



Board Organizational Meeting – 1 December 2020 Appointment/Election Form	
<b>Position</b>	Trustee and Alternate Trustee to work with the Chair and Vice-Chair to discuss agenda planning matters.
<b>No. To Be Appointed</b>	2 trustees (member and alternate)
<b>Appointment Authority</b>	Board By-laws and Standing Rules, Section 8.8, (attached)
<b>Term of Appointment</b>	1 December 2020 – 30 November 2021
<b>Ex-officio position(s)</b>	Chair and Vice-Chair of the Board
<b>Eligibility Requirements</b>	Any member of the Board
<b>Mandate</b>	The purpose of agenda planning meetings is to facilitate the development of the annual agenda cycle and governance priorities, monitor the application of Board governing policies, review meeting agendas for compliance, timing and content, and review monthly meeting feedback and annual evaluation.
<b>Other Relevant Information</b>	Chair, Vice-Chair and trustee-at-large (or alternate) meets bi-weekly on Wednesdays at 2:00 pm.  <b>Note: First meeting scheduled for 9 December 2020.</b>
<b>Nominees (nominations/volunteers)</b>	
<b>Number</b>	<b>Name</b>
1.	
2.	
3.	
4.	
5.	
<b>Candidates Appointed</b>	1.
	2.
	3.