
POLICY P.010.GOV

TITLE: COMMUNITY INVOLVEMENT ON BOARD STANDING COMMITTEES

Date Issued: 2 March 1998

Last Revised: 22 May 2018

Authorization: Board: 25 November 2014

1.0 OBJECTIVE

To provide the means through which representative groups in the Ottawa-Carleton District School Board can actively participate in Board Standing Committee work.

2.0 POLICY

- 2.1 The following organizations shall each have the right to appoint one non-voting representative to each of the Board's Standing Committees:
- a) Ottawa-Carleton Assembly of School Councils (OCASC);
 - b) Ottawa-Carleton Student Presidents' Council or Students Trustees' Advisory Council (OCSPC or STAC);
 - c) Special Education Advisory Committee (SEAC)
 - d) Ottawa-Carleton Elementary Operations Committee (OCEOC);
 - e) Ottawa-Carleton Secondary School Administrators' Network (OCSSAN);
 - f) Elementary Teachers' Federation of Ontario (1 representing Ottawa-Carleton Elementary Teachers' Federation and Ottawa-Carleton Elementary Occasional Teachers' Association)
 - g) Ontario Secondary School Teachers' Federation District 25 (OSSTF – 1 representing both the Teachers Bargaining Unit and the Occasional Teachers' Bargaining Unit)
 - h) Ontario Secondary School Teachers' Federation District 25 (OSSTF Administrative and Support Groups – ESP/PSSU/PSSP/EA/PECCS – 1 representing the groups as determined by the groups)

i) Advisory Committee on Equity

j) *Indigenous Education Advisory Council*

2.2 The following organizations shall each have the right to appoint one non-voting representative to the Committee of the Whole Budget:

- a) Ottawa-Carleton Assembly of School Councils (OCASC)
- b) Ottawa-Carleton Student Presidents' Council or Students Trustees' Advisory Council (OCSPC or STAC)
- c) Special Education Advisory Committee (SEAC)
- d) Ottawa-Carleton Secondary School Administrators' Network (OCSSAN)
- e) Ottawa-Carleton Elementary Operations Committee (OCEOC)
- f) Elementary Teachers' Federation of Ontario (1 representative from each of the following bargaining units)
 - (i) Ottawa-Carleton Elementary Teachers' Federation
 - (ii) Ottawa-Carleton Elementary Occasional Teachers' Association
- g) Ontario Secondary School Teachers' Federation District 25 (1 representative from each of the following bargaining units)
 - (i) Teachers Bargaining Unit
 - (ii) Educational Support Professionals (ESP)
 - (iii) Plant Support Staff Unit (PSSU)
 - (iv) Professional Student Services Personnel (PSSP)
 - (v) Educational Assistants (EA)
 - (vi) Professional Educators and Child Care Staff Bargaining Unit (PECCS)
 - (vii) Occasional Teachers' Bargaining Unit
- h) Union Exempt Staff
- i) Advisory Committee on Equity

j) *Indigenous Education Advisory Council*

2.3 Organizations may also appoint an alternate to replace the named representative if the representative is unable to attend a meeting. Temporary substitution of a representative by a duly authorized alternate during the course of a meeting shall be allowed.

2.4 Annually, each organization is expected to notify the District (Board Services), of the name and contact information of their representative for each committee to which they have named a representative. In the event of a change in the named representative, the organization is expected to notify the District (Board Services), immediately.

- 2.5 Each representative will receive notice of all public meetings of his or her assigned committee, as well as all public agenda documents to be considered by the Committee.
- 2.6 Representatives may participate fully in the debates of the respective Committees on the same basis as a Trustee member, except that only Trustee members may make and vote on motions.
- 2.7 Organizations, as named in section 2.1 of this policy, which have an appointed representative on a committee will participate in discussion on an issue through their representative during the deliberation on the item and shall not appear before the committee as a delegation or as public questioner.

3.0 SPECIFIC DIRECTIVES

- 3.1 In accordance with the *Education Act*, representatives may not receive confidential materials or participate in closed sessions of Committees.

4.0 REFERENCE DOCUMENTS

The Education Act, 1998, § 57.1, 171, 200-205
Ontario Regulation 464/97
Board By-laws and Standing Rules
Board Policy P.019.GOV: Special Education Advisory Committee
Board Policy P.008.GOV: Advisory Committee on Equity