



BOARD (PUBLIC)
Report No. 20-076

22 September 2020

Appointment of Community Representatives to the Special Education Advisory Committee

Key Contact: Michele Giroux, Executive Officer, Corporate Services, (613) 596-8211 ext. 8310

PURPOSE:

1. To appoint a community representative to the Special Education Advisory Committee (SEAC) for a term effective from 22 September 2020 to 14 November 2022.

STRATEGIC LINKS:

2. A strong and active SEAC provides the Board with critical input on the District's special education programs and services. The appointment of a community representative helps foster community engagement in support of a Culture of Caring.

CONTEXT:

3. Section 4.3 of Policy P.019.GOV: Special Education Advisory Committee (Appendix A) states that "Upon the recommendation of a committee consisting of trustees, the Board shall appoint up to three community representatives for the duration of the term of the Board". Procedure PR.538.GOV, Appointment of Community Representatives and Local Associations to the Special Education Advisory Committee (Appendix B), governs this process.

On October 2018, for the purpose of managing the appointment process of the community representatives to SEAC, the Selection Committee was consulted. In accordance with Procedure PR.538.GOV, SEAC's Selection Committee was comprised of the three trustee members appointed to SEAC at the time: Trustees Boothby, Penny, and Olsen Harper.

The role of the Selection Committee was to review the applications, interview as required, and recommend the appointment of up to three community representatives for a term from 3 December 2018 to 14 November 2022.

The Selection Committee interviewed six candidates to fill two vacancies having voted to extend the term of Sonia Nadon-Cambell at the first of its two Meetings in November 2018. At its 12 November 2018 meeting, the Selection Committee recommended the appointment of Rob Kirwan and Susan Cowin and suggested a third candidate, Amy Wellings, in the event of a vacancy on or before November 2020.

KEY CONSIDERATIONS:

4. In a letter addressed to the Chair of the Board dated 19 August 2020, Community Representative Rob Kirwan, tendered his resignation effective at the conclusion of the SEAC meeting on 19 August 2020.
5. The resignation of Mr. Kirwan falls within the timeline established by the Board and permits consideration of Amy Wellings as candidate to fill the vacancy.
6. Ms. Wellings, resume and application provided under separate cover, was contacted by staff to confirm the following:
 - The candidate is aware that this is a community volunteer position with no remuneration;
 - The candidate is aware of the time commitment and length of term associated with the position (two year appointment and minimum of ten meetings per year); and
 - The candidate meets the criteria to hold the position of community representative, as noted in Policy P.019.GOV Special Education Advisory Committee; and
 - The candidate is still interested in fulfilling the position.

RESOURCE IMPLICATIONS:

7. No costs are associated with the appointment.

COMMUNICATION/CONSULTATION ISSUES:

8. There is no consultation required.

RECOMMENDATION:

THAT Amy Wellings be appointed to the position of community representative to the Special Education Advisory Committee for a term from 22 September 2020 to 14 November 2022.

Michele Giroux
Executive Officer, Corporate Services
(ext. 8607)

Camille Williams-Taylor
Director of Education and
Secretary of the Board

APPENDICES

Appendix A: Procedure PR.538.GOV, Appointment of Community Representatives and Local Associations to the Special Education Advisory Committee

Appendix B: Policy P.019.GOV: Special Education Advisory Committee