



MEMORANDUM

Memo No. 20-172

TO: Trustees
Student Trustees

FROM: Camille Williams-Taylor, Director of Education
Nadia Towaij, Superintendent of Instruction

DATE: 18 December 2020

RE: **2021-2022 School Year Calendar: Key Dates**

Ontario Regulation 304 “School Year Calendar” under the Education Act outlines the requirements for school boards in preparing school year calendars. As per the requirements, the regular school year calendar shall provide for a school year that commences on or after September 1, 2021 and ends on or before June 30, 2022. A total of 194 school days are required, of which seven are designated professional activity days.

This memorandum provides information on key dates for the operation of the OCDSB schools for the 2021-2022 school year. Members of the Ad Hoc School Year Calendar Consultative Committee (SYC) met on 14 December 2020 to discuss the topic of key dates associated with the 2021-2022 school year calendar. The SYC committee is composed of student representatives, parents, staff and union representatives. An additional level of consultation occurred between our senior staff and our co-terminus board with whom we share transportation costs.

The Ministry of Education’s (MOE) school year calendar template has identified the Winter Break to take place between December 20, 2021 and January 2, 2022 and the March Break to take place between March 14 and March 18, 2022. In consultation with the co-terminus board with whom we share transportation costs and the SYC, staff will be designing the school year calendar with the following parameters:

Description	Date	Note
First day of school year for students	September 7, 2021	- Aligned to co-terminus board

Description	Date	Note
Winter Holiday Break	December 20, 2021 - January 2, 2022	- As defined by MOE SYC template - Aligned to co-terminus board
March Break	March 14, 2022 - March 18, 2022	- As defined by MOE SYC template - Aligned to co-terminus board
End of School Year	June 30, 2022 (Elementary) June 30, 2022 (Secondary)	- Aligned to co-terminus board - Last day of school for students will be determined pending the placement of PA days.

The SYC is set to reconvene in January to gather further input regarding the placement of professional activity days, as well as the placement of secondary school examinations.

Of note, in order to meet the requirement of 194 school days between September 1 and June 30, and the creation of a school year calendar that allows for the first day of school of students being the Tuesday after Labour Day, a PA day prior to the labour day weekend will be a requirement of the design of the School Year Calendar at both the elementary and secondary level.

The provincial regulation governing the design and delivery of school year calendars requires that district school boards submit their proposed calendars for approval by 01 May 2021. Calendars proposing an alternative set of dates from the generalized Ministry calendar are required to be submitted by 01 March 2021. Trustees can expect that a final draft of the school year calendar for the 2021-2022 school year, including the placement of P.A. Days and examinations will be presented for discussion at the Committee of the Whole in February 2021.

Should you have any questions, please contact Nadia Towaij, Superintendent, Program and Learning, K-12 at nadia.towaij@ocdsb.ca.

cc Director's Executive Council
 Manager Board Services
 Corporate Records