board's plan to ensure access to technology and broadband for your students and staff.	
What number/percentage of students in your board have their own devices and access to broadband?	
What number/percentage of students have access to board devices?	
What number/percentage of students have board-supported access to broadband?	

Key Element	Board Status/Response
What number/percentage of students do not have access to a device or access to broadband?	
Have you confirmed that your platforms are accessible for persons with disabilities and students with special education needs?	YES/NO