



COMMITTEE OF THE WHOLE
Report No. 20-081

08 December 2020

**New Half Moon Bay Elementary School – Approval of Study
Consultation Plan and Timeline**

**Key Contact: Michael Carson, Chief Financial Officer, 613-596-8211
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PURPOSE:

1. To seek Board approval of a consultation process and timeline to establish the grade structure, program offering and attendance boundary for a new elementary school located in the Half Moon Bay community of Barrhaven.

CONTEXT:

2. In the summer of 2020, the Board received notice of capital priority funding for the construction of a second elementary school within the Half Moon Bay community.

Supporting earlier business case requests of the Ministry of Education for capital priority funding for this new elementary school, the Board acquired the school site in November 2018. The 2.83ha (7 acre) site is located at the southwest intersection of Kilbirnie Drive and River Mist Road. Please refer to the general location map attached as Appendix A.

Construction of the 674 pupil place school is anticipated to commence in 2021 and tentatively scheduled to be completed in time for a September 2022 opening.

KEY CONSIDERATIONS:

3. The Half Moon Bay area in the suburban community of Barrhaven is a geographically well-defined growth community with a total build out in excess of 8,600 homes.

Half Moon Bay Public School, which opened in 2016, now serves this entire area, and was the first of three planned OCDSB schools for the larger Half Moon Bay community. With 10 portables on site for the 2019-2020 school year, enrolment for September 2020 was projected at 902 students. With continuing enrolment growth in the community over the next few years, enrolment is no longer sustainable at the school beyond 2022. October 2019 enrolment is shown in the table below. Note that current enrolment at the school comprising both “virtual” and “in school” within the formal attendance boundary is not yet available, but is pending.

Half Moon Bay Public School Enrolment October 2019										
	JK	SK	1	2	3	4	5	6	Total	Util
KGTN	90	120							210	
ENG			21	21	39	49	37	58	225	129%
EFI			119	94	73	62	45	39	432	
TOTAL	90	120	140	115	112	111	82	97	867	
<i>Note: School Capacity is 674</i>										
<i>Utilization = total enrolment / capacity</i>										

4. Growing enrolment pressures at Half Moon Bay Public School will be substantially reduced with the opening of a new elementary school for September 2022. Given that the existing attendance area for Half Moon Bay Public School mirrors the community's well-defined geography, the new school boundary is anticipated to be formed from within the existing boundary of Half Moon Bay Public School. As area grade 7 and 8 students are directed to Cedarview Middle School, it would also be included in the limited scope of this review. As is typical, should it be determined that other schools should be included, they will be informed as soon as is practical.

During the accommodation study for Half Moon Bay Public School, it was noted that the accommodation of area intermediate students would be reviewed during the consultation process for the second elementary school in this area.

Issues to be considered during the development and examination of the attendance boundary, grade structure and program offering, will be the viability of regular program offerings and the possibility/viability of introducing a grade 7/8 program in the Half Moon Bay area.

5. Formal Pupil Accommodation Review (PAR) Not Required

A formal PAR under Board Policy P.118PLG, Pupil Accommodation Reviews (currently suspended under a provincial moratorium) is not required, as the new school will not accommodate more than 50% of Half Moon Bay Public School's enrolment.

The policy states that a PAR is not required when the Board is planning the relocation of grades and programs in which the enrolment constitutes less than 50% of a school's enrolment. The calculation is based on the enrolment at the time of the relocation.

In accordance with Board policy, affected schools and communities are to be informed about the proposed study before a decision is made by the Board of Trustees to exempt a school from a PAR.

RESOURCE IMPLICATIONS:

6. The cost of conducting the review will be managed within existing departmental budgets.

COMMUNICATION/CONSULTATION ISSUES:

7. An Information flyer and web link to this report (when it becomes public), will be sent to those schools affected by the review, and their respective communities, in advance of the Committee of the Whole meeting on 8 December 2020.

Once a decision has been made to proceed with the consultation process as an exemption from a PAR, notice in accordance with the policy will be provided to the City of Ottawa, coterminous school boards, the Ministry of Education and community partners that have expressed an interest.

Given the focused scope of the proposed review, two or more information meetings, including affected principals and school council representatives, are proposed to be held in February and March of 2021, and prior to a broader public consultation meeting. Affected schools include Half Moon Bay Public School and Cedarview Middle School.

A public consultation meeting, to be held virtually, is tentatively planned for April 2021. Final Board decisions regarding the review are scheduled to take place in June 2021. The timeline (attached as Appendix B) and consultation plan (attached as Appendix C) are attached.

STRATEGIC LINKS:

8. Conducting a review of pupil accommodation in this part of the District in order to provide students with improved access to learning environments, serves to optimize the use of District resources which is consistent with the Culture of Caring objective of the 2019-2023 Strategic Plan.

RECOMMENDATION:

- A. THAT the Board affirm that a Pupil Accommodation Review (PAR) under Board Policy P.118.PLG is not required for this study; and,
- B. THAT the timeline and consultation plan attached as Appendix B and C to Report 20-081, be approved in order to consult with local school communities and the public.

Michael Carson
Chief Financial Officer (ext. 8881)

Camille Williams-Taylor
Director of Education and
Secretary of the Board

APPENDICES

Appendix A General Location Map
Appendix B Timeline
Appendix C Consultation Plan